



REGULAR MEETING AGENDA

November 4, 2020



October 28, 2020

Board of Supervisors
Sunshine Water Control District

ATTENDEES:
Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Dear Board Members:

The Board of Supervisors of the Sunshine Water Control District will hold a Regular Meeting on November 4, 2020, at 6:30 p.m., at La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065. The agenda is as follows:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments **[3-Minute Time Limit]** *(Comments should be made from the microphone to ensure recording. Please state your name prior to speaking.)*
5. Discussion/Consideration: Appointment of Candidate to Fill Unexpired Term of Seat 1: *Term Expires March 2021*
6. Administration of Oath of Office to Newly Appointed Board Member *(the following to be provided in a separate package)*
 - A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
 - B. Membership, Obligations and Responsibilities
 - C. Financial Disclosure Forms
 - I. Form 1: Statement of Financial Interests
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests
 - III. Form 1F: Final Statement of Financial Interests
 - D. Form 8B – Memorandum of Voting Conflict
7. Consideration of Resolution 2021-01, Electing the Officers of the District and Providing for an Effective Date
8. Acceptance of Unaudited Financial Statements as of September 30, 2020

- 9. Approval of October 14, 2020 Regular Meeting Minutes
- 10. Public Comments
- 11. Supervisors' Communications
- 12. Staff Reports
 - A. District Counsel: *Lewis, Longman & Walker, P.A.*
 - B. District Engineer: *Craig A. Smith & Associates*
 - Presentation: Monthly Engineer's Report
 - C. District Engineering Consultant: *John McKune*
 - D. District Field Supervisor: *Cory Selchan*
 - E. District Manager: *Wrathell, Hunt & Associates, LLC*

- NEXT MEETING DATE: December 9, 2020 at 6:30 P.M.

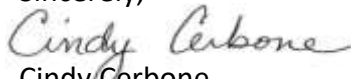
○ QUORUM CHECK

	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Daniel Prudhomme	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Ivan Ortiz	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

13. Adjournment

Should you have any questions, please contact me directly at (561) 346-5294.

Sincerely,



Cindy Cerbone
 District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE
CALL-IN NUMBER: 1-888-354-0094
CONFERENCE ID: 8518503

**SUNSHINE
WATER CONTROL DISTRICT**

7

RESOLUTION 2021-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SUNSHINE WATER CONTROL DISTRICT ELECTING THE OFFICERS OF THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Sunshine Water Control District is a local unit of special-purpose government created and existing pursuant to Chapter 298, Florida Statutes, being situated entirely within Broward County, Florida; and

WHEREAS, the Board of Supervisors of the Sunshine Water Control District desires to elect the below recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUNSHINE WATER CONTROL DISTRICT:

1. **DISTRICT OFFICERS.** The District officers are as follows:

_____ is appointed President

_____ is appointed Vice President

_____ is appointed Secretary

_____ Craig Wrathell is appointed Treasurer

_____ Jeff Pinder is appointed Assistant Treasurer

_____ Craig Wrathell is appointed Assistant Secretary

_____ Cindy Cerbone is appointed Assistant Secretary

_____ Daniel Rom is appointed Assistant Secretary

2. **CONFLICTS.** All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

3. **EFFECTIVE DATE.** This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 4th day of November, 2020.

Attest:

