

**MINUTES OF MEETING  
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held Public Hearings and a Regular Meeting on September 13, 2023 at 6:30 p.m. at the Sartory Hall, 10150 NW 29th Street, Coral Springs, Florida 33065.

**Present were:**

Joe Morera	President
Ivan Ortiz	Vice President
Carol Smith	Secretary

**Also present were:**

Jamie Sanchez	District Manager
Al Malefatto	District Counsel
Orlando Rubio	District Engineer
Cory Selchan	Field Superintendent

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Morera called the meeting to order at 6:30 p.m.

**SECOND ORDER OF BUSINESS**

**Roll Call**

All Supervisors were present.

**THIRD ORDER OF BUSINESS**

**Pledge of Allegiance**

All present recited the Pledge of Allegiance.

**FOURTH ORDER OF BUSINESS**

**Public Comments [3-Minute Time Limit]  
(Comments should be made from the  
microphone to ensure recording. Please  
state your name prior to speaking.)**

There were no public comments.

**FIFTH ORDER OF BUSINESS**

**Public Hearing on Adoption of Fiscal Year 2023/2024 Budget**

- A. Proof/Affidavit of Publication**
- B. Consideration of Resolution 2023-06, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; Authorizing Budget Amendments; and Providing an Effective Date**

**On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the Public Hearing was opened.**

Ms. Sanchez presented the Fiscal Year 2024 and called attention to the following changes that were made to the budget after the May meeting:

Page 1: Added “Legal – legislative work” line item for \$24,000

Page 2, “Truck, tractor and generator” line item: Increased from \$32,000 to \$50,000

No members of the public spoke.

**On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the Public Hearing was closed.**

Ms. Sanchez presented Resolution 2023-06 and read the title.

**On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, Resolution 2023-06, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.**

**SIXTH ORDER OF BUSINESS**

**Public Hearing to Hear Comments and Objections on the Imposition of**

**Maintenance and Operation Special Assessments to Fund the Budget for Fiscal Year 2023/2024, Pursuant to Florida Law**

- A. Proof/Affidavit of Publication**
- B. Consideration of Resolution 2023-07, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2023/2024; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date**

**On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the Public Hearing was opened.**

No members of the public spoke.

**On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the Public Hearing was closed.**

Ms. Sanchez presented Resolution 2023-07 and read the title.

**On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, Resolution 2023-07, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2023/2024; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.**

**SEVENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of July 31, 2023**

Ms. Sanchez presented the Unaudited Financial Statements as of July 31, 2023.

Mr. Ortiz questioned the “Capital outlay – pump station 1 & 2” line item. Mr. Selchan stated the amount was to cover the Rio-Bak and CCI change orders. Ms. Sanchez will email a detailed summary of the line item to Mr. Ortiz.

**On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the Unaudited Financial Statements as of July 31, 2023, were accepted.**

Ms. Sanchez called attention to Page 1 of the financials and stated the District has an ICS account with FineMark bank, which is where the majority of the District’s funds are. FineMark ICS offered the District a 4.5% interest rate but, since Bank United is offering an interest rate of 4.75% interest plus the funds are FDIC insured, she recommends transferring funds from FineMark to Bank United. Asked if there would be an issue transferring the funds, Ms. Sanchez stated there would be no problem; it is the same type of product. FineMark was asked if they can match the 4.75% interest rate but they could not.

**On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, authorizing Staff to move ICS account funds from FineMark to Bank United for a more favorable interest rate of 4.75%, was approved.**

**EIGHTH ORDER OF BUSINESS**

**Approval of August 9, 2023 Regular Meeting Minutes**

Ms. Sanchez presented the August 9, 2023 Regular Meeting Minutes.

**On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the August 9, 2023 Regular Meeting Minutes, as presented, were approved.**

**NINTH ORDER OF BUSINESS**

**Supervisors’ Communications**

Mr. Ortiz wished everyone a Happy Rosh Hashanah and Yom Kippur.

Mr. Morera commented that the District is fortunate that the large storm that was in the Atlantic did not impact South Florida. He hopes the remainder of hurricane season is uneventful.

Ms. Smith voiced her opinion that it is unfortunate that the public is not more interested in attending City and District meetings. Mr. Selchan noted that, if the City and the District were not providing the services expected, more residents would attend meetings.

**TENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: Lewis, Longman & Walker, P.A.**

Mr. Malefatto reported the following:

- Mr. Lyons suggests that the District enter into a monitoring agreement wherein he will monitor legislation for anything that might affect the District.

Board Members questioned whether to enter into a monitoring agreement with Mr. Lyons, whether to publicize a request for proposals (RFP) for legislative monitoring services, the scope of work and how the funds would be paid.

Mr. Malefatto stated he can have Mr. Lyons prepare an agreement for the Board to consider at the next meeting and be available to answer questions, via telephone.

Discussion ensued regarding having the Legislative Monitoring Agreement, the Consultant’s Agreement with Mr. McKune, the length of the legislative session and the District being a part of the Florida Association of Special Districts (FASD).

Mr. Malefatto stated Mr. Lyons would charge a flat rate to monitor the pre-session and the three months of the legislative session; no action needs to be taken now.

- Per Mr. Santiago, the Director of Administration at the Supervisor of Elections (SOE) office, the District will have five seats up for election at the November 2024 General Election, the qualifying period is June 11 through 14, 2024 and qualification information will be listed on the District website.
- The final accounting from the sale of the property to Amera Development went through and an additional \$8,900 was drawn from the closing, which benefits the District.

**B. District Engineer: Craig A. Smith & Associates**

**I. Presentation: Monthly Engineer’s Report**

Mr. Rubio presented the Monthly Engineer’s Report (MER)

**II. Permit Applications**

Mr. Rubio presented the following:

- **FPL Permit 2022-11 Extension Request**

**On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the FPL Permit 2022-11 180-day Extension Request, related to directional bore of 2-6” HDPE conduits under Canal “MM”, was approved.**

- **MCI Metro Access Transmission Services Corp – Draft Pros, Inc.**

**On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the CAS Project No. 15-1826, Right-of-Way permit application, submitted by MCI Metro Access Transmission Services Corp, Draft Pros, Inc., for the directional bore installation of fiber optic cable consisting of 190 LF of 2” HDPE Conduit under the SWCD Canal “RR”, subject to the Special Conditions set forth in the August 28, 2023 recommendation letter, was approved.**

- **Comcast ROW Permit application**

This item was an addition to the agenda.

**On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the CAS Project No. 15-1826, Right-of-Way permit application, submitted by Comcast, for a directional bore installation of fiber optic cable consisting of 200 LF of 2” HDPE Conduit under the SWCD East Outfall Canal (EOFC) at the Atlantic Boulevard Bridge, subject to the Special Conditions set forth in the September 11, 2023 recommendation letter, was approved.**

**C. District Engineering Consultant: John McKune**

There was no report.

**D. District Field Supervisor: Cory Selchan**

Mr. Selchan reported the following:

- It rained almost every day in the past month. The peak of hurricane season was September 10<sup>th</sup>, which is the most active part.
- Most of the pump station work was completed. The fuel tank was installed and must be plumbed and wired to the generator for fuel supply.
- Staff is working on a few punch list items and water issues, which are minor.
- The pump stations were tested and can run at length in the event of a hurricane.
- Staff is repairing the telemetry system. A telemetry project will be proposed for the next fiscal year.
- Staffing: Mr. Lewis Vasquez retired and a new employee was hired.
- A recent roundtable meeting at City Hall was a meet-and-greet type meeting with three attendees from the Coral Springs Improvement District (CSID), a few public works employees from the City and Mr. Selchan. Discussion centered on improving communications between staff of the three entities. The District is in good standing with the City.

Asked why there were City trucks at a 39<sup>th</sup> Street canal, Mr. Selchan stated something fell on the road, which caused a problem that was subsequently remedied.

**E. District Manager: Wrathell, Hunt & Associates, LLC**

Ms. Sanchez presented the following:

**I. Obstructions Removal Agreement Request [8995 NW 21 Ct.]**

**On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the W-Z Growing Landscaping proposal for Obstruction Removal at 8995 NW 21 Ct., in the amount of \$18,100, was approved.**

**II. Obstructions Removal Agreement Request [8999 NW 21 Ct.]**

In response to a question regarding funding, Ms. Sanchez stated the District will be underbudget; therefore, she suggested approving these items tonight but deferring the work until the new fiscal year commences in October. Asked about the budget amount set aside for obstruction removal, Ms. Sanchez stated \$75,000 was budgeted under “Repairs and maintenance – canal banks” in Fiscal Years 2023 and 2024.

The Board and Staff discussed obtaining the best prices for obstruction removals, City contractors, incoming homeowners and recorded obstruction removal agreements with previous property owners.

**On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the Just Call James proposal for Obstruction Removal at 8999 NW 21 Ct., in the amount of \$17,000, was approved.**

▪ **Obstructions Removal Agreement Request [4114 NW 75<sup>th</sup> Avenue]**

**This item was an addition to the agenda.**

Ms. Sanchez stated a resident submitted this request earlier today.

Mr. Selchan asked for approval of the not-to-exceed amount of \$7,000 and stated he will seek two additional bids and award the project to the lowest bidder.

**On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the Just Call James proposal for Obstructions and Chain Link Fence Removal at 4114 NW 75<sup>th</sup> Avenue, in a not to exceed amount of \$7,000, was approved.**

**III. NEXT MEETING DATE: October 11, 2023 at 6:30 PM**

Ms. Sanchez will do the following:

- Include a Legislative Monitoring Agreement prepared by Mr. Lyons on the next agenda.
- Invite Mr. Chris Lyons to the next meeting.
- Email Board Members an accounting of projects that will be funded under the “Repairs and maintenance – canal banks” line item.

○ **QUORUM CHECK**

Ms. Sanchez discussed the following necessary changes to the Fiscal Year 2024 Meeting Schedule:

DATE: Change “December 13” date to “December 6”

DATE: Change “February 14” date to “February 15”



**On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, amending the Fiscal Year 2023/24 Meeting Schedule to change the December 13, 2023 meeting to December 6, 2023 and change the February 14, 2024 meeting to February 15, 2024, at a location to be determined, was approved.**

**ELEVENTH ORDER OF BUSINESS**

**Public Comments**

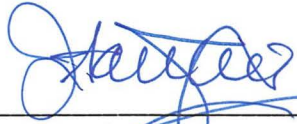
No members of the public spoke.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

**On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the meeting adjourned at 8:01 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



President/Vice President