



**Sunshine**  
Water Control District

# **REGULAR MEETING AGENDA**

**January 10, 2024**

**SUNSHINE  
WATER CONTROL DISTRICT**

**AGENDA  
LETTER**



January 3, 2024

Board of Supervisors  
Sunshine Water Control District

**ATTENDEES:**  
Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Dear Board Members:

The Board of Supervisors of the Sunshine Water Control District will hold a Regular Meeting on January 10, 2024 at 6:30 p.m., at the Sartory Hall, 10150 NW 29th Street, Coral Springs, Florida 33065. The agenda is as follows:

1. Call to Order
  2. Roll Call
  3. Pledge of Allegiance
  4. Public Comments **[3-Minute Time Limit]** *(Comments should be made from the microphone to ensure recording. Please state your name prior to speaking.)*
  5. Acceptance of Unaudited Financial Statements as of November 30, 2023
  6. Approval of December 6, 2023 Regular Meeting Minutes
  7. Supervisors' Communications
  8. Staff Reports
    - A. District Counsel: *Lewis, Longman & Walker, P.A.*
    - B. District Engineer: *Craig A. Smith & Associates*
      - I. Presentation: Monthly Engineer's Report
    - C. District Engineering Consultant: *John McKune*
    - D. District Field Supervisor: *Cory Selchan*
    - E. District Manager: *Wrathell, Hunt & Associates, LLC*
- NEXT MEETING DATE: February 15, 2024 at 6:30 PM

○ QUORUM CHECK

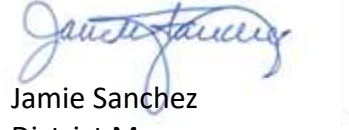
JOE MORERA	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
IVAN ORTIZ	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
CAROL SMITH	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

9. Public Comments

10. Adjournment

Should you have any questions, please contact me directly at (561) 512-9027.

Sincerely,



Jamie Sanchez  
District Manager

**FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE**

**CALL-IN NUMBER: 1-888-354-0094**

**PARTICIPANT PASSCODE: 131 733 0895**

**SUNSHINE  
WATER CONTROL DISTRICT**

**UNAUDITED  
FINANCIAL  
STATEMENTS**

**SUNSHINE  
WATER CONTROL DISTRICT  
FINANCIAL STATEMENTS  
UNAUDITED  
NOVEMBER 30, 2023**

**SUNSHINE  
WATER CONTROL DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
NOVEMBER 30, 2023**

	General Fund	Debt Service Fund Series 2021	Total Governmental Funds
<b>ASSETS</b>			
Centennial Bank	\$ 3,181,902	\$ -	\$ 3,181,902
Centennial Bank - escrow	82,328	-	82,328
DS - Series 2021	-	417,961	417,961
Investments			
State Board of Administration			
A Investment account	5,475	-	5,475
A Bank maintenance reserve account	2,868	-	2,868
A Renewal & replacement reserve account	2,134	-	2,134
A Equipment replacement reserve account	225	-	225
Centennial Bank - MMA	261,372	-	261,372
FineMark Bank - MMA	39,869	-	39,869
Bank United - MMA	249,985	-	249,985
Bank United - ICS	10,092,588	-	10,092,588
Iberia Bank - MMA	5,552	-	5,552
Due from general fund	-	131,707	131,707
Total assets	<u>\$13,924,298</u>	<u>\$ 549,668</u>	<u>\$ 14,473,966</u>
<b>LIABILITIES</b>			
<b>Liabilities:</b>			
Retainage payable	203,973	-	203,973
Due to debt service	131,707	-	131,707
Deposits payable/trash bonds	237,000	-	237,000
Cost recovery deposits	52,879	-	52,879
Total liabilities	<u>625,559</u>	<u>-</u>	<u>625,559</u>
<b>FUND BALANCES</b>			
Assigned:			
3 months working capital	1,760,312	-	1,760,312
Disaster recovery	3,500,000	-	3,500,000
Truck replacement	180,000	-	180,000
Restricted for			
Debt service	-	549,668	549,668
Unassigned	7,858,427	-	7,858,427
Total fund balances	<u>13,298,739</u>	<u>549,668</u>	<u>13,848,407</u>
Total liabilities and fund balances	<u>\$13,924,298</u>	<u>\$ 549,668</u>	<u>\$ 14,473,966</u>

