



Sunshine
Water Control District

REGULAR MEETING AGENDA

March 13, 2024

**SUNSHINE
WATER CONTROL DISTRICT**

**AGENDA
LETTER**



March 6, 2024

Board of Supervisors
Sunshine Water Control District

ATTENDEES:
Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Dear Board Members:

The Board of Supervisors of the Sunshine Water Control District will hold a Regular Meeting on March 13, 2024, immediately following the adjournment of the Landowners' meeting, scheduled to commence at 6:30 p.m., at the Sartory Hall, 10150 NW 29th Street, Coral Springs, Florida 33065. The agenda is as follows:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments **[3-Minute Time Limit]** (*Comments should be made from the microphone to ensure recording. Please state your name prior to speaking.*)
5. Administration of Oath of Office to Newly Elected Supervisor (*the following to be provided under a separate cover*)
 - A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
 - B. Membership, Obligations and Responsibilities
 - C. Sample Form 1: Statement of Financial Interests/Instructions
 - D. Form 8B – Memorandum of Voting Conflict
6. Consideration of Resolution 2024-03, Canvassing and Certifying the Results of the Landowners' Election of Supervisors for the Sunshine Water Control District
7. Consideration of Resolution 2024-04, Appointing and Removing Officers of the District and Providing for an Effective Date
8. Acceptance of Unaudited Financial Statements as of January 31, 2024
9. Approval of February 15, 2024 Regular Meeting Minutes
10. Supervisors' Communications

11. Staff Reports

- A. District Counsel: *Lewis, Longman & Walker, P.A.*
 - I. Discussion: Draft Board Member Compensation Policy *(to be provided under separate cover)*
- B. District Engineer: *Craig A. Smith & Associates*
 - I. Presentation: Monthly Engineer's Report
- C. District Engineering Consultant: *John McKune*
- D. District Field Supervisor: *Cory Selchan*
- E. District Manager: *Wrathell, Hunt & Associates, LLC*
 - UPCOMING MEETINGS
 - April 10, 2024 at 6:00 PM *(401(a) Committee Meeting)*
 - April 10, 2024 at 6:30 PM *(Regular Board Meeting)*
 - QUORUM CHECK

JOE MORERA	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
IVAN ORTIZ	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
CAROL SMITH	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

12. Public Comments

13. Adjournment

Should you have any questions, please contact me directly at (561) 512-9027.

Sincerely,



Jamie Sanchez
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

CALL-IN NUMBER: 1-888-354-0094

PARTICIPANT PASSCODE: 131 733 0895

**SUNSHINE
WATER CONTROL DISTRICT**

6

RESOLUTION 2024-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SUNSHINE WATER CONTROL DISTRICT CANVASSING AND CERTIFYING THE RESULTS OF THE LANDOWNERS' ELECTION OF SUPERVISORS FOR THE SUNSHINE WATER CONTROL DISTRICT

WHEREAS, pursuant to Chapter 298, Florida Statutes, after a Drainage and Water Control District ("District") has been established and the landowners have held their initial election, every year in the same month after the time of the initial election, there shall be a landowners' meeting for the purpose of electing members to the Board of Supervisors; and

WHEREAS, pursuant to Chapter 2023-6, Laws of Florida, as of November 5, 2024, the Board of Supervisors shall consist of five members. All five members shall be elected at the general election held in November 2024; and

WHEREAS, following proper publication of notice thereof, such landowners' meeting was held on **March 13, 2024**, at which the below recited persons were duly elected for a term ending upon the certification of the November 2024 general election results, by virtue of the votes cast in his/her favor; and

WHEREAS, the landowners, by means of this Resolution, desire to canvass the votes and declare and certify the results of said election;

NOW, THEREFORE, BE IT RESOLVED BY THE LANDOWNERS AND BOARD OF SUPERVISORS OF THE SUNSHINE WATER CONTROL DISTRICT;

1. The following persons are found, certified, and declared to have been duly elected as a Supervisor, of and for the District, having been elected by the votes cast in his/her favor as shown, to wit:

_____ Votes _____

2. In accordance with said statute and Chapter 2023-6, Laws of Florida, and by virtue of the number of votes cast for the Supervisor, he/she is declared to have been elected for a term of office ending upon the certification of the November 2024 general election results.

3. Said term of office shall commence immediately upon the adoption of this Resolution.

PASSED AND ADOPTED this **13th** day of **March, 2024**.

