

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Regular Meeting of the Board of Supervisors for the Sunshine Water Control District was held on **Wednesday, June 11, 2008, at 6:30 p.m.** in the **Commission Chambers, Coral Springs City Hall, 9551 West Sample Road, Coral Springs, Florida 33928.**

Present at the meeting were:

Dave Hulett
Emily Heafy

Vice President
Secretary

Also present were:

Craig Wrathell
Bruce Cranmer
Doug Paton
John McKune
Shawn Skeehan
Cedo Da Silva
Jane Early
Rich Michaud

District Manager
District Counsel
Client Services Manager
District Engineer
CH2M Hill
CH2M Hill
CH2M Hill
City of Coral Springs Public Works

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

The meeting was called to order at 6:30 p.m.

SECOND ORDER OF BUSINESS

**E-mail from Mary Macomber Rescinding
Resignation from the Board of Sunshine
Water Control District**

Mr. Hulett acknowledged receipt of an email from Ms. Macomber rescinding her letter of resignation from the Board.

It was stated that Ms. Macomber's original resignation letter was not effective unless accepted by the Board; however since Ms. Macomber sent a letter rescinding the resignation in between meetings, no action will be taken at this time.

THIRD ORDER OF BUSINESS

Presentation of Audited Financial Report for Fiscal Year Ended September 30, 2007 by Grau & Associates

Tony Grau of Grau & Associates distributed copies of the Fiscal Year 2007 Audit. Mr. Grau briefly summarized and explained the report while Board members referred to their copies.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2008-8 Accepting the Audited Financial Statements for the Fiscal Year Ended September 30, 2007

On MOTION by Ms. Heafy and seconded by Mr. Hulett, all voted in favor of adopting Resolution 2008-8, accepting the audited financial statements for Fiscal Year Ended September 30, 2007.

FIFTH ORDER OF BUSINESS

Presentations by Respondents to Request for Qualifications for Professional Engineering Services

Mr. Hulett requested that representatives from each engineering firm step out of the meeting while another firm's presentation was being given.

Mr. Wrathell recalled that ranking criteria of 1 - 4 was approved at the previous meeting; 1 was designated as the highest ranked firm and 4 as the lowest. Once the firms are ranked, the Board will authorize staff to enter into negotiations with the number 1 (#1) ranked respondent to negotiate a fee schedule. Following this, staff would enter into a Continuing Services Agreement which would enable the District to utilize this Engineer without having to continuously place bids. It was stated that staff has complied with state statutes for today's RFQ process.

Mr. Hulett stated that the Board of Supervisors is authorized to hire for Engineering Services and added that the firm chosen does not report to Mr. Wrathell or Mr. Cranmer.

It was stated that each firm was given 15 minutes for their presentations.

a. CH2M Hill Presentation

Representatives from CH2M Hill included Rick Morales, Jane Early, Cedo Da Silva and Shawn Skeeahan. Materials were distributed for Board members to follow along with the presentation.

Rick Morales, Vice President of CH2M Hill, spoke of his firm's 45-year history and experience providing supervisory engineering services related to drainage and flood protection for the District.

Ms. Early stated that if this firm is selected, she will continue as Project Manager for the District. She added that Cedo Da Silva would act as Deputy Project Manager and Shawn Skeeahan as Water Use Planner. Ms. Early spoke of the firm's success over many years designing surface water management systems and pump stations for this and other Districts.

Mr. Skeeahan spoke regarding the interconnectedness of the District's canals and the stormwater system. He advised that the firm is working closely with the City of Coral Springs and the Coral Springs Improvement District on modeling that will tie together better augmentation of the water supply being maintained in the District for the City of Coral Springs. Mr. Skeeahan stressed that his firm's institutional knowledge and extensive experience over 45 years of working with the District's infrastructure will provide an above-average level of service. Mr. Skeeahan distributed a handout summarizing the presentation given. The Board thanked the CH2M Hill representatives for the presentation.

b. Craig A. Smith and Associates

Mr. Gene Shriner, President of Craig A. Smith and Associates, gave a brief overview of his firm's experience and services. Materials were distributed for Board members to follow along with the presentation. Mr. Shriner advised that if selected, he would serve as the Project Director and liaison with the Board. He indicated that Hal Priest and William Landis would also work with him on District projects.

Mr. Priest spoke of his background with the firm and of his qualifications as a Mechanical Engineer. He spoke at length about the firm's success designing and establishing pump stations in Tamarac and other cities.

Mr. Landis spoke of his background and experience with the firm and of his involvement with South Florida Water Management District and the County's emergency operations agencies.

Mr. Shriner also spoke of the firm's tenure and design experience with pump stations.

Ms. Heafy said she was pleased that the firm can help the District locate grants for required work.

Ms. Heafy asked if this firm had the technology to bore under the road at Wiles Road where the District's system connects with the North Springs District. Mr. Shriner responded affirmatively.

Mr. Hulett asked if this firm's representatives had any pressing concerns about the District's facilities. It was stated that after touring the District, concerns were raised about storage and flammability of propane and about safety surrounding pump houses. The Board thanked the Craig A. Smith and Associates' representatives for the presentation.

c. Hydra Engineering, LLC

Leslie Hope, representing Hydra Engineering, LLC, gave a presentation on her firm's qualifications, services and experience working with other metropolitan districts. Materials were distributed for Board members to follow along with the presentation. Ms. Hope stated she serves as the first point of contact with clients.

Mr. Hulett asked Ms. Hope if her firm currently has jobs in Florida. In response, Ms. Hope advised that she worked in Colorado for 13 years, but she currently has projects in Tallahassee and Pensacola. She added that much of this work involves stormwater modeling for large firms. The Board thanked Ms. Hope for the presentation.

d. Rhon Ernest-Jones Consulting Engineers

Representatives from this firm included Rhon Ernest-Jones, Tom Donohue, Alejandro Vasquez and Ashley Goodwin. Materials were distributed for Board members to follow along with the presentation.

Mr. Jones stated that this District is worthy of special attention from City Hall because of its relationship with key major organizations and government buildings in the City. Mr. Jones advised that his firm recently merged with IBI Group, which is an international firm with a strong presence in Florida. Mr. Jones stated this firm brings additional strength in the areas of surveying, architecture, grant writing and pump station design. He spoke of his firm's already established presence in the City. He also spoke of his experience dealing with hurricanes when leading the City as Mayor. Mr. Jones stated that if selected, he will represent the firm at all Board meetings. Mr. Donohue will manage the engineering assignments, while Mr. Vasquez and Ms. Goodwin will execute the work. Mr. Jones stated that Ms. Goodwin carries the greatest

expertise in terms of stormwater management and software. He added that Jim Bolling would be made available to the District for field operations.

A lengthy PowerPoint presentation was given with regard to water control planning.

Ms. Heafy asked if this firm had the technology to bore under the road at Wiles Road where the District's system connects with the North Springs District. Mr. Jones responded affirmatively and spoke of advanced directional boring technology his firm uses.

Mr. Hulett said he was pleased with the firm's grant writing experience and pump station expertise. The Board thanked Mr. Jones and his representatives for the presentation.

SIXTH ORDER OF BUSINESS

Ranking of Qualified Engineering Firms by the Board of Supervisors

[Ms. Macomber joined the meeting via telephone at 8:06 p.m.]

Mr. Wrathell advised that the Board include the following criteria for selection, including professional qualification, past performance, workload, location, certifications, timing and budget. He explained that the firm with the lowest points would actually be ranked as #1. Mr. Wrathell collected the Board's rankings.

Ms. Macomber announced her rankings of the firms as follows: "CH2M Hill is ranked as #1 and the remaining contenders as #4."

Mr. Wrathell stated that based on individual rankings submitted, the final result would be as follows:

CH2M Hill would receive a total of 7 points.

Craig A. Smith & Associates would receive a total of 8 points.

Hydra Engineering would have a total of 12 points.

Rhon Ernest-Jones would have a total of 6 points.

Mr. Wrathell reported that Ms. Heafy and Mr. Hulett had each ranked as follows:

1 - Rhon Ernest-Jones Consulting Engineers; 2 - Craig A. Smith and Associates; 3 - CH2M Hill; and 4 - Hydra Engineering, LLC.

Mr. Wrathell stated that based on total calculations, Rhon Ernest-Jones Consulting Engineers would be ranked as the number one (#1) firm.

Ms. Macomber stated for the record that she was "not surprised" and that the "Coral Springs Mafia wins again."

[Ms. Macomber left the meeting at 8:15 p.m.]

Representatives from all four (4) firms were invited back into the meeting. Mr. Wrathell read the rankings into the record as follows:

- 1: Rhon Ernest-Jones Consulting Engineers with a total of 6 points
- 2: CH2M Hill with a total of 7 points
- 3: Craig A. Smith & Associates with a total of 8 points
- 4: Hydra Engineering, LLC with a total of 12 points

On MOTION by Ms. Heafy and seconded by Mr. Hulett, all voted in favor of accepting the rankings as read into the record.

SEVENTH ORDER OF BUSINESS

Consideration of Award of Contract for Professional Engineering Services

Mr. Wrathell asked the Board for authorization for staff to enter into negotiations with Rhon Ernest-Jones Consulting Engineers.

On MOTION by Ms. Heafy and seconded by Mr. Hulett, all voted in favor of authorizing staff to enter into negotiations with Rhon Ernest-Jones Consulting Engineers.

Mr. Wrathell stated it is appropriate to make a motion authorizing staff to send a 90-day termination notice to CH2M Hill.

On MOTION by Ms. Heafy and seconded by Mr. Hulett, all voted in favor of authorizing staff to send a 90-day termination notice to CH2M Hill.

EIGHTH ORDER OF BUSINESS

Discussion of Truth in Millage (TRIM) Notice to Satisfy the 197.3632 (4)(a)2 Mailed Notice Requirement

Mr. Wrathell stated he and Mr. Cranmer recently had further conversations on this matter. He explained that this statute contains a component stipulating that “when assessments go beyond an amount provided by judicial decree, Chapter 197 notices must be mailed to

property owners.” Mr. Wrathell said he disagreed with this stipulation as it would cost the District \$16,000 to \$20,000 to send out such notices when the District is, in fact, on the TRIM notice. He advised that per recent communication from the Broward County Property Appraiser’s Office, “as long as the District holds its budget public hearing in adequate time to make sure the TRIM notice goes out, and if property owners receive this notice far in advance of a public hearing, the TRIM notice requirement is satisfied.”

Mr. Wrathell commended Mr. Paton and staff for sending a letter to the City of Coral Springs and creating effective door hangers.

NINTH ORDER OF BUSINESS

Other Business

No other business was discussed.

TENTH ORDER OF BUSINESS

Approval of May 14, 2008 Regular Meeting Minutes

The following corrections to the minutes were made to the minutes:

Line 12: Delete “Assistant”.

Lines 401 and 423: Change “Ms. Macomber” to “Ms. Heafy.”

On MOTION by Ms. Heafy and seconded by Mr. Hulett, all voted in favor of approving the May 14, 2008 minutes as corrected.

ELEVENTH ORDER OF BUSINESS

Staff Reports

a. Attorney

No report was given.

b. Engineer

Mr. Da Silva advised that the contractor is fully in progress with canal clean up efforts. This work is expected to be completed in 2 - 3 months.

Mr. Hulett asked if any matting has been laid down yet. Mr. DaSilva said this work had begun earlier that day. Ms. Heafy said a customer had commented that the work being done was beautiful; she suggested providing this feedback to the contractor.

Mr. McKune said one difficulty the contractor faces is the inability to dig to the assumed depth because of hardness of the bedrock. He stated that staff did not want the contractor to go to additional expense to bring in large machinery to undertake a difficult excavation project that would upset residents. Mr. McKune commented that the District was aware of the hardness of this bedrock and this potential difficulty.

Mr. Hulett asked about the ability to accomplish free flow in the most critical areas. Mr. McKune stated this should not be a problem. He added that the goals for the east outfall canal should be accomplished; unfortunately, NRCS was unable to get additional funding specifically for this area.

Mr. Hulett requested an email showing the area where smoothing and matting work has begun. Mr. McKune agreed to provide this and also suggested riding around with himself and Mr. Selchan.

c. Field Supervisor

Mr. Wrathell advised that Mr. Selchan could not attend the meeting because of a dental appointment.

d. Manager

i. Unaudited Financial Statements as of May 31, 2008

Mr. Wrathell presented the May 31, 2008 financial statements and advised that the layout of the document has been modified. Mr. Wrathell indicated that monies in the State Board of Administration have been reduced; currently there is only \$192,000 left. He stated that every time the money becomes available, staff withdraws it as quickly as possible. Mr. Wrathell said the amortization schedule is listed on page 4 to indicate when payments are due on the bank note.

On MOTION by Ms. Heafy and seconded by Mr. Hulett, all voted in favor to approve the May 31, 2008 financial statements.

TWELFTH ORDER OF BUSINESS

Audience Comments and Supervisors' Requests

Mr. Wrathell stated he has standard Continuing Services Agreements that will be forwarded to Mr. Cranmer. These agreements will then be reviewed and approved by Rhon Ernest-Jones, who will then submit a final fee schedule to Management. Staff will bring this back before the Board on the next agenda.

Mr. Hulett asked about the status of negotiations with CSID regarding personnel services and other items. Mr. Wrathell stated that he has been in contact with Mr. Daly and was able to "wiggle out \$3,000 in technology sharing fees." He added that staff is trying to finalize this before budget discussion. Mr. Hulett suggested finding a point of comparison in terms of dollars and cents for this firm's fees, versus other staff companies. He voiced concern about the \$2,500 fee for personnel services. Mr. Wrathell agreed that this fee is expensive and said staff can contact other firms for comparisons. Mr. Hulett asked Mr. Cranmer for some guidance regarding the legalities of District employees being in another company's pension, medical and dental plan.

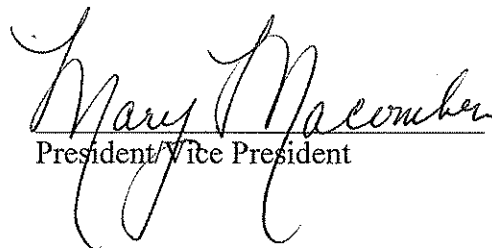
THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Heafy and seconded by Mr. Hulett, all voted in favor of adjournment.

There being no further business to discuss, the meeting was adjourned at 8:42 p.m.


Secretary/Assistant Secretary


President/Vice President