**SUNSHINE  
WATER CONTROL DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND  
FOR THE PERIOD ENDED NOVEMBER 30, 2023**

	Current Month	Year to Date	Adopted Budget	% of Budget
<b>REVENUES</b>				
Assessments	\$ 589,325	\$ 589,332	\$ 3,727,751	16%
Interest and miscellaneous	6,831	13,709	9,000	152%
Permit review fees	350	350	2,450	14%
Cost recovery	-	-	17,500	0%
Total revenues	<u>596,506</u>	<u>603,391</u>	<u>3,756,701</u>	16%
<b>EXPENDITURES</b>				
<b>Administrative</b>				
Supervisors	150	150	1,938	8%
Supervisor health care benefits	-	-	25,000	0%
Supervisors reimbursement	-	-	7,500	0%
Management/accounting/recording	5,642	11,284	67,706	17%
DSF & CPF accounting	1,318	2,636	15,816	17%
Dissemination fee	83	166	1,000	17%
Arbitrage rebate calculation	-	-	750	0%
Trustee	-	-	5,000	0%
Audit	-	-	11,500	0%
Legal	4,225	4,225	95,000	4%
Legal - legislative representation	-	-	24,000	0%
Retirement plan consulting	512	512	10,000	5%
Human resource services	649	1,298	7,784	17%
Communication	-	-	7,500	0%
Dues/subscriptions	-	4,675	4,500	104%
Rent - operations facility	4,177	8,356	50,126	17%
Insurance	-	25,997	27,630	94%
Legal advertising	-	324	2,500	13%
Office supplies and expenses	-	-	1,500	0%
Postage	80	154	1,200	13%
Postage-ROW clearing	-	-	500	0%
Printing and binding	117	233	1,400	17%
Website	-	-	3,000	0%
ADA website compliance	-	-	210	0%
Contingencies	127	127	5,000	3%
Total administrative expenses	<u>17,080</u>	<u>60,137</u>	<u>378,060</u>	16%
<b>Field operations</b>				
Salaries and wages	30,220	70,141	469,439	15%
FICA taxes	2,333	5,385	35,912	15%
Special pay	163	163	2,000	8%
Bonus program	-	-	2,500	0%
401a retirement plan	2,739	6,931	46,944	15%
Health insurance	24,201	48,403	373,750	13%
Workers' compensation insurance	-	11,908	16,500	72%
Engineering	525	525	100,000	1%
Engineering - capital outlay NW 123 ave	-	-	85,000	0%
Engineering - capital outlay University drive	-	-	100,000	0%
Engineering - telemetry	-	-	75,500	0%
Engineering - wofo phase 3	525	525	340,000	0%
Consulting engineer services	-	-	25,000	0%
Cost recovery	1,662	1,662	17,500	9%
Water quality testing	-	-	5,224	0%
Telephone	-	215	1,800	12%



**SUNSHINE  
WATER CONTROL DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND  
FOR THE PERIOD ENDED NOVEMBER 30, 2023**