President/Vice President, Board of Supervisors

Secretary/Assistant Secretary

**SUNSHINE
WATER CONTROL DISTRICT**

7

RESOLUTION 2024-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SUNSHINE WATER CONTROL DISTRICT APPOINTING AND REMOVING OFFICERS OF THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Sunshine Water Control District is a local unit of special-purpose government created and existing pursuant to Chapter 298, Florida Statutes, being situated entirely within Broward County, Florida; and

WHEREAS, the Board of Supervisors of the Sunshine Water Control District desires to appoint and remove the below recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF SUNSHINE WATER CONTROL DISTRICT THAT:

SECTION 1. The following is/are appointed as Officer(s) of the District effective March 13, 2024 for a term ending upon the certification of the November 2024 general election results:

_____ is appointed President

_____ is appointed Vice President

_____ is appointed Secretary

SECTION 2. The following Officer(s) shall be removed as Officer(s) as of March 13, 2024:

Cindy Cerbone is removed as Assistant Secretary

_____ is removed as _____

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

SECTION 3. The following prior appointments by the Board remain unaffected by this Resolution:

Craig Wrathell is Assistant Secretary

Jamie Sanchez is Assistant Secretary

Craig Wrathell is Treasurer

Jeff Pinder is Assistant Treasurer

PASSED AND ADOPTED THIS 13TH DAY OF MARCH, 2024.

ATTEST:

SUNSHINE WATER CONTROL DISTRICT

Secretary/Assistant Secretary

President/Vice President, Board of Supervisors

**SUNSHINE
WATER CONTROL DISTRICT**

**UNAUDITED
FINANCIAL
STATEMENTS**

**SUNSHINE
WATER CONTROL DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
JANUARY 31, 2024**

**SUNSHINE
WATER CONTROL DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
JANUARY 31, 2024**

	General Fund	Debt Service Fund Series 2021	Total Governmental Funds
ASSETS			
Centennial Bank	\$ 5,471,905	\$ -	\$ 5,471,905
Centennial Bank - escrow	82,398	-	82,398
DS - Series 2021	-	1,143,123	1,143,123
Investments			
State Board of Administration			
A Investment account	5,527	-	5,527
A Bank maintenance reserve account	2,895	-	2,895
A Renewal & replacement reserve account	2,154	-	2,154
A Equipment replacement reserve account	228	-	228
Centennial Bank - MMA	261,660	-	261,660
FineMark Bank - MMA	40,175	-	40,175
Bank United - MMA	250,000	-	250,000
Bank United - ICS	10,092,573	-	10,092,573
Iberia Bank - MMA	5,556	-	5,556
Undeposited funds	350	-	350
Due from general fund	-	509	509
Due from other sources	2,160	-	2,160
Total assets	<u>\$16,217,581</u>	<u>\$ 1,143,632</u>	<u>\$ 17,361,213</u>
LIABILITIES			
Liabilities:			
Retainage payable	201,123	-	201,123
Due to debt service	509	-	509
Deposits payable/trash bonds	237,000	-	237,000
Cost recovery deposits	52,879	-	52,879
Total liabilities	<u>491,511</u>	<u>-</u>	<u>491,511</u>
FUND BALANCES			
Assigned:			
3 months working capital	1,760,312	-	1,760,312
Disaster recovery	3,500,000	-	3,500,000
Truck replacement	180,000	-	180,000
Restricted for			
Debt service	-	1,143,632	1,143,632
Unassigned	10,285,758	-	10,285,758
Total fund balances	<u>15,726,070</u>	<u>1,143,632</u>	<u>16,869,702</u>
Total liabilities and fund balances	<u>\$16,217,581</u>	<u>\$ 1,143,632</u>	<u>\$ 17,361,213</u>

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED JANUARY 31, 2024**

	Current Month	Year to Date	Adopted Budget	% of Budget
REVENUES				
Assessments	\$ 100,118	\$ 3,236,283	\$ 3,727,751	87%
Interest and miscellaneous	2,886	19,302	9,000	214%
Permit review fees	700	1,050	2,450	43%
Cost recovery	-	-	17,500	0%
Total revenues	<u>103,704</u>	<u>3,256,635</u>	<u>3,756,701</u>	87%
EXPENDITURES				
Administrative				
Supervisors	-	300	1,938	15%
Supervisor health care benefits	-	-	25,000	0%
Supervisors reimbursement	-	-	7,500	0%
Management/accounting/recording	5,642	22,568	67,706	33%
DSF & CPF accounting	1,318	5,272	15,816	33%
Dissemination fee	83	333	1,000	33%
Arbitrage rebate calculation	-	-	750	0%
Trustee	-	-	5,000	0%
Audit	-	-	11,500	0%
Legal	1,967	9,604	95,000	10%
Legal - legislative representation	-	-	24,000	0%
Retirement plan consulting	-	512	10,000	5%
Human resource services	648	2,594	7,784	33%
Communication	-	-	7,500	0%
Dues/subscriptions	-	4,675	4,500	104%
Rent - operations facility	-	12,533	50,126	25%
Insurance	-	25,997	27,630	94%
Legal advertising	-	324	2,500	13%
Office supplies and expenses	-	-	1,500	0%
Postage	84	339	1,200	28%
Postage-ROW clearing	-	-	500	0%
Printing and binding	117	467	1,400	33%
Website	-	-	3,000	0%
ADA website compliance	-	-	210	0%
Contingencies	-	1,030	5,000	21%
Total administrative expenses	<u>9,859</u>	<u>86,548</u>	<u>378,060</u>	23%
Field operations				
Salaries and wages	45,390	146,897	469,439	31%
FICA taxes	2,469	10,361	35,912	29%
Special pay	-	1,451	2,000	73%
Bonus program	-	-	2,500	0%
401a retirement plan	5,159	14,705	46,944	31%
Health insurance	16,744	67,423	373,750	18%
Workers' compensation insurance	-	11,908	16,500	72%
Engineering	438	2,013	100,000	2%
Engineering - capital outlay NW 123 ave	-	-	85,000	0%
Engineering - capital outlay University drive	-	-	100,000	0%
Engineering - telemetry	-	-	75,500	0%
Engineering - wofo phase 3	5,950	6,880	340,000	2%
Consulting engineer services	-	-	25,000	0%
Cost recovery	525	2,800	17,500	16%
Water quality testing	1,253	1,253	5,224	24%
Telephone	-	-	1,800	0%

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED JANUARY 31, 2024**

	Current Month	Year to Date	Adopted Budget	% of Budget
Electric	686	29,040	85,000	34%
Insurance	831	67,237	89,438	75%
Repairs and maintenance				
Canal banks	-	2,200	75,000	3%
Canal dredging	-	-	50,000	0%
Culvert inspection & cleaning	4,250	4,250	100,000	4%
Dumpster service	-	2,917	13,000	22%
Truck, tractor and generator	1,020	1,020	32,000	3%
Other	445	1,573	10,000	16%
Operating supplies				
Chemicals	-	9,216	90,000	10%
Fuel	-	2,472	20,000	12%
Fuel-pump station generator	-	-	50,000	0%
Triploid carp	-	-	19,755	0%
Uniforms	242	576	3,217	18%
Other	20	84	4,000	2%
Permit fees, licenses, schools	-	680	5,000	14%
Capital outlay - NW 123 Ave	-	-	200,000	0%
Capital outlay - University drive	-	-	150,000	0%
Capital outlay - telemetry	-	-	340,000	0%
Capital outlay - wofc phase 3	-	-	2,500,000	0%
Field equipment	-	1,539	35,000	4%
Pump station telemetry	439	1,477	40,000	4%
Contingencies	-	-	5,000	0%
Total field operations	<u>85,861</u>	<u>389,972</u>	<u>5,613,479</u>	7%
Other fees and charges				
Tax collector	1,957	64,681	38,831	167%
Property appraiser	-	-	38,831	0%
Property tax bills - fire & EMS assessment	-	40	100	40%
Total other fees & charges	<u>1,957</u>	<u>64,721</u>	<u>77,762</u>	83%
Total expenditures	<u>97,677</u>	<u>541,241</u>	<u>6,069,301</u>	9%
Excess/(deficiency) of revenues over/(under) expenditures	6,027	2,715,394	(2,312,600)	
Fund balance - beginning	15,720,043	13,010,676	11,721,524	
Fund balance - ending				
Assigned:				
3 months working capital	1,760,312	1,760,312	1,760,312	
Disaster recovery	3,500,000	3,500,000	3,500,000	
Truck replacement	180,000	180,000	180,000	
Unassigned	10,285,758	10,285,758	5,155,520	
Total fund balance - ending	<u>\$ 15,726,070</u>	<u>\$ 15,726,070</u>	<u>\$ 9,408,924</u>	

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2021
FOR THE PERIOD ENDED JANUARY 31, 2024**

	Current Month	Year To Date	Adopted Budget	% of Budget
REVENUES				
Assessment levy: on-roll	\$ 22,787	\$ 736,567	\$ 848,359	87%
Interest	1,813	8,561	-	N/A
Total revenues	<u>24,600</u>	<u>745,128</u>	<u>848,359</u>	88%
EXPENDITURES				
Debt service				
Principal	-	-	490,000	0%
Interest	-	174,079	348,158	50%
Total debt service	<u>-</u>	<u>174,079</u>	<u>838,158</u>	21%
Other fees and charges				
Tax collector	445	14,721	8,837	167%
Property appraiser	-	-	8,837	0%
Total other fees and charges	<u>445</u>	<u>14,721</u>	<u>17,674</u>	83%
Total expenditures	<u>445</u>	<u>188,800</u>	<u>855,832</u>	22%
Excess/(deficiency) of revenues over/(under) expenditures	24,155	556,328	(7,473)	
Fund balances - beginning	1,119,477	587,304	570,220	
Fund balances - ending	<u>\$ 1,143,632</u>	<u>\$ 1,143,632</u>	<u>\$ 562,747</u>	

SUNSHINE

Water Control District

Special Assessment Revenue Refunding Bonds, Series 2021

\$12,010,000

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+i
11/01/2022		-	181,246.25	181,246.25
05/01/2023	470,000.00	3.050%	181,246.25	651,246.25
11/01/2023	-	-	174,078.75	174,078.75
05/01/2024	490,000.00	3.050%	174,078.75	664,078.75
11/01/2024	-	-	166,606.25	166,606.25
05/01/2025	500,000.00	3.050%	166,606.25	666,606.25
11/01/2025	-	-	158,981.25	158,981.25
05/01/2026	515,000.00	3.050%	158,981.25	673,981.25
11/01/2026	-	-	151,127.50	151,127.50
05/01/2027	530,000.00	3.050%	151,127.50	681,127.50
11/01/2027	-	-	143,045.00	143,045.00
05/01/2028	550,000.00	3.050%	143,045.00	693,045.00
11/01/2028	-	-	134,657.50	134,657.50
05/01/2029	565,000.00	3.050%	134,657.50	699,657.50
11/01/2029	-	-	126,041.25	126,041.25
05/01/2030	585,000.00	3.050%	126,041.25	711,041.25
11/01/2030	-	-	117,120.00	117,120.00
05/01/2031	600,000.00	3.050%	117,120.00	717,120.00
11/01/2031	-	-	107,970.00	107,970.00
05/01/2032	615,000.00	3.050%	107,970.00	722,970.00
11/01/2032	-	-	98,591.25	98,591.25
05/01/2033	635,000.00	3.050%	98,591.25	733,591.25
11/01/2033	-	-	88,907.50	88,907.50
05/01/2034	655,000.00	3.050%	88,907.50	743,907.50
11/01/2034	-	-	78,918.75	78,918.75
05/01/2035	675,000.00	3.050%	78,918.75	753,918.75
11/01/2035	-	-	68,625.00	68,625.00
05/01/2036	690,000.00	3.050%	68,625.00	758,625.00
11/01/2036	-	-	58,102.50	58,102.50
05/01/2037	720,000.00	3.050%	58,102.50	778,102.50
11/01/2037	-	-	47,122.50	47,122.50
05/01/2038	735,000.00	3.050%	47,122.50	782,122.50
11/01/2038	-	-	35,913.75	35,913.75
05/01/2039	760,000.00	3.050%	35,913.75	795,913.75
11/01/2039	-	-	24,323.75	24,323.75
05/01/2040	785,000.00	3.050%	24,323.75	809,323.75
11/01/2040	-	-	12,352.50	12,352.50
05/01/2041	810,000.00	3.050%	12,352.50	822,352.50
Total	\$11,885,000.00	-	\$3,947,462.50	\$15,832,462.50

**SUNSHINE
WATER CONTROL DISTRICT**

MINUTES

DRAFT

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

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The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on February 15, 2024 at 6:30 p.m., at the Sartory Hall, 10150 NW 29th Street, Coral Springs, Florida 33065.

Present were:

Joe Morera	President
Ivan Ortiz	Vice President
Carol Smith	Secretary

Also present:

Jamie Sanchez	District Manager
Janice Rustin (via telephone)	District Counsel
Orlando Rubio (via telephone)	District Engineer
Cory Selchan	Field Superintendent

FIRST ORDER OF BUSINESS

Call to Order

Mr. Morera called the meeting to order at 6:30 p.m.

SECOND ORDER OF BUSINESS

Roll Call

All Supervisors were present in person.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS

**Public Comments [3-Minute Time Limit]
(Comments should be made from the microphone to ensure recording. Please state your name prior to speaking)**

There were no public comments.

FIFTH ORDER OF BUSINESS

**Consideration of Ring Power Corp.
Customer Value Agreement**

42 Mr. Selchan stated the Ring Power Corp. Customer Value Agreement is a Maintenance
43 Agreement for the ring power generator that was recently installed as part of the capital
44 improvements to improve Pump Station #2 with a larger motor. In his opinion, it is important to
45 engage the same vendor for maintenance as the vendor from which the generator was
46 purchased. No warranty issues are anticipated if the same vendor is used. He requested
47 approval of the \$12,210 Maintenance Agreement for the generator for one year.

48 Mr. Selchan responded to questions regarding the generator's life expectancy,
49 generator testing, a warranty and if the vendor will entertain a multi-year agreement.

50 Mr. Selchan will inquire about a five-year agreement and, if the vendor is amenable, the
51 current agreement can be revoked at the next meeting and a new one can be executed.

52 Ms. Rustin stated the Agreement has a clause, in the fine print, that states there will be
53 an automatic renewal after one year, so it appears as though the company provided the auto-
54 renewal option.

55

56 **On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the Ring**
57 **Power Corp. 1 Year Customer Value Agreement for the Pump Station #2**
58 **generator, was approved.**

59

60

61 **▪ Staff Reports - District Engineer: Craig A. Smith & Associates**

62 **These items, previously Items 9BI and 9BII, were presented out of order.**

63 **I. Presentation: Monthly Engineer's Report**

64 Mr. Rubio presented the Monthly Engineer's Report for February.

65 **II. Permit Application**

66 Mr. Rubio presented the following permit recommendation.

- 67 • **Comcast [Directional Bore Installation: Under East ROW of West Outfall**
68 **Canal]**

69

70 **On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the CAS**
71 **Project No. 15-1826 Right-of-Way permit application submitted by Comcast for**
72 **Directional Bore Installation of 2,410 LF – 2" HDPE conduit under the east ROW**
73 **of the West Outfall Canal between Canal "Z" and crossing under the Coral**
74 **Springs Drive Bridge – S29/T48S/R41E, subject to the Special Conditions set**
75 **forth in the February 5, 2024 recommendation letter, was approved.**

76

77

78 **SIXTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial
79 Statements as of December 31, 2023**

80

81 Ms. Sanchez presented the Unaudited Financial Statements as of December 31, 2023,
82 and pointed out that the “Fuel” line item on Page 3 was corrected.

83

**On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the
84 Unaudited Financial Statements as of December 31, 2023, were accepted.**

85

86

87 **SEVENTH ORDER OF BUSINESS**

**Approval of January 10, 2024 Regular
88 Meeting Minutes**

89

90

91 Ms. Sanchez presented the January 10, 2024 Regular Meeting Minutes.

92

**On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the
93 January 10, 2024 Regular Meeting Minutes, as presented, were approved.**

94

95

96 **EIGHTH ORDER OF BUSINESS**

Supervisors’ Communications

97

98 Ms. Smith voiced her concerns about the upcoming General Election, in terms of there
99 being little public interest in meeting attendance and, if someone wants to run for Mr. Morera’s
100 position at the Landowners’ election, they might have no idea of the process. She discussed
101 information that was on the Supervisor of Elections (SOE) website but is no longer on it and
102 asked if election information can be placed in the City’s newsletter.

103 Ms. Sanchez stated Mr. Malefatto previously corresponded with Ms. Patricia Santiago,
104 at the Broward County SOE’s office regarding this and Ms. Santiago mentioned that
105 browardvotes.org contains all the pertinent data. Ms. Sanchez stated that she will contact Ms.
106 Santiago, since there was already an email exchange, to ask if that information was removed
107 and follow up with Ms. Rustin.

108 Mr. Selchan commented that, in his experience, too much information tends to attract
109 individuals with special interests that reject District policies. His understanding is that there is a
110 procedure whereby, if there are no candidates, the Governor will appoint Board Members.

111 Mr. Ortiz stated he is glad to be back.
112

113 Mr. Morera wished everyone a happy belated Valentine's Day and voiced his
114 understanding that Form 1 must now be filed electronically. He asked about a link. Ms. Sanchez
115 stated Board Members should receive an email from the Florida Ethics Commission regarding
116 this; she already received her email and will forward it to Mr. Morera.

117

118 NINTH ORDER OF BUSINESS

Staff Reports

119

120 A. District Counsel: Lewis, Longman & Walker, P.A.

121 Ms. Rustin reported the following:

122 ➤ Elected officials of cities and counties must complete four hours of ethics training every
123 year and, last year, this was expanded to include officials of special districts.

124 ➤ There are some free courses available

125 ➤ The course must be completed by December 31, 2024. Board Members must report
126 completion of the requirement when filing Form 1 in 2025.

127 ➤ The Florida Association of Special Districts (FASD) offers a four-hour ethics training
128 course for \$49 for its members and \$79 for non-members.

129 Ms. Rustin addressed questions regarding the ethics training requirement
130 memorandum, course options, course content, if Board Members can self-certify, if ethics
131 training is considered work of the District such that Board Members can be compensated for
132 their time and if the requirement is obligatory for Board Members who will not be in office as
133 of December 31, 2024.

134 ➤ Regarding Supervisor compensation, as a matter of practice, Board Members have
135 always been paid \$50 for attending meetings but not for additional work. Board Members have
136 been reimbursed for travel expenses but not the \$50 per day. However, there will be options
137 regarding compensation at the upcoming Landowners' Election meeting, including asking the
138 Landowners to clarify the limits of compensation, do nothing or adopt a policy describing how
139 Board Members can be compensated for additional days other than for just the meetings.

140 Discussion ensued regarding the Board's options related to additional compensation,
141 the Florida Statute regarding compensation, the District's Charter, what qualifies as additional
142 compensable work done on behalf of the District, if FASD meeting attendance is compensable
143 and Landowner approval for compensation.

144 Ms. Rustin will collect information from other Districts regarding their compensation
145 policies and report her findings at the next meeting. Mr. Morera stated there needs to be a
146 justifiable reason for the submission of a request for additional pay. Ms. Sanchez stated no
147 action needs to be taken regarding compensation at the next Landowners’ meeting and she will
148 inform Admin Staff that a change on the agenda is not necessary.

149 **B. District Engineer: Craig A. Smith & Associates**

150 This item was presented following the Fifth Order of Business.

151 **C. District Engineering Consultant: John McKune**

152 There was no report.

153 **D. District Field Supervisor: Cory Selchan**

154 Mr. Selchan reported that Code Enforcement recently inspected and noted two trees
155 that fell into a canal. He presented tree removal proposals totaling \$2,990 and recommended
156 engaging Just Call James to remove the trees from the canal.

157

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the Just Call James proposal for tree removals from canals, in the amount of \$2,990, was approved.

161

162

163 Regarding rainfall, Mr. Selchan stated there was very little rainfall in January and, thus
164 far in February, there was less than 1/10 of an inch of rain.

165 **E. District Manager: Wrathell, Hunt & Associates, LLC**

- 166 • **NEXT MEETING DATE: March 13, 2024 at 6:30 PM (Landowners’ Meeting and
167 Regular Meeting)**

- 168 ○ **QUORUM CHECK**

169

170 **TENTH ORDER OF BUSINESS**

Public Comments

171

172 No members of the public spoke.

173

174 **ELEVENTH ORDER OF BUSINESS**

Adjournment

175

On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the meeting adjourned at 7:31 p.m.

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183

Secretary/Assistant Secretary

President/Vice President

**SUNSHINE
WATER CONTROL DISTRICT**

**STAFF
REPORTS
BI**



March 6, 2024

Board of Supervisors
Sunshine Water Control District
2300 Glades Road, Suite 410W
Boca Raton, Florida 33073

**RE: SUNSHINE WATER CONTROL DISTRICT – NOVEMBER MONTHLY ENGINEER’S REPORT (MER)
February 7, 2024 – March 6, 2024
CAS PROJECT NO. 15-1826**

Dear Board of Supervisors:

Craig A. Smith & Associates, Inc. (CAS) is pleased to provide you with the MER summarizing activity performed by our team on behalf of SWCD during the referenced period including future work. Anything of significance or modifications occurring after this writing will be brought up at the February 15, 2024 BOS meeting.

Please note that the annual report was submitted under separate cover.

Westchester drainage improvements

On February 15, CAS and SWCD met with the City and their consultant on the proposed street drainage improvements for the area to discuss their project approach.

Pump Station 3 Replacement

To date, survey field work has been completed including the known utility information to use with the engineering plans. Relevant permitted drainage system information has been researched and preliminary stormwater analysis has been prepared for the purposes of sizing the control structure. Vertical test hole explorations to our utility locating department have been requested to resolve potential utility conflicts with the proposed storm pipe. Coordination with the SFWMD is forthcoming.

West Outfall Canal (WOFC) Phase 3

To date, the survey field work has been completed. The survey plans are being finalized and the preparation of the engineering plans are under way. Pending is the information from our arborist to identify the trees for City permitting purposes and tree mitigation fee.



561.314.4445



1425 E. Newport Drive
Deerfield Beach, FL 33442



Figure 1

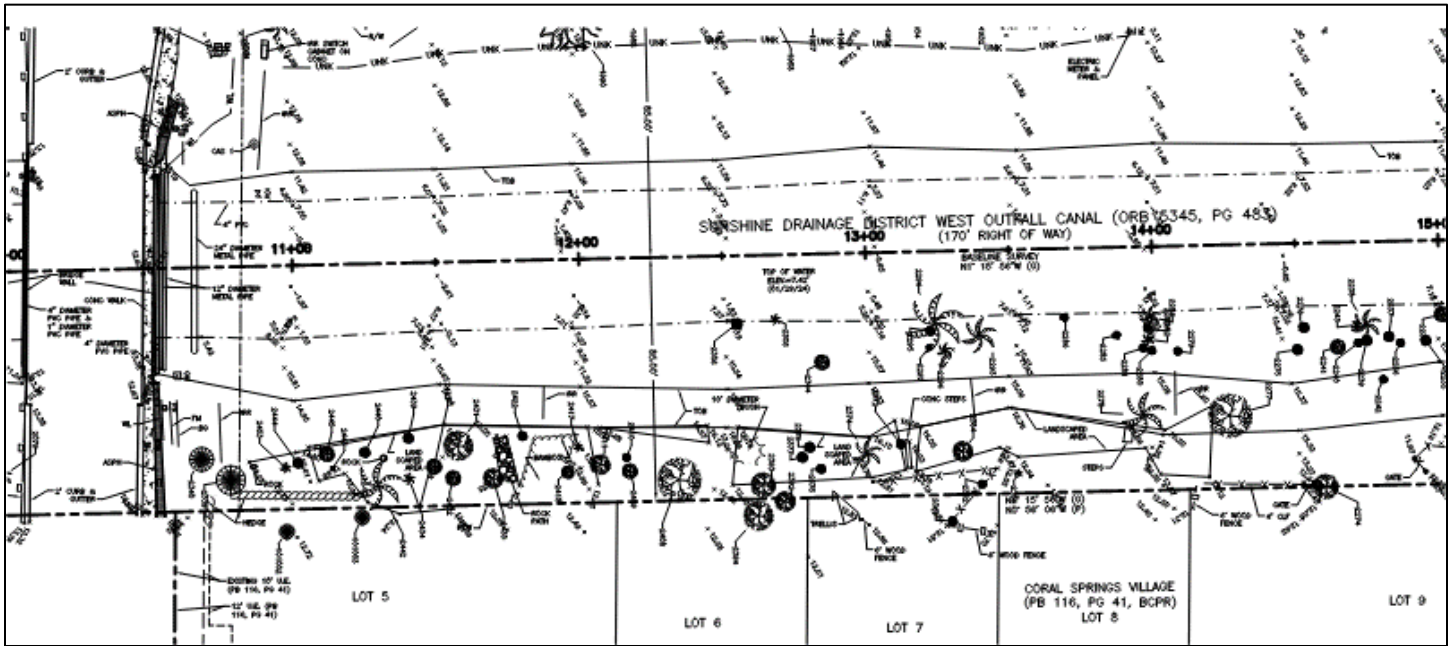


Figure 2

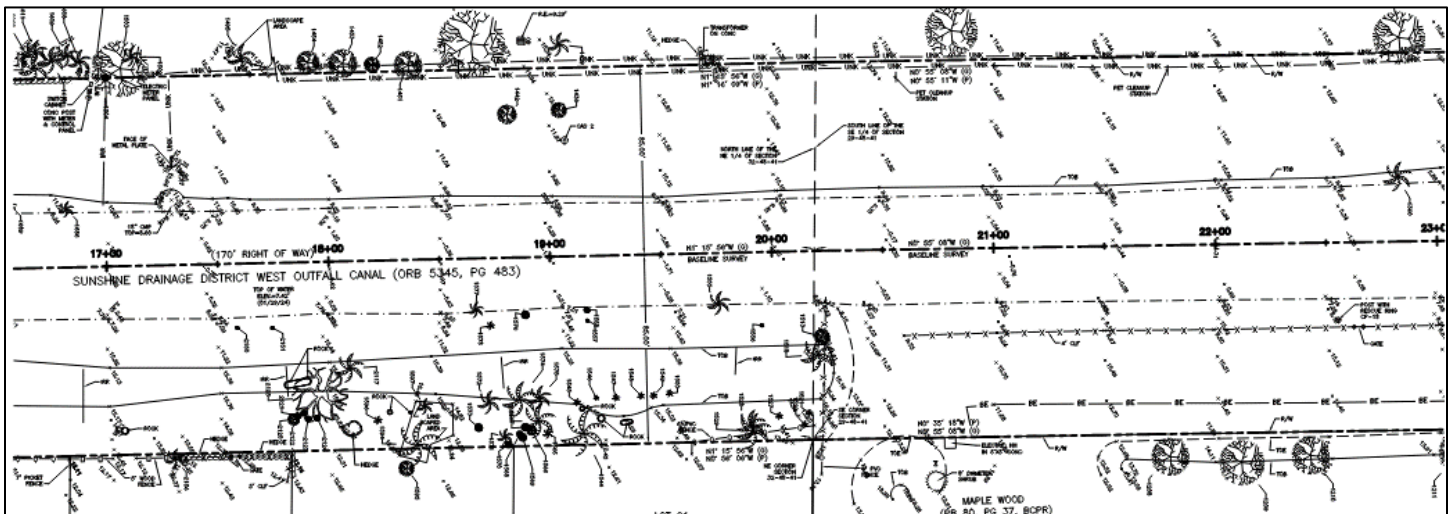
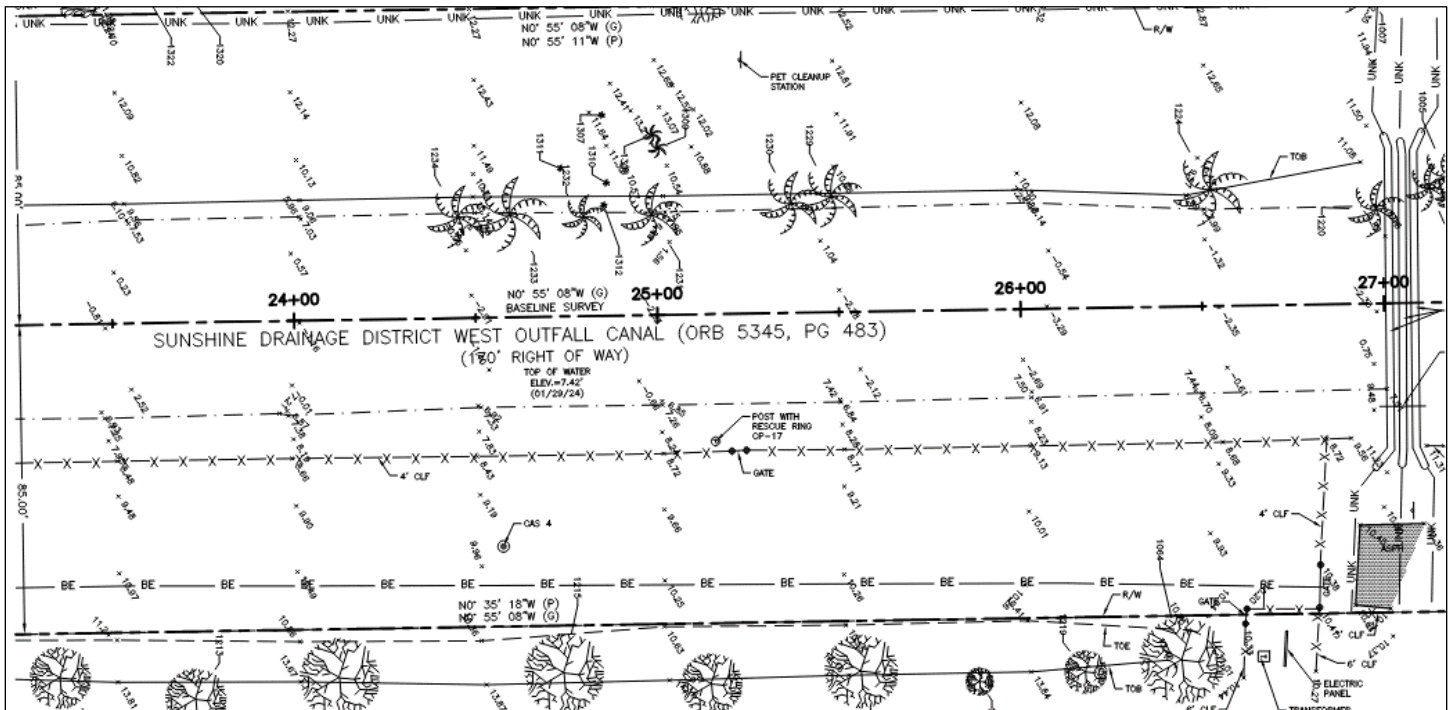


Figure 3



Right-of-way Permitting

A recommendation may be presented at the meeting should the applicant (ATT crossing under Canal "RR") submit the required information before the meeting to render the application complete.

As always, we continue to look forward to working with the SWCD staff on current and future important projects. Should there be any questions, I can be reached at the letterhead numbers shown or by electronic mail at orubio@craigsmith.com.

Sincerely,
CRAIG A. SMITH & ASSOCIATES

Orlando A. Rubio, PE
VP - Stormwater Engineering

cc via e-mail: **SWCD** - Cory Selchan, District Superintendent; **WHA** - Jamie Sanchez, Cindy Cerbone, Daphne Gillyard, Gianna Denofrio, Caryn Kupiec; **CAS** - Stephen C. Smith, PE

**SUNSHINE
WATER CONTROL DISTRICT**

**STAFF
REPORTS
E**

SUNSHINE WATER CONTROL DISTRICT

BOARD OF SUPERVISORS FISCAL YEAR 2023/2024 MEETING SCHEDULE

LOCATION

Sartory Hall, 10150 NW 29 St., Coral Springs, Florida 33065

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 11, 2023	Regular Meeting	6:30 PM
November 8, 2023	Regular Meeting	6:30 PM
December 6, 2023	Regular Meeting	6:30 PM
December 13, 2023 <i>Rescheduled to December 6, 2023</i>	Regular Meeting	6:30 PM
January 10, 2024	Regular Meeting	6:30 PM
February 14, 2024 <i>Rescheduled to February 15, 2024</i>	Regular Meeting	6:30 PM
February 15, 2024	Regular Meeting	6:30 PM
March 13, 2024	Landowners' Meeting & Regular Meeting	6:30 PM
April 10, 2023	401(a) Committee Meeting	6:00 PM
April 10, 2024	Regular Meeting	6:30 PM
May 8, 2024	Regular Meeting	6:30 PM
June 12, 2024	Regular Meeting	6:30 PM
July 10, 2024	Regular Meeting	6:30 PM
August 14, 2024	Regular Meeting	6:30 PM
September 11, 2024	Regular Meeting	6:30 PM