



Sunshine
Water Control District

LANDOWNERS' MEETING AGENDA

March 8, 2023



March 1, 2023

Landowners
Sunshine Water Control District


ATTENDEES:
Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Dear Landowners:

A Meeting of the Landowners of the Sunshine Water Control District will be held on March 8, 2023, at 6:30 p.m., at Sartory Hall, 10150 NW 29 St., Coral Springs, Florida 33065. The agenda is as follows:

1. Call to Order
2. Affidavit of Publication
3. Election of Chair and Secretary for the Purpose of Conducting the Landowners' Meeting
4. Determination of a Quorum Present
5. Election of Supervisor
 - A. Nominations
 - Seat Currently Held by Mr. Ivan Ortiz (*three-year term*)
 - Seat Currently Held by Ed Khouri (*two-year term*)
 - B. Casting of Ballots (*in order of nominations*)
 - Determine Number of Voting Units Represented
 - Determine Number of Voting Units Assigned by Proxy
 - C. Ballot Tabulation and Results
6. District Engineer's Annual Report to Landowners [Florida Statutes 298.14]
7. Landowners' Questions/Comments
8. Adjournment

Should you have any questions, please contact me directly at (561) 346-5294 or Jamie Sanchez at (561) 512-9027.

Sincerely,

Cindy Carbone
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

CALL-IN NUMBER: 1-888-354-0094

PARTICIPANT PASSCODE: 131 733 0895

SUN-SENTINEL

Sold To:

Sunshine Water Control District - CU00102173
2300 Glades Rd, Ste 410W
Boca Raton,FL 33431-8556

Bill To:

Sunshine Water Control District - CU00102173
2300 Glades Rd, Ste 410W
Boca Raton,FL 33431-8556

Published Daily

Fort Lauderdale, Broward County, Florida
Boca Raton, Palm Beach County, Florida
Miami, Miami-Dade County, Florida

State Of Florida
County Of Orange

Before the undersigned authority personally appeared
Rose Williams, who on oath says that he or she is a duly authorized representative of the SUN- SENTINEL,
a DAILY newspaper published in BROWARD/PALM BEACH/MIAMI-DADE County, Florida; that the
attached copy of advertisement, being a Legal Notice in:

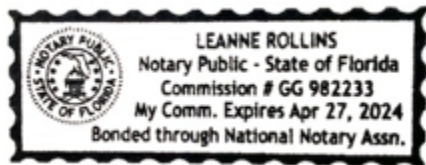
The matter of 11720-Notice of Public Meeting ,
Was published in said newspaper by print in the issues of, or by publication on the
newspaper’s website, if authorized on Feb 12, 2023; Feb 19, 2023

Affiant further says that the newspaper complies with all legal requirements for
publication in Chapter 50, Florida Statutes.

Signature of Affiant

Sworn to and subscribed before me this: February 20, 2023.

Signature of Notary Public



Name of Notary, Typed, Printed, or Stamped
Personally Known (X) or Produced Identification ()

Affidavit Delivery Method: E-Mail
Affidavit Email Address: gillyardd@whhassociates.com
7379018

**SUNSHINE WATER CONTROL DISTRICT
NOTICE OF LANDOWNERS' MEETING
AND REGULAR MEETING**

Notice is hereby given to the public and all landowners within the Sunshine Water Control District ("District") in Broward County, Florida advising that a meeting of the landowners will be held for the purpose of electing two (2) persons to the District Board of Supervisors ("Board") on Wednesday, March 8, 2023, at 6:30 p.m., at Sartory Hall, 10150 NW 29 St., Coral Springs, Florida 33065. Immediately following the landowners' meeting, there will be convened a meeting of the Board for the purpose of considering certain matters of the Board to include election of certain District officers, and other such business which may properly come before the Board.

The landowners, when assembled, shall organize by the election of a chair and secretary of the meeting, who shall conduct the election. At the election, each and every acre of assessable land in the district shall represent one share, and each owner shall be entitled to one vote in person or by proxy in writing duly signed, for every acre of assessable land owned by him or her in the district. Landowners owning less than one assessable acre in the aggregate shall be entitled to one vote. Landowners with more than one assessable acre are entitled to one additional vote for any fraction of an acre greater than one-half acre, when all of the landowners' acreage has been aggregated for purposes of voting. Owners whose assessments have not been paid for the previous year are not entitled to vote.