	Current Month	Year to Date	Adopted Budget	% of Budget
Electric	15,058	15,058	85,000	18%
Insurance	-	66,406	89,438	74%
Repairs and maintenance				
Canal banks	-	-	75,000	0%
Canal dredging	-	-	50,000	0%
Culvert inspection & cleaning	-	-	100,000	0%
Dumpster service	1,925	2,917	13,000	22%
Truck, tractor and generator	-	-	32,000	0%
Other	826	914	10,000	9%
Operating supplies				
Chemicals	9,216	9,216	90,000	10%
Fuel	760	17,121	20,000	86%
Fuel-pump station generator	-	-	50,000	0%
Triploid carp	-	-	19,755	0%
Uniforms	135	195	3,217	6%
Other	-	-	4,000	0%
Permit fees, licenses, schools	-	500	5,000	10%
Capital outlay - NW 123 Ave	-	-	200,000	0%
Capital outlay - University drive	-	-	150,000	0%
Capital outlay - telemetry	-	-	340,000	0%
Capital outlay - wofc phase 3	-	-	2,500,000	0%
Field equipment	-	1,539	35,000	4%
Pump station telemetry	439	878	40,000	2%
Contingencies	-	-	5,000	0%
Total field operations	<u>90,727</u>	<u>260,602</u>	<u>5,613,479</u>	5%
<b>Other fees and charges</b>				
Tax collector	11,787	11,787	38,831	30%
Property appraiser	-	-	38,831	0%
Property tax bills - fire & EMS assessment	40	40	100	40%
Total other fees & charges	<u>11,827</u>	<u>11,827</u>	<u>77,762</u>	15%
Total expenditures	<u>119,634</u>	<u>332,566</u>	<u>6,069,301</u>	5%
Excess/(deficiency) of revenues over/(under) expenditures	476,872	270,825	(2,312,600)	
Fund balance - beginning	12,821,867	13,027,914	11,721,524	
Fund balance - ending				
Assigned:				
3 months working capital	1,760,312	1,760,312	1,760,312	
Disaster recovery	3,500,000	3,500,000	3,500,000	
Truck replacement	180,000	180,000	180,000	
Unassigned	7,858,427	7,858,427	5,155,520	
Total fund balance - ending	<u>\$ 13,298,739</u>	<u>\$ 13,298,739</u>	<u>\$ 9,408,924</u>	

**SUNSHINE  
WATER CONTROL DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
DEBT SERVICE FUND SERIES 2021  
FOR THE PERIOD ENDED NOVEMBER 30, 2023**

	Current Month	Year To Date	Adopted Budget	% of Budget
<b>REVENUES</b>				
Assessment levy: on-roll	\$ 134,128	\$ 134,130	\$ 848,359	16%
Interest	2,550	4,996	-	N/A
Total revenues	<u>136,678</u>	<u>139,126</u>	<u>848,359</u>	16%
<b>EXPENDITURES</b>				
<b>Debt service</b>				
Principal	-	-	490,000	0%
Interest	174,079	174,079	348,158	50%
Total debt service	<u>174,079</u>	<u>174,079</u>	<u>838,158</u>	21%
<b>Other fees and charges</b>				
Tax collector	2,683	2,683	8,837	30%
Property appraiser	-	-	8,837	0%
Total other fees and charges	<u>2,683</u>	<u>2,683</u>	<u>17,674</u>	15%
Total expenditures	<u>176,762</u>	<u>176,762</u>	<u>855,832</u>	21%
Excess/(deficiency) of revenues over/(under) expenditures	(40,084)	(37,636)	(7,473)	
Fund balances - beginning	589,752	587,304	570,220	
Fund balances - ending	<u>\$ 549,668</u>	<u>\$ 549,668</u>	<u>\$ 562,747</u>	