SUNSHINE WATER CONTROL DISTRICT

President/Vice President, Board of Supervisors

Secretary/Assistant Secretary

**SUNSHINE
WATER CONTROL DISTRICT**

8

**SUNSHINE
WATER CONTROL DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
SEPTEMBER 30, 2020**

**SUNSHINE
WATER CONTROL DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2020**

	General Fund	Debt Service Fund Series 2011	Debt Service Fund Series 2018	Total Governmental Funds
ASSETS				
Centennial Bank	\$ 3,531,363	\$ -	\$ -	\$ 3,531,363
Centennial Bank - escrow	80,752	-	-	80,752
Investments				
State Board of Administration				
A Investment account	5,118	-	-	5,118
A Bank maintenance reserve account	2,681	-	-	2,681
A Renewal & replacement reserve account	1,995	-	-	1,995
A Equipment replacement reserve account	210	-	-	210
Centennial Bank - MMA	258,984	-	-	258,984
FineMark Bank - MMA	249,031	-	-	249,031
FineMark Bank - ICS	9,147,485	-	-	9,147,485
Iberia Bank - MMA	5,528	-	-	5,528
Debt service - Wells Fargo	-	61	-	61
Debt service - Regions	-	-	231,370	231,370
Reserve - Wells Fargo	-	83	-	83
Undeposited funds	31,726	-	-	31,726
Cost of issuance	-	-	63	63
Due from general fund	-	-	55,999	55,999
Total assets	<u>\$13,314,873</u>	<u>\$ 144</u>	<u>\$ 287,432</u>	<u>\$ 13,602,449</u>
LIABILITIES				
Liabilities:				
Accounts payable	\$ 102,941	\$ -	\$ -	\$ 102,941
Due to debt service	55,999	-	-	55,999
Deposits payable/trash bonds	142,000	-	-	142,000
Cost recovery deposits	16,594	-	-	16,594
Pension payable	2,744	-	-	2,744
Total liabilities	<u>320,278</u>	<u>-</u>	<u>-</u>	<u>320,278</u>
FUND BALANCES				
Assigned:				
3 months working capital	834,232	-	-	834,232
Disaster recovery	3,000,000	-	-	3,000,000
Truck replacement	94,000	-	-	94,000
Restricted for				
Debt service	-	144	287,432	287,576
Unassigned	9,066,363	-	-	9,066,363
Total fund balances	<u>12,994,595</u>	<u>144</u>	<u>287,432</u>	<u>13,282,171</u>
Total liabilities and fund balances	<u>\$13,314,873</u>	<u>\$ 144</u>	<u>\$ 287,432</u>	<u>\$ 13,602,449</u>

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	Current Month	Year to Date	Adopted Budget	% of Budget
REVENUES				
Assessments	\$ 223	\$ 3,186,205	\$ 3,163,704	101%
Interest and miscellaneous	716	16,869	9,000	187%
Permit review fees	-	6,650	3,150	211%
Cost recovery	-	9,111	17,500	52%
Settlement	-	3,750,000	-	N/A
State grant/reimbursement	494,608	2,801,802	-	N/A
Insurance proceeds	2,931	2,931	-	N/A
Total revenues	<u>498,478</u>	<u>9,773,568</u>	<u>3,193,354</u>	306%
EXPENDITURES				
Administrative				
Supervisors	100	1,750	1,800	97%
Supervisors reimbursement	-	-	7,500	0%
Management/accounting/recording	5,062	60,745	60,745	100%
DSF & CPF accounting	1,182	14,190	14,190	100%
Dissemination fee	83	1,000	1,000	100%
Arbitrage rebate calculation	-	750	750	100%
Trustee	-	3,000	3,000	100%
Audit	-	11,000	11,000	100%
Legal	6,780	63,151	120,000	53%
Legal-litigation	-	204,918	300,000	68%
Human resource services	581	6,983	6,983	100%
Communication	-	-	7,500	0%
Dues/subscriptions	-	4,175	4,500	93%
Rent - operations facility	3,711	44,537	44,537	100%
Insurance	-	21,500	23,000	93%
Legal advertising	441	4,650	2,500	186%
Office supplies and expenses	110	2,004	1,500	134%
Postage	114	790	1,200	66%
Postage-ROW clearing	-	-	500	0%
Printing and binding	116	1,400	1,400	100%
Website	-	1,108	3,000	37%
ADA website compliance	-	199	200	100%
Contingencies	-	2,339	1,175	199%
Total administrative expenses	<u>18,280</u>	<u>450,189</u>	<u>617,980</u>	73%
Field operations				
Salaries and wages	27,439	349,571	417,500	84%
FICA taxes	2,099	26,847	31,939	84%
Special pay	-	1,363	1,650	83%
Bonus program	-	-	1,000	0%
401a retirement plan	6,690	35,586	41,750	85%
Health insurance	16,003	194,106	248,602	78%
Workers' compensation insurance	(4,928)	13,612	21,000	65%
Engineering	2,142	131,617	60,000	219%
Engineering - capital outlay	3,423	69,928	200,000	35%