The landowners' meeting and the Board meeting are open to the public and will be conducted in accordance with the provisions of Florida law. One or both of the meetings may be continued to a date, time, and place to be specified on the record at such meeting. A copy of the agenda for the meetings may be obtained by contacting the District Manager, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431, (877) 276-0889 during normal business hours or via the District's website, <http://www.sunshinewcd.net/>. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at the meetings because of a disability or physical impairment should contact the District Office at (877) 276-0889 at least forty-eight (48) hours prior to the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 1-800-955-8770, for aid in contacting the District Office. Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meetings

SUN-SENTINEL

is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

District Manager
Sunshine Water Control District
2/12/2023 & 2/19/2023 7379018

Order # - 7379018

**INSTRUCTIONS RELATING TO LANDOWNERS' MEETING OF THE
SUNSHINE WATER CONTROL DISTRICT
FOR THE ELECTION OF TWO (2) SUPERVISORS**

DATE OF LANDOWNERS' MEETING: March 8, 2023

TIME: 6:30 P.M.

LOCATION: Sartory Hall
10150 NW 29 St.
Coral Springs, Florida 33065

Pursuant to Chapter 298, Florida Statutes, after a Drainage and Water Control District ("District") has been established and the landowners have held their initial election, every year in the same month after the time of the initial election, there shall be a landowners' meeting for the purpose of electing members to the Board of Supervisors. The owners of land within the District shall meet at the stated time and place and elect two (2) Supervisors; one for a full three (3)-year term and one for a two (2)-year term to complete the term of a Supervisor who passed away in 2022. The following instructions on how all landowners may participate in the election are intended to comply with Section 298.11 and Section 298.12, Florida Statutes.

At the Landowners' Meeting, the first step is to elect a Chair for the meeting, who may be any person present at the meeting. The landowners shall also elect a secretary for the meeting who may be any person present at the meeting. The secretary shall be responsible for the minutes of the meeting. The chair shall conduct the nominations and the voting. If the chair is a landowner or proxy holder of a landowner, he or she may nominate candidates and make and/or second motions. Candidates must be nominated and then shall be elected by a vote of the landowners.

A landowner may vote in person at the Landowners' Meeting, or if the landowner is unable to attend the Landowners' Meeting, then that landowner may assign a proxy holder to vote at the Meeting in place of the absent landowner. Whether in person or by proxy, each landowner shall be entitled to cast one (1) vote per acre of land owned by him or her and located within the District. At the election, each and every acre of assessable land in the District shall represent one (1) share, and each owner shall be entitled to one (1) vote in person or by proxy in writing duly signed, for every acre of assessable land owned by him or her within the District. Landowners owning less than one (1) assessable acre in the aggregate shall be entitled to one (1) vote. Landowners with more than one (1) assessable acre are entitled to one (1) additional vote for any fraction of an acre greater than one-half (1/2) acre, when all of the landowners' acreage has been aggregated for purposes of voting. Landowners whose assessments have not been paid for the previous year are not entitled to vote. Nominees may be elected only to a position on the Board of Supervisors that is open for election for the upcoming term. The term of office for each successful candidate shall commence upon election.

Please note that a particular real property is entitled to only one (1) vote for each eligible acre of land or fraction thereof; therefore, two (2) or more people who own real property in common, that is one (1) acre or less, are together entitled to only one (1) vote for that real property.

To be valid, each proxy must be signed by one (1) of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the

proxy authorizes more than one (1) vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

Proxy forms are available on the Sunshine Water Control District website at <http://www.sunshinewcd.net/> or landowners may call the District Manager's office at 561-571-0010 to request a copy of the proxy. Landowners may access the Broward County Property Appraiser website at <http://www.bcpa.net/> to print out the details relating to their property, including the street address, legal description of the property and tax parcel identification number. Landowners should have this information printed out and attached to proxy form prior to the commencement of the Landowners' Meeting. This information is necessary to validate the votes being cast. **Ballots will be provided at the meeting.**

LANDOWNERS' PROXY
SUNSHINE WATER CONTROL DISTRICT
BROWARD COUNTY, FLORIDA
LANDOWNERS' MEETING
MARCH 8, 2023

If a landowner is unable to attend the Landowners' Meeting, then that landowner may assign a proxy holder to vote at the Meeting in place of the absent landowner. To be valid, each proxy must be signed by one (1) of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one (1) vote, each property must be listed and the number of acres of each property must be included. Landowners voting via proxy may access the Broward County Property Appraiser website at <http://www.bcpa.net/> to print out and attach the details relating to their property. **This information is necessary to validate the vote being cast.**

KNOW ALL MEN BY THESE PRESENTS, that the undersigned hereby constitutes and appoints:

And each of them, attorneys and agents, with power of substitution in each of them for and in behalf of the undersigned, to vote as proxy at the meeting of the landowners of the Sunshine Water Control District to be held at Sartory Hall, 10150 NW 29 St., Coral Springs, Florida 33065 on **Wednesday, March 8, 2023 at 6:30 p.m.**, with said meeting published in a newspaper in Broward County; and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner which the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing which may come before said meeting including, but not limited to, the election of members of the Board of Supervisors and may vote in accordance with their discretion on all matters not known or determined at the time of solicitation of this proxy, which may legally come before the meeting.

Any proxy heretofore given by the undersigned for said meeting is hereby revoked.

This proxy is to continue in force from the date hereof until the conclusion of the annual meeting and any adjournment or adjournments thereof, but may be revoked at any time by notice thereof, in writing, filed with the Secretary of the Sunshine Water Control District.

Print or type name of Landowner

Signature of Landowner

Address of Landowner

Votes Entitled To:

Number of acres owned and entitled to vote: _____

Number of platted lots owned and entitled to vote: _____



DISTRICT ENGINEER ANNUAL REPORT

FISCAL YEAR

September 30, 2021 - October 1, 2022

March 8, 2023 (Board Meeting)

BOARD OF SUPERVISORS

Joe Morera – President

Ivan Ortiz– Vice President

Vacant – Secretary

District Manager

Wrathell, Hunt & Associates, LLC

Jamie Sanchez

District Engineer:

Orlando A. Rubio, P.E., VP Stormwater Engineering

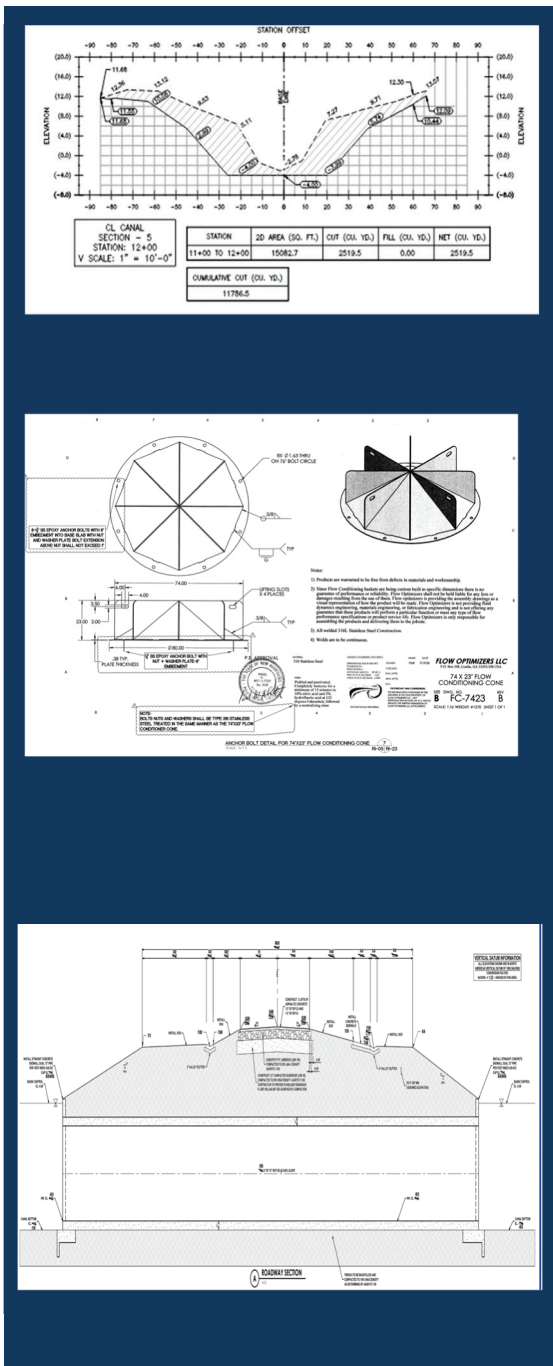
Craig A. Smith & Associates, Inc.

21045 Commercial Trail

Boca Raton, Florida 33486

(561) 314-4445 Phone

(561) 314-4457 Fax



Orlando A. Rubio, State of Florida
Professional Engineer, License
No. 48265.

This item has been digitally
signed and sealed by Orlando A.
Rubio, P.E. on the date indicated
here. Printed copies of this
document are not considered
signed and sealed and the
signature must be verified on any
electronic copies.

Orlando A. Rubio

Digitally signed by Orlando
A. Rubio
DN:
E=orubio@craigasmith.com,
CN=Orlando A. Rubio,
O=Craig A. Smith &
Associates, L=Boca Raton,
S=Florida, C=US
Date: 2023.03.01
14:16:03-05'00'

Sunshine Water Control District Annual District Engineer Report September 30, 2021- October 1, 2022

As District Engineer, Craig A. Smith & Associates (CAS) is pleased to provide the SWCD Board with the Annual Report regarding the status of the “Works of the District”. This report is intended to update the Board regarding the major projects and activities affecting the District and not intended for updating the everyday activities of the District. Effects of the COVID19 pandemic are still affecting the operation of private businesses and governmental agencies and their respective employees have continued.

CAS officially began functioning as District Engineer on March 11, 2015. We continue to strive to meet the challenges involved in determining the status of various projects throughout the District. As District Engineer, we attended District staff meetings, board meetings, site meetings, address resident requests, and agency meetings as requested by the District. We maintain close communication with the District Manager – Wrathell Hunt & Associates (WHA), District Staff, District Consultant – (John McKune, PE), and District Attorney – (Lewis, Longman & Walker) as needed. We have addressed various permitting issues, capital projects, and Board requests. We are in communication with and have assisted all private entities and agencies involved in pursuing projects throughout the District, including the City of Coral Springs, Broward County and FDOT. The electrical repairs and hydraulic improvements at pump stations 1 & 2 and the West Outfall Canal Improvements remain a priority to the District and are being implemented as funding becomes available.

A summary of the highlights of projects and activities are listed below and are intended to represent what occurred during the fiscal year. We should note that it has been a busy year for the SWCD team and the work could not have been accomplished without the cooperation of all team members and the support of the Board.

Summary of Projects

- **Pump Stations 1 & 2**

In the previous fiscal year, electrical engineering plans were prepared and the recommended repairs were advertised for bidding purposes and the project awarded to Current Connections Inc on 9.15.21. As we may recall, the repairs are intended to serve the increase in motor horsepower (hp) at Pump Station 1 (PS1) and Pump Station 2 (PS2). Horsepower at PS1 will increase from 125 hp to 200 hp per pump (4 total) and horsepower Pump Station 2 will increase from 200 hp to 250 hp per pump (4 total). The latter required the replacement of the backup generator. Following the execution of the awarded contract, a pre-construction meeting was scheduled on October 13, 2021. This work was supposed to be completed in the late fall-winter months. However, impacts to the construction industry (overall economy) from COVID19 are still being felt today in the labor force and in the timely manufacturing of products and their deliveries. This project was no different and the “work window” during the winter of 2022 quickly closed

causing a one year delay. However, we expect work to be completed in FY23. We do note that 4 pay request applications have been paid for stored materials during this FY22 for a total amount of \$296,063.74 after receiving reasonable assurances from CCI that materials are kept in safe and insured location and the materials purchased were verified by the Electrical Engineer.

- **Moving Water Industries, Corp (MWI) & Pump Station Nos. 1 & 2**

With the increase in pump motor horsepower at each station, each pump required to be retrofitted to accommodate the much larger motors. To date, all pumps have been retrofitted to accommodate the larger motors and once the electrical upgrades area made, the new motors will be installed.

- **West Outfall Canal Improvements Project (WOFC) Bridges/Crossings**

The WOFC Phase 2B project was publicly advertised for bid purposes on July 17, 2021 in the Sun-Sentinel, a daily newspaper. Phase 2B entailed the canal improvements by widening and deepening the canal segment ~1,450 feet north of PS2. As part of Phase 2B project, the installation of Vortex Suppression Cones (VSC See Figure 1) as designed by others¹ were made part of the bid which also included the surface vortex suppression cross bars. The VSC were installed under the intake bell at each pump.

Two bids from qualified contractors were received for Phase 2B and the project was awarded to Rio-Bak Corporation (RBC) at the October 13, 2021² having a contract price of \$2,719,096.00 with two change orders. The canal work was successfully completed in FY22 with a final price of \$2,204,398.73. The contract was kept open to allow for additional and similar change order work at PS1 to be completed in FY23.