# SUNSHINE

Water Control District

Special Assessment Revenue Refunding Bonds, Series 2021

\$12,010,000

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
11/01/2022		-	181,246.25	181,246.25
05/01/2023	470,000.00	3.050%	181,246.25	651,246.25
11/01/2023	-	-	174,078.75	174,078.75
05/01/2024	490,000.00	3.050%	174,078.75	664,078.75
11/01/2024	-	-	166,606.25	166,606.25
05/01/2025	500,000.00	3.050%	166,606.25	666,606.25
11/01/2025	-	-	158,981.25	158,981.25
05/01/2026	515,000.00	3.050%	158,981.25	673,981.25
11/01/2026	-	-	151,127.50	151,127.50
05/01/2027	530,000.00	3.050%	151,127.50	681,127.50
11/01/2027	-	-	143,045.00	143,045.00
05/01/2028	550,000.00	3.050%	143,045.00	693,045.00
11/01/2028	-	-	134,657.50	134,657.50
05/01/2029	565,000.00	3.050%	134,657.50	699,657.50
11/01/2029	-	-	126,041.25	126,041.25
05/01/2030	585,000.00	3.050%	126,041.25	711,041.25
11/01/2030	-	-	117,120.00	117,120.00
05/01/2031	600,000.00	3.050%	117,120.00	717,120.00
11/01/2031	-	-	107,970.00	107,970.00
05/01/2032	615,000.00	3.050%	107,970.00	722,970.00
11/01/2032	-	-	98,591.25	98,591.25
05/01/2033	635,000.00	3.050%	98,591.25	733,591.25
11/01/2033	-	-	88,907.50	88,907.50
05/01/2034	655,000.00	3.050%	88,907.50	743,907.50
11/01/2034	-	-	78,918.75	78,918.75
05/01/2035	675,000.00	3.050%	78,918.75	753,918.75
11/01/2035	-	-	68,625.00	68,625.00
05/01/2036	690,000.00	3.050%	68,625.00	758,625.00
11/01/2036	-	-	58,102.50	58,102.50
05/01/2037	720,000.00	3.050%	58,102.50	778,102.50
11/01/2037	-	-	47,122.50	47,122.50
05/01/2038	735,000.00	3.050%	47,122.50	782,122.50
11/01/2038	-	-	35,913.75	35,913.75
05/01/2039	760,000.00	3.050%	35,913.75	795,913.75
11/01/2039	-	-	24,323.75	24,323.75
05/01/2040	785,000.00	3.050%	24,323.75	809,323.75
11/01/2040	-	-	12,352.50	12,352.50
05/01/2041	810,000.00	3.050%	12,352.50	822,352.50
<b>Total</b>	<b>\$11,885,000.00</b>	<b>-</b>	<b>\$3,947,462.50</b>	<b>\$15,832,462.50</b>

**SUNSHINE  
WATER CONTROL DISTRICT**

**MINUTES**

**DRAFT**

**MINUTES OF MEETING  
SUNSHINE WATER CONTROL DISTRICT**

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37

The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on December 6, 2023 at 6:30 p.m., at the Sartory Hall, 10150 NW 29th Street, Coral Springs, Florida 33065.

**Present were:**

Joe Morera	President
Ivan Ortiz	Vice President
Carol Smith (via telephone)	Secretary

**Also present:**

Jamie Sanchez	District Manager
Janice Rustin	District Counsel
Orlando Rubio	District Engineer
Cory Selchan	Field Superintendent
Patty Villaran (via telephone)	Gallagher & Associates

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Morera called the meeting to order at 6:39 p.m.

**SECOND ORDER OF BUSINESS**

**Roll Call**

Supervisors Morera and Ortiz were present in person. Supervisor Smith attended via telephone.

**THIRD ORDER OF BUSINESS**

**Pledge of Allegiance**

All present recited the Pledge of Allegiance.

**FOURTH ORDER OF BUSINESS**

**Public Comments [3-Minute Time Limit]  
(Comments should be made from the**

38 microphone to ensure recording. Please  
39 state your name prior to speaking)  
40

41 There were no public comments.

42 Ms. Sanchez stated, for the record, that due to an event at Sartory Hall, tonight's  
43 meeting is being held in Mullins Hall, 10150 NW 29<sup>th</sup> Street, Coral Springs, Florida.

44

45 **FIFTH ORDER OF BUSINESS**

**Discussion/Consideration of 2023-2024  
Legislative Representation Proposal**

46

47  
48 Ms. Rustin stated that Mr. Lyons, who will represent the District in this matter, could not  
49 attend the meeting due to a scheduling conflict. She presented the proposal from Lewis  
50 Longman & Walker for 2023/2024 Legislative Representation. She stated a flat rate would be  
51 charged to keep the District apprised of what is happening in the legislative session; the fee will  
52 be \$24,000, payable in nine monthly payments of \$2,666.66. Mr. Lyons previously indicated  
53 that a bill was filed today that will not impact the 298 Districts, as much as other Districts,  
54 involving term limits in 12 years, dissolution, filing of goals and objectives where every District  
55 would have to show goals and objectives. Ms. Rustin stated this is the type of bill that Mr. Lyons  
56 will keep the Board updated on.