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	Current Month	Year to Date	Adopted Budget	% of Budget
Consulting engineer services	-	2,430	25,000	10%
Cost recovery	168	9,492	17,500	54%
Water quality testing	-	4,529	5,224	87%
Telephone	141	1,541	1,800	86%
Electric	22,894	73,242	85,000	86%
Insurance	-	37,302	38,000	98%
Repairs and maintenance				
Canal banks	2,475	4,075	20,000	20%
Canal dredging	-	-	50,000	0%
Culvert inspection & cleaning	-	2,375	100,000	2%
Dumpster service	1,081	7,482	13,000	58%
Truck & tractor	7,374	8,633	21,000	41%
Other	36,592	64,655	21,000	308%
Operating supplies				
Chemicals	5,520	99,881	90,000	111%
Fuel	778	11,831	20,000	59%
Fuel-pump station generator	-	-	35,000	0%
Triploid carp	-	-	19,755	0%
Uniforms	258	1,917	3,217	60%
Other	63	4,185	4,000	105%
Permit fees, licenses, schools	-	2,204	5,000	44%
Hurricane cleanup	4,950	4,950	-	N/A
Capital outlay - other	27,434	113,291	975,000	12%
Field equipment	-	-	35,000	0%
Pump station telemetry	733	3,473	40,000	9%
Contingencies	311	640	5,000	13%
Total field operations	<u>163,640</u>	<u>1,280,758</u>	<u>2,652,937</u>	48%
Other fees and charges				
Tax collector	3	31,844	32,955	97%
Property appraiser	3	31,844	32,955	97%
Property tax bills - fire & EMS assessment	-	26	100	26%
Total other fees & charges	<u>6</u>	<u>63,714</u>	<u>66,010</u>	97%
Total expenditures	<u>181,926</u>	<u>1,794,661</u>	<u>3,336,927</u>	54%

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Adopted Budget</u>	<u>% of Budget</u>
Excess/(deficiency) of revenues over/(under) expenditures	316,552	7,978,907	(143,573)	
OTHER FINANCING SOURCES/(USES)				
Transfers in - from DSF Series 2018	<u>24</u>	<u>338,625</u>	<u>336,073</u>	101%
Total other financing sources/(uses)	<u>24</u>	<u>338,625</u>	<u>336,073</u>	101%
Net increase/(decrease) of fund balance	316,576	8,317,532	192,500	
Fund balance - beginning	12,678,019	4,677,063	3,770,788	
Fund balance - ending				
Assigned:				
3 months working capital	834,232	834,232	834,232	
Disaster recovery	3,000,000	3,000,000	3,000,000	
Truck replacement	94,000	94,000	94,000	
Unassigned	<u>9,066,363</u>	<u>9,066,363</u>	<u>35,056</u>	
Total fund balance - ending	<u><u>\$12,994,595</u></u>	<u><u>\$ 12,994,595</u></u>	<u><u>\$ 3,963,288</u></u>	

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2011
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	<u>Current Month</u>	<u>Year To Date</u>
REVENUES	<u>\$ -</u>	<u>\$ -</u>
Total revenues	<u>-</u>	<u>-</u>
 EXPENDITURES	 <u>-</u>	 <u>-</u>
Total expenditures	<u>-</u>	<u>-</u>
 Excess/(deficiency) of revenues over/(under) expenditures	 - -	 - -
 Fund balances - beginning	 144	 144
Fund balances - ending	<u><u>\$ 144</u></u>	<u><u>\$ 144</u></u>

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2018
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	Current Month	Year To Date	Amended Budget	% of Budget
REVENUES				
Assessments	\$ 64	\$ 922,376	\$ 916,037	101%
Interest	1	1,029	-	N/A
Total revenues	<u>65</u>	<u>923,405</u>	<u>916,037</u>	101%
EXPENDITURES				
Debt service				
Interest	-	560,880	560,880	100%
Total debt service	<u>-</u>	<u>560,880</u>	<u>560,880</u>	100%
Other fees and charges				
Tax collector	-	9,218	9,542	97%
Property appraiser	-	9,218	9,542	97%
Total other fees and charges	<u>-</u>	<u>18,436</u>	<u>19,084</u>	97%
Total expenditures	<u>-</u>	<u>579,316</u>	<u>579,964</u>	100%
Excess/(deficiency) of revenues over/(under) expenditures	65	344,089	336,073	102%
OTHER FINANCING SOURCES/(USES)				
Transfers (out) - to GF	<u>(24)</u>	<u>(338,625)</u>	<u>(336,073)</u>	101%
Total other financing sources/(uses)	<u>(24)</u>	<u>(338,625)</u>	<u>(336,073)</u>	101%
Net increase/(decrease) in fund balance	41	5,464	-	
Fund balances - beginning	287,391	281,968	280,632	
Fund balances - ending	<u>\$ 287,432</u>	<u>\$ 287,432</u>	<u>\$ 280,632</u>	102%

SUNSHINE

Water Control District

Special Assessment Revenue Improvement Bonds, Series 2018

\$11,685,000

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
11/01/2019		-	280,440.00	280,440.00
05/01/2020		4.800%	280,440.00	280,440.00
11/01/2020		-	280,440.00	280,440.00
05/01/2021		4.800%	251,227.50	251,227.50
11/01/2021		-	222,015.00	222,015.00
05/01/2022		4.800%	222,015.00	222,015.00
11/01/2022		-	222,015.00	222,015.00
05/01/2023	430,000.00	4.800%	222,015.00	652,015.00
11/01/2023		-	213,845.00	213,845.00
05/01/2024	450,000.00	4.800%	213,845.00	663,845.00
11/01/2024		-	205,295.00	205,295.00
05/01/2025	465,000.00	4.800%	205,295.00	670,295.00
11/01/2025		-	196,460.00	196,460.00
05/01/2026	480,000.00	4.800%	196,460.00	676,460.00
11/01/2026		-	187,340.00	187,340.00
05/01/2027	500,000.00	4.800%	187,340.00	687,340.00
11/01/2027		-	177,840.00	177,840.00
05/01/2028	520,000.00	4.800%	177,840.00	697,840.00
11/01/2028		-	167,960.00	167,960.00
05/01/2029	540,000.00	4.800%	167,960.00	707,960.00
11/01/2029		-	157,700.00	157,700.00
05/01/2030	560,000.00	4.800%	157,700.00	717,700.00
11/01/2030		-	147,060.00	147,060.00
05/01/2031	580,000.00	4.800%	147,060.00	727,060.00
11/01/2031		-	136,040.00	136,040.00
05/01/2032	600,000.00	4.800%	136,040.00	736,040.00
11/01/2032		-	124,640.00	124,640.00
05/01/2033	625,000.00	4.800%	124,640.00	749,640.00
11/01/2033		-	112,765.00	112,765.00
05/01/2034	650,000.00	4.800%	112,765.00	762,765.00
11/01/2034		-	100,415.00	100,415.00
05/01/2035	675,000.00	4.800%	100,415.00	775,415.00
11/01/2035		-	87,590.00	87,590.00
05/01/2036	695,000.00	4.800%	87,590.00	782,590.00
11/01/2036		-	74,385.00	74,385.00
05/01/2037	730,000.00	4.800%	74,385.00	804,385.00
11/01/2037		-	60,515.00	60,515.00
05/01/2038	750,000.00	4.800%	60,515.00	810,515.00
11/01/2038		-	46,265.00	46,265.00
05/01/2039	780,000.00	4.800%	46,265.00	826,265.00
11/01/2039		-	31,445.00	31,445.00
05/01/2040	810,000.00	4.800%	31,445.00	841,445.00
11/01/2040		-	16,055.00	16,055.00
05/01/2041	845,000.00	4.800%	16,055.00	861,055.00
Total	\$11,685,000.00	-	\$6,467,837.50	\$18,152,837.50

**SUNSHINE
WATER CONTROL DISTRICT**

9

1 **MINUTES OF MEETING**
2 **SUNSHINE WATER CONTROL DISTRICT**

3
4 The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting
5 on October 14, 2020, at 6:30 p.m., at La Quinta Inn Coral Springs, 3701 N. University Drive,
6 Coral Springs, Florida 33065

7 **Present were:**

8
9 Joe Morera President
10 Daniel Prudhomme Vice President
11 Ivan Ortiz Secretary

12
13 **Also present were:**

14
15 Cindy Cerbone District Manager
16 Daniel Rom Wrathell, Hunt and Associates, LLC (WHA)
17 Al Malefatto District Counsel
18 Orlando Rubio District Engineer
19 Steve Smith Craig A. Smith & Associates, Inc. (CAS)
20 Cory Selchan Field Superintendent
21 John McKune Engineering Consultant
22 Elizabeth Tsouroukdissian Policy Land Surveyors (PLS)

23
24
25 **FIRST ORDER OF BUSINESS**

Call to Order

26
27 Mr. Morera called the meeting to order at 6:40 p.m.

28
29 **SECOND ORDER OF BUSINESS**

Roll Call

30
31 All Supervisors were present.

32
33 **THIRD ORDER OF BUSINESS**

Pledge of Allegiance

34
35 All present recited the Pledge of Allegiance.

36
37 **FOURTH ORDER OF BUSINESS**

Public Comments [3-Minute Time Limit]

38
39 No members of the public spoke.

40

- 41 ▪ **Re-Plat Request – Fordan Trace for Proposed Waterside at Forest Hills Development**
- 42 **This item, previously item 9BIIc, was presented out of order.**

43 Mr. Rubio presented the Re-Plat request and recommended approval. Once the plans
 44 are received and reviewed and the demucking needs of the canal are evaluated, it would
 45 require submitting a right-of-way (ROW) permit application. Mr. Morera asked if the demucking
 46 was close to the bank so it should be part of the improvements and asked Staff to ensure that
 47 the Developer installs proper drainage to prevent flooding. Mr. Selchan stated that he and Mr.
 48 Rubio toured the area and they would evaluate the plans. He opined that demucking was the
 49 only obvious thing to be done and the final condition would be in accordance with the District’s
 50 specifications. Mr. Morera gave executed document to Ms. Tsouroukdissian.

51

52 **On MOTION by Mr. Ortiz and seconded by Mr. Prudhomme, with all in favor,**
 53 **the CAS Project No. 15-1826, Re-Plat Request for Fordan Trace for proposed**
 54 **Waterside at Forest Hills Development, submitted by Police Land Surveyors,**
 55 **Inc., subject to the Special Conditions set forth in the October 5, 2020**
 56 **recommendation letter, was approved.**

57

58

59 **FIFTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial
 Statements as of August 31, 2020**

60

61

62 Ms. Cerbone stated that the District received the final two checks from the Federal
 63 Emergency Management Agency (FEMA), in the amounts of \$24,947 and \$449,058, which
 64 would be reflected in the October financial statements. Regarding The 2017 Hurricane Irma
 65 storm, the District received \$2,781,200.10 in FEMA reimbursement, which equaled 94% of the
 66 expenses incurred.

67

68 **On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor,**
 69 **the Unaudited Financial Statements as of August 31, 2020, were accepted.**

70

71

72 **SIXTH ORDER OF BUSINESS**

**Approval of September 14, 2020
 Virtual/Telephonic Public Hearings and
 Regular Meeting Minutes**

73

74

75

76 Mr. Morera presented the September 14, 2020 Virtual/Telephonic Public Hearings and
77 Regular Meeting Minutes. Ms. Cerbone stated edits submitted to Management by Mr.
78 Malefatto were in the minutes for signature and in the agenda package emailed today.

79

80 **On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor,**
81 **the September 14, 2020 Virtual/Telephonic Public Hearings and Regular**
82 **Meeting Minutes, incorporating edits previously submitted to Management,**
83 **were approved.**

84

85

86 **SEVENTH ORDER OF BUSINESS**

Public Comments

87

88 There being no public comments, the next item followed.

89

90 **EIGHTH ORDER OF BUSINESS**

Supervisors' Communications

91

92 Mr. Ortiz thanked Mr. Morera for his leadership and involvement with the District.

93 Mr. Prudhomme concurred with Mr. Ortiz's comments.

94

95 **NINTH ORDER OF BUSINESS**

Staff Reports

96

97 **A. District Counsel: *Lewis, Longman & Walker, P.A.***

98 Mr. Malefatto concurred with Mr. Ortiz's sentiments and stated it was a privilege
99 working with Mr. Morera. He noted Mr. Morera's resignation shall be effective November 3,
100 2020 and the remaining Supervisors would be able to appoint an individual to fill the vacated
101 Seat, at the November 4th Board meeting, or reappoint Mr. Morera, if he is not elected to the
102 City Commission. The Seat would be held until the March Landowners' Election. Discussion
103 ensued regarding the timeline for filling the Seat. It was noted that the remaining Board
104 Members must identify a replacement no later than the December Board of Supervisors
105 meeting, or a replacement may be appointed by the Governor.

106 **B. District Engineer: *Craig A. Smith & Associates***

107 Mr. Smith expressed his appreciation to Mr. Morera and noted that his input and
108 questions were always regarding what would be in the best interest of the District.

109 **I. Presentation: Monthly Engineer's Report**

110 Mr. Smith gave the following Status Report and Repair Plan for Pump Stations (PS) #1
111 and #2, and the Draft Schedule that was included in the agenda package:

112 ➤ Most of the missing AutoCAD reference files from IBI Group Inc. (IBI), which stalled the
113 electrical design, were received today and sent to Mr. Larry Smith. Mr. Rubio would confirm if
114 files and the PDF drawings were sufficient to proceed with recreating their design plans.

115 ➤ Flow Optimizers completed the design and all eight Vortex Suppression Cones (VSC)
116 were being constructed. One would be installed and tested at PS #2, before selecting the size
117 of the motors and pumps.

118 Mr. Selchan responded to questions and noted various items were affecting the pumps,
119 mostly related to the design of the pump stations and the intake bay; everyone agreed that the
120 solution was to proceed with Dr. Werth's recommendation to do work on the slope, design,
121 manufacture and install the devices and then determine how much horsepower is needed.

122 ➤ Deliveries of the anti-vortex units were expected in November.

123 Mr. Selchan requested testing at both pump stations. Discussion ensued regarding the
124 testing under real world conditions, determining the amount of horsepower needed, Florida
125 Power & Light (FPL) power requirements, etc. Mr. Selchan stated that, during testing, Mr. Larry
126 Smith planned to install a monitoring device to determine why electrical spikes are occurring.

127 Mr. Rubio presented the following permit applications for approval:

128 **II. Permit Applications**

129 **a. Comcast Cable Communications – Canal B, Sanctuary Drive Near 7560**
130 **Hibiscus Lane**

131 Mr. Rubio stated that a revised permit, with the cable being installed 10' under the pipe,
132 would be forwarded to Ms. Tudor, as the one in the agenda package was incorrect.

133

134 **On MOTION by Mr. Prudhomme and seconded by Mr. Ortiz, with all in favor,**
135 **the CAS Project No. 15-1826, Right-of-Way (ROW) permit application, to install**
136 **117 LF of 1-2" HDPE Conduit under Canal B, Sanctuary Drive, Near 7560**
137 **Hibiscus Lane, submitted by Comcast Cable Communications, subject to the**
138 **Special Conditions set forth in the October 5, 2020 recommendation letter, and**
139 **reflecting the installation revisions discussed, was approved.**

140

141

142 **b. Comcast Cable Communications – Canal B, Sanctuary Drive Near 3907**
 143 **Jasmine Lane**

144

145 **On MOTION by Mr. Ortiz and seconded by Mr. Prudhomme, with all in favor,**
 146 **the CAS Project No. 15-1826, Right-of-Way (ROW) permit application, to install**
 147 **70 LF of 1-2” HDPE Conduit under Canal B, Sanctuary Drive Near 3907 Jasmine**
 148 **Lane, submitted by Comcast Cable Communications, subject to the Special**
 149 **Conditions set forth in the October 5, 2020 recommendation letter, was**
 150 **approved.**

151

152

153 ➤ Letter of No Objection was issued to Irie Jerk for building renovations.

154 Mr. Smith discussed the status of geotechnical services from Radise International
 155 (Radise) to analyze the bridges, involving slope analysis. Preliminary costs were being prepared
 156 and assessment would be followed by a conceptual cost estimate for the same, along with the
 157 vertical wall. He would ensure that a Radise representative attends the December meeting.
 158 Discussion ensued regarding whether canal or bridge work would indirectly impact PS #2.

159 **c. Re-Plat Request – Fordan Trace for Proposed Waterside at Forest Hills**
 160 **Development**

161 This item was presented following the Fourth Order of Business.

162 **C. District Engineering Consultant: *John McKune***

163 Mr. McKune suggested that doing the canals first, to get the water down to the pump
 164 stations, would make everything better.

165 **D. District Field Supervisor: *Cory Selchan***

166 Mr. Selchan reported the following:

167 ➤ Over 5.5” of rain was received since the last meeting, which required running both
 168 pumps; there were no issues. As the dry season was approaching, PS #2 was pumped down to
 169 8’, which was 1’ higher than the median water level.

170 ➤ The vendor installed new parts in the PS #2 generator. As some parts were incorrect,
 171 receipt of other parts was pending. The District received a \$16,000 discount towards the
 172 generator rental costs.

173 The vendor was confident the generator would operate as designed, once the repairs
 174 are completed. Testing, under adverse conditions, would be performed soon.

175 ➤ Less weeding would be needed during the dry season, which would allow crews to get
176 the District looking good for the upcoming holidays.

177 Mr. Selchan stated that he and the District employees appreciated Mr. Morera’s service
178 on the Board and how he looked out for its employees.

179 **E. District Manager: *Wrathell, Hunt & Associates, LLC***

180 **I. FEMA Required Single Audit**

181 Ms. Cerbone stated that, due to the amount of FEMA reimbursement funds the District
182 received for 2019, a single audit was required, which Grau & Associates would perform for
183 \$3,500.

184 **II. NEXT MEETING DATE: November 4, 2020 at 6:30 P.M.**

185 • **QUORUM CHECK**

186 The next meeting will be held on November 4, 2020.

187 Ms. Cerbone, on behalf of District Management and especially Mr. Wrathell,
188 commended Mr. Morera in his position as Board Chair. His example of sharing and respecting
189 opinions that differ from others and expressing 100% genuine care and concern, distinguishes
190 him from the majority of Board Chairs. She hoped to call him Commissioner Morera in
191 November.

192 Mr. Morera would remain on the District’s email distribution list and the Outlook
193 calendar invite for November but he would not be included in the quorum check.

194 Mr. Morera stated that, since joining the Board, he learned a lot and has grown into the
195 role from working with fantastic people throughout his term. He commended everyone for
196 their contributions to the District and stated that he expects to keep in touch to see that the
197 projects they were working towards are finalized.

198

199 **TENTH ORDER OF BUSINESS**

Adjournment

200

201 There being no further business to discuss, the meeting adjourned.

202

203 **On MOTION by Mr. Morera and seconded by Mr. Prudhomme, with all in favor,**
204 **the meeting adjourned at 8:05 p.m.**

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Secretary/Assistant Secretary

President/Vice President

**SUNSHINE
WATER CONTROL DISTRICT**

12B



October 28, 2020

Board of Supervisors
Sunshine Water Control District
2300 Glades Road, Suite 410W
Boca Raton, Florida 33073

**RE: SUNSHINE WATER CONTROL DISTRICT
MONTHLY ENGINEER'S REPORT (MER) (November 4, 2020)
October 7, 2020 - October 28, 2020
CAS PROJECT NO. 15-1826**

Dear Board of Supervisors:

Craig A. Smith & Associates, Inc. (CAS) is pleased to provide you with the Monthly Engineer's Report summarizing activity performed by this office on behalf of SWCD during the referenced period including future work. Anything of significance occurring after this writing will be brought up at the November 4, 2020 BOS meeting.

Electrical Engineering Services for Pump Station 1 and Pump Station 2

- The missing AutoCADD files have been received via IBI which were necessary in expediting the development of the electrical engineering plans. Staff (SWCD/WHA/CAS) meeting has been scheduled for a progress update and scheduling.

Permitting

Four applications were submitted related to outstanding non-compliant installations and are under review (Crown Castle Fiber). Briefly, these installations (a total of 8) were previously permitted under permit no. 2018-02. Subsequent as-built information was received for review and release of bond where the non-compliant issues were discovered. Extensive correspondence which included a letter from SWCD Attorney and field efforts were spent on seeking a resolution to these matters and cost recovery fees were requested. A cost recovery fee was initially collected and additional cost recovery fees have and will be requested to cover previous investigative work and the review of the submitted permit applications.

Geotechnical Services status from Radise International

The draft report is pending. Staff meeting with Radise International is expected to occur November with the report to be presented at the December BOS (2020) meeting.

We continue to look forward to working with the SWCD staff on current and future important projects. Should there be any questions, I can be reached at the letterhead numbers shown or by electronic mail at orubio@craigasmith.com.

Sincerely,

CRAIG A. SMITH & ASSOCIATES



Orlando A. Rubio, PE
Sr. Supervising Engineer

Enclosures: ROW Permit Recommendations (1)

cc: **SWCD** - Cory Selchan, John McKune, PE (via e-mail)
WHA - Cindy Cerbone, Debbie Tudor, Daphne Gillyard, Daniel Rom (via e-mail)
CAS - Steve C. Smith, PE, (via e-mail)

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**SUNSHINE
WATER CONTROL DISTRICT**

12E

SUNSHINE WATER CONTROL DISTRICT

BOARD OF SUPERVISORS FISCAL YEAR 2020/2021 MEETING SCHEDULE

LOCATION

La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 14, 2020	Regular Meeting	6:30 PM
November 4, 2020*	Regular Meeting	6:30 PM
December 9, 2020	Regular Meeting	6:30 PM
January 13, 2021	Regular Meeting	6:30 PM
February 10, 2021	Regular Meeting	6:30 PM
March 10, 2021	Landowners' Meeting & Regular Meeting	6:30 PM
April 14, 2021	Regular Meeting	6:30 PM
May 12, 2021	Regular Meeting	6:30 PM
June 9, 2021	Regular Meeting	6:30 PM
July 14, 2021	Regular Meeting	6:30 PM
August 11, 2021	Regular Meeting	6:30 PM
September 8, 2021	Public Hearing & Regular Meeting	6:30 PM

Exceptions:

November meeting is one (1) week earlier to accommodate Veteran's Day Holiday

In the event that the COVID-19 public health emergency prevents the meetings from occurring in-person, the District may conduct the meetings by telephone or video conferencing communications media technology pursuant to governmental orders, including but not limited to Executive Orders 20-52, 20-69, 20-150, 20-179 and 20-193 issued by Governor, and any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2., Florida Statutes.