¹ Designed by Clemson Hydraulic Engineering, Dr. David E. Werth, PhD, PE (retained as an advising consultant)

² FY21-22

Figure 1-Vortex Suppression Cone



Figure 2 - WOFC PH2B - South



Figure 3- WOFC PH2B - North

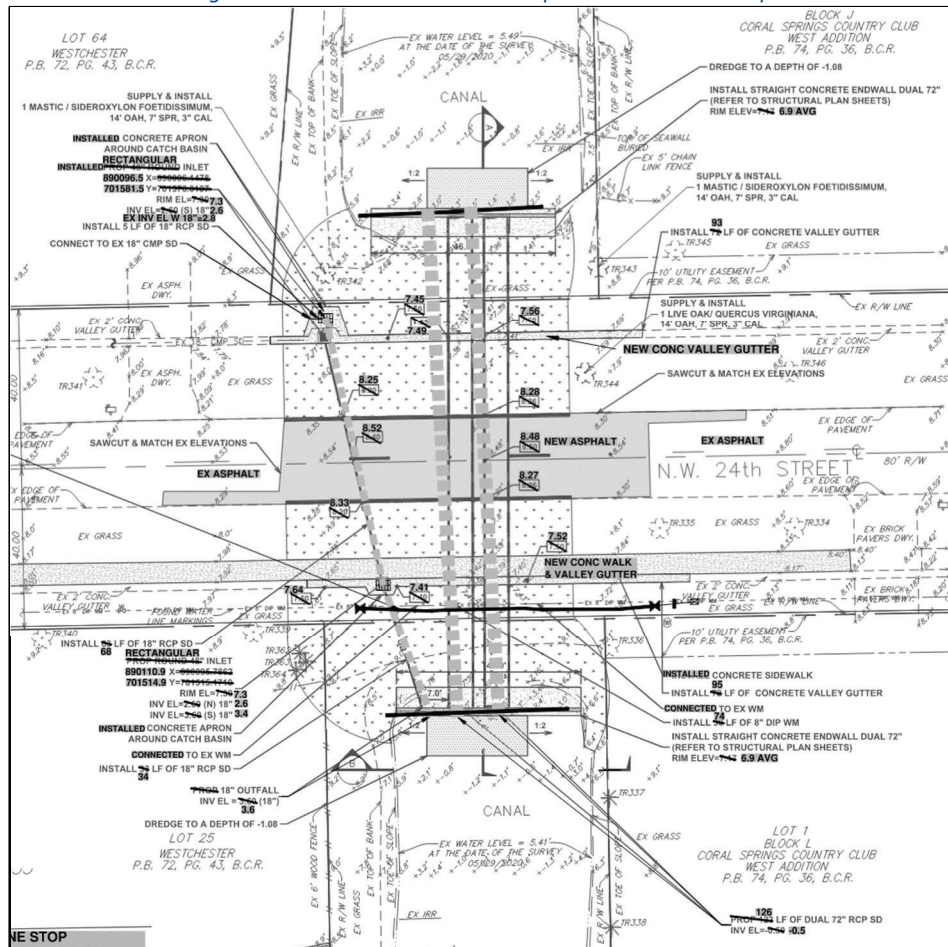


- Westchester – NW 24 St Culvert Replacement**

The above project was a key project under the SWCD’s Water Control Plan and was undertaken by the City of Coral Springs. The design and permitting of the culvert replacements for this project was accomplished under a collaborative effort via an Inter Local Agreement (ILA) executed between the City of Coral Springs and the SWCD to cost share the design and permitting component of the related work. SWCD cost share was at \$50,087.00. Most of this cost share was expended during FY21.

The project was then advertised for bid by the City, awarded, and constructed in FY22. An amendment to the ILA was executed to cost share the construction in FY at \$288,125.00 which is half of the total bid price. The project was certified by the City’s engineering consultant and closed-out with a final construction cost of \$287,375.36.

Figure 4 - NW 24th Street Culvert Replacements as-built clip



The SWCD had a productive and busy year. The table below summarizes the commitment to improving the operations and functions of the SWCD with the support of the Board of Supervisors. We look forward to improving the everyday function of the SWCD with future planned projects for the upcoming FY.

Table 1 - Summary of Capital Projects

Capital Projects for FY21-22	Construction Costs
PS1 & PS2 Electrical Repairs Bid - to be completed in FY23 (Original Bid Price \$1,251,000.00)	\$ 296,063.74
MWI PS1/PS2 Retrofit (Original Vendor Price \$482,218)	\$ 152,117.25 ³
WOFC Phase 2B Canal Work & PS2 Intake Bay	\$ 2,204,398.73
Westchester - NW 24th St Culvert Replacement (construction cost share)	\$ 287,375.36
Total	\$ 3,182,096.83

Planned capital projects to be considered for FY23 are as follows:

- Royal Palm Blvd Culvert Replacements: \$790,660.00
- WOFC Phase 3: \$2,500,000.00.
- WOFC Phase 4: \$3,400,000.00
- Improvements to Canals DD, EE, & RR (Corporate park): \$485,000.00
- NW 123rd Avenue Control Structure Modification: \$175,000.00.

³ \$278,188.25 was paid in FY21 to MWI

RIGHT-OF-WAY PERMIT APPROVALS FOR FY21-22

Past permit functions are shown in the following table. The permit issued date will be used for the reporting FY from here on out.

Table 2

AUTHORIZATION TYPE	PERMIT NO. (IF APPLICABLE)	Date Issued (on permit)	Cost Recovery	PERMITTEE or Project	GENERAL DESCRIPTION OF WORK AUTHORIZED
Right-of-way	2021-01	10/20/2021	No	Comcast Cable Communications	Installation of 117 LF of 1-2” HDPE Conduit under Canal B. Sanctuary Drive, near 7650 Hibiscus Lane, Coral Springs, Florida
Right-of-way	2021-02	10/20/2021	No	Comcast Cable Communications	Installation of 70 LF of 1-2” HDPE Conduit under Canal B. Sanctuary Drive, Near 3907 Jasmine Lane, Coral Springs, Florida
Right-of-way	2021-03	12/9/2021	No	Pan American	Abandonment of two monitoring wells within the SWCD right-of-way Canal “MM” in accordance with Chapter 62-671, Florida Administrative Code. Abandonment of two monitoring wells; monitoring completed. Intersection of Sample Road and Canal “MM”
Right-of-way	2022-14	9/14/2022	Yes	Ladybird Academy	Development of an institutional facility (Ladybird Academy adjacent to Canal “L”
Right-of-way	2022-06	2/9/2022	No	Bluestream Communications, LLC	~210 LF of (2) 2” HDPE Conduit and Fiber Optic Cable Installation - Canals “KK”, “LL”, and “SS”; Installation of (2) 2” HDPE Conduit and the fiber optic cable (~70 LF each .
Right-of-way	2022-07	3/9/2022	No	296 SF Addition - 2590 NW 112th Ave	296 SF Addition to Residential Area adjacent to Canal “BB”
Right-of-way	2022-08	4/13/2022	No	Arcaidis US Inc	Monitoring Well locations - SWCD Canal "C"
Right-of-way	2022-09	6/8/2022	No	FPL	Directional Bore of 2-6” HDPE Conduit – Canals “18-1”
Right-of-way	2022-10	6/8/2022	No	FPL	Directional Bore of 2-6” HDPE Conduit – Canals “NN”
Right-of-way	2022-11	6/8/2022	No	FPL	Directional Bore of 2-6” HDPE Conduit – Canals “MM”
Right-of-way	2022-11	6/8/2022	No	FPL	Directional Bore of 2-6” HDPE Conduit – Canals “RR”

AUTHORIZATION TYPE	PERMIT NO. (IF APPLICABLE)	Date Issued (on permit)	Cost Recovery	PERMITTEE or Project	GENERAL DESCRIPTION OF WORK AUTHORIZED
LONO	n/a	7/19/2022	No	Amamda Martinez	11711 W Sample Road
LONO	n/a	5/25/2022	No	Kimely-Horn	NW 99 Ave S/W Improvement
LONO	n/a	6/8/2022	No	Global Construction	9740-9750 NW 35 ST
LONO	n/a	5/13/2022	No	Floor & Décor	
LONO	n/a	3/29/2022	No	Divieto Restaurant	2729 University Dr

District Personnel

CAS has worked with the SWCD staff and consultants along with the District Manager and maintain that the SWCD staff is very responsive and competent in their field of expertise. Based upon our experience, we feel that the District is staffed, financed, and equipped to perform all necessary functions to operate the “Works of the District”. CAS continues to acquire and assimilate the information regarding the details of the operation of the District, as well as learning and implementing the programs and processes. Staff continues to assist the CAS team, when requested, in completing work tasks which ultimately can result in money savings in comparison to requiring outside services and fees. CAS appreciates being a proud member of the SWCD team and is looking forward to continuing to provide services to the District and Landowners. I can be reached at the cover page numbers shown or by electronic mail at orubio@craigasmith.com should there any questions or comments regarding this report.

Sincerely,

CRAIG A. SMITH & ASSOCIATES



Orlando A. Rubio, PE – District Engineer
Sunshine Water Control District

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