57 Mr. Morera stated this item has been tabled a few times and asked for the Board  
58 Members' views and positions as to whether to entertain engaging Mr. Lyons to be a  
59 representative for the 23/24 legislative session, as outlined in the proposal.

60 Ms. Smith voiced her opinion that, given the political climate, it might be a good idea to  
61 engage Mr. Lyons, as situations and issues come up quickly in a legislative session.

62 Mr. Ortiz stated the term and professional fees in the proposal are from October 1, 2023  
63 to June 30, 2024 and the District is past the October 1, 2023 date. He recommended amending  
64 the term from nine months to six months and pro-rating the amount in order for the District to  
65 proceed with the proposal.

66 Mr. Morera stated he read the proposal and did a lot of soul-searching as to whether it  
67 would benefit the District and, considering a number of factors, including the cost and return  
68 on investment that the District might gain by engaging Mr. Lyons and the current political

69 environment, his opinion is that it would be prudent to have Mr. Lyons advocate for the  
70 District, so long as he is agreeable with the adjustment suggested by Mr. Ortiz. Mr. Morera  
71 stated that he inquired as to funding sources to support this expenditure and the District is in a  
72 position to absorb this cost, based on today’s financial environment, and he believes it would  
73 not be detrimental to the District to engage Mr. Lyons. Further, the proposal allows the District  
74 to sever the contract at any point, with proper notice, if the Board thinks it is not receiving the  
75 desired level of benefit.

76

**On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the Lewis, Longman & Walker Proposal for 2023-2024 Legislative Representation, subject to changing the contract term to six months, was approved.**

80

81

**SIXTH ORDER OF BUSINESS**

**Consideration of AvMed Renewal**

83

84 Ms. Sanchez stated that the Board previously indicated, on more than one occasion,  
85 that it would like to keep the benefits the same for District employees. In the past, the health  
86 care budget has been increased by 15%, the current budget renewal proposed is only increasing  
87 by 5%, so it is well under-budget. There are other options but this is the most advantageous to  
88 stay with.

89 Ms. Villaran stated the District has an excellent benefit plan in place for its employees  
90 and it is definitely the best plan. She stated this is a grandfathered plan that has been in place  
91 since 2010 and, should the Board decide to move away from the plan, it cannot be re-started.  
92 Ms. Villaran recalled previously introducing the Board to similar plans with FloridaBlue and  
93 United Health Care, with low deductibles and low out of pocket maximums but, ultimately, she  
94 feels that staying with the same carrier is the best option because it is the same network, the  
95 employees know how to use the plan and the employees are comfortable with and appreciate  
96 the plan. Further, although the alternate plans are good, there is always a chance that  
97 someone’s doctor does not participate with the other carriers’ plans.

98 Discussion ensued regarding the 5% cost increase, AvMed’s lower out-of-pocket costs  
99 and whether to remain with AvMed.

100           Asked for his opinion, Mr. Selchan stated he has advocated to keep this insurance plan  
101 for the past 20 years as good insurance is the one item that the District offers its employees to  
102 show appreciation for their hard work and it is also an incentive for recruiting good new hires  
103 and maintaining a low turnover rate. He discussed two recent employee resignations, two new  
104 hires and the costs-savings due to the age differential.

105           Mr. Morera stated market changes will dictate the unknown, potential decision-making  
106 by a future Board might dictate different changes, but, for now, his opinion is that it would be  
107 prudent for the District to keep the AvMed plan and not change carriers given how beneficial it  
108 is to the District employees.

109           The Board consensus was to accept the new renewal program for medical, dental and  
110 vision, along with life insurance and long and short-term disability.

111

**On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, renewing the Sunshine Water Control District’s insurance benefits plan with AvMed, for 2024, was approved.**

115

116

117           Per Ms. Villaran, Ms. Sanchez will send written confirmation of the renewal to Ms.  
118 Villaran for her records.

119           **Ms. Villaran left the call.**

120

121 **SEVENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial  
Statements as of October 31, 2023**

122

123

124           Ms. Sanchez presented the Unaudited Financial Statements as of October 31, 2023.

125           Mr. Morera questioned the “Fuel” line item at 0%. Mr. Selchan stated that is an  
126 incorrect posting, which will be corrected on the next financials.

127           Mr. Morera commented that the District is continuing to make payments to draw down  
128 the debt service.

129

**On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the Unaudited Financial Statements as of October 31, 2023, were accepted.**

130

131



132  
133  
134  
135  
136  
137  
138

**EIGHTH ORDER OF BUSINESS**

**Approval of November 8, 2023 Regular Meeting Minutes**

Ms. Sanchez presented the November 8, 2023 Regular Meeting Minutes.

**On MOTION by Mr. Ortiz and seconded by Ms. Smith, with all in favor, the November 8, 2023 Regular Meeting Minutes, as presented, were approved.**

139  
140  
141  
142

**NINTH ORDER OF BUSINESS**

**Supervisors' Communications**

143  
144  
145  
146

Ms. Smith apologized for not attending in person and wished everyone a happy and safe holiday season.

147  
148  
149

Mr. Ortiz apologized for not attending the Christmas luncheon, stated that he will not be able to attend the January meeting and wished everyone and their families happy holidays and many blessings.

150  
151  
152  
153  
154  
155  
156

Mr. Morera wished everyone a Merry Christmas and Happy Hanukah. He stated the Christmas luncheon was great and gave him an opportunity to meet and connect with new and seasoned District employees. He noted that, under Mr. Selchan's leadership, the employees know what is expected of them and go about doing a great job, as there are very few complaint calls from residents. Mr. Morera thanked everyone for being an integral part of how the District operates. He stated he sincerely appreciates everyone's contribution to the District.

**TENTH ORDER OF BUSINESS**

**Staff Reports**

157  
158  
159  
160  
161  
162

- A. District Counsel: Lewis, Longman & Walker, P.A.**  
There was no report.
- B. District Engineer: Craig A. Smith & Associates**
  - I. Presentation: Monthly Engineer's Report**

163 Mr. Rubio presented the Monthly Engineer’s Report for November and stated there  
164 were no permit requests/recommendations to consider. He wished everyone a happy holiday  
165 season.

166 Discussion ensued regarding the next capital project for 2024, challenges with the  
167 Westchester canal project, flood prevention, risers, upsizing a culvert, partnering with Chen  
168 Moore and the Royal Palm canal.

169 **C. District Engineering Consultant: John McKune**

170 There was no report.

171 **D. District Field Supervisor: Cory Selchan**

172 Mr. Selchan reported the following:

173 ➤ The normal mean water level on the east side is 7.5’; recently, it was over 9’ and today  
174 the water level is at 7’.

175 ➤ There was an issue with a resident regarding a sprinkler broken by the District’s  
176 contractor; the Board has been copied on the details. Rio-Bak has offered to resolve the issue  
177 and appease the resident.

178 ➤ The punch list for the pump stations and all District projects are completed.

179 ➤ District Staff has accomplished a great deal in resolving the pump station issues after 13  
180 years.

181 Mr. Selchan wished everyone happy holidays.

182 Ms. Smith thanked Mr. Selchan for doing a great job.

183 **E. District Manager: Wrathell, Hunt & Associates, LLC**

- 184 • **NEXT MEETING DATE: January 10, 2024 at 6:30 PM**

- 185 ○ **QUORUM CHECK**

186 Mr. Morera and Ms. Smith confirmed their in-person attendance at the January 10,  
187 2024 meeting.

188

189 **ELEVENTH ORDER OF BUSINESS**

**Public Comments**

190

191 No members of the public spoke.

192

193 TWELFTH ORDER OF BUSINESS

Adjournment

194

195

196

On MOTION by Ms. Smith and seconded by Mr. Ortiz, with all in favor, the meeting adjourned at 7:35 p.m.

197

198

199

200

201

202

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

203  
204  
205  
206  
207  
208

---

Secretary/Assistant Secretary

---

President/Vice President

**SUNSHINE  
WATER CONTROL DISTRICT**

**STAFF  
REPORTS  
BI**

January 3, 2024

Board of Supervisors  
Sunshine Water Control District  
2300 Glades Road, Suite 410W  
Boca Raton, Florida 33073

**RE: SUNSHINE WATER CONTROL DISTRICT – NOVEMBER MONTHLY ENGINEER’S REPORT (MER)  
November 29, 2023 – January 3, 2024  
CAS PROJECT NO. 15-1826**

Dear Board of Supervisors:

Craig A. Smith & Associates, Inc. (CAS) is pleased to provide you with the MER summarizing activity performed by our team on behalf of SWCD during the referenced period including future work. Anything of significance or modifications occurring after this writing will be brought up at the January 10, 2024 BOS meeting.

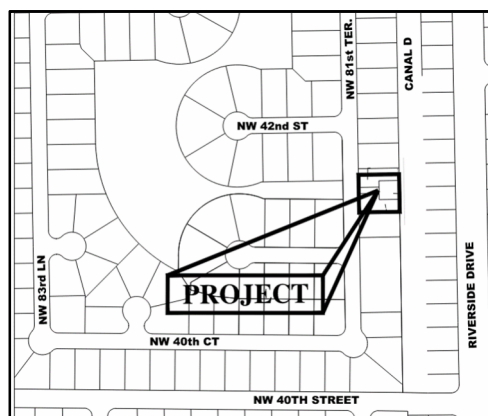
---

### Electrical Repairs at Pump Station Nos. 1 and 2

Work is nearly complete and project pay application no. 14 has been recommended for payment. Payment of the 5% retainage is all that is left (\$76,860.00).

### Pump Station 3 Replacement

A proposal for this project will be presented at the board meeting. The replacement will consist of a control structure to discharge stormwater (see location below) into Canal “D” via gravity and the work will entail surveying, utility locating, stormwater analysis, engineering design plans for bidding and construction purposes, follow up permitting with South Florida Water Management District (SFWMD) permitting, bidding and construction services and community outreach during construction and project close-out and certification. Please note that the removal of the station has been completed which was permitted by SFWMD. However, to date, the replacement has not occurred requiring two permit extensions as SWCD team handled higher priority projects during that time.



561.314.4445



1425 E. Newport Drive  
Deerfield Beach, FL 33442



**West Outfall Canal (WOFC) Phase 3**

A proposal for the next canal phase will be presented at the board meeting. The project limits for this phase is ~1,700 LF north of Atlantic Blvd Bridge and the work will entail canal surveying, utility locating, tree identification with arborist, hydraulic analysis, engineering design plan for bidding and construction purposes, dredge and fill permitting from Broward County, South Florida Water Management District permitting, tree permitting from City, geotechnical testing of material, bidding and construction services and community outreach during construction and project close-out and certification.

---

As always, we continue to look forward to working with the SWCD staff on current and future important projects. Should there be any questions, I can be reached at the letterhead numbers shown or by electronic mail at [orubio@craigasmith.com](mailto:orubio@craigasmith.com).

Sincerely,

**CRAIG A. SMITH & ASSOCIATES**



Orlando A. Rubio, PE  
VP - Stormwater Engineering

cc via e-mail: **SWCD** - Cory Selchan, District Superintendent  
**WHA** - Jamie Sanchez, Cindy Cerbone, Daphne Gillyard, Gianna Denofrio, Caryn Kupiec  
**CAS** - Steve C. Smith, PE

**SUNSHINE  
WATER CONTROL DISTRICT**

**STAFF  
REPORTS  
E**



**SUNSHINE WATER CONTROL DISTRICT**

**BOARD OF SUPERVISORS FISCAL YEAR 2023/2024 MEETING SCHEDULE**

**LOCATION**

*Sartory Hall, 10150 NW 29 St., Coral Springs, Florida 33065*

<b>DATE</b>	<b>POTENTIAL DISCUSSION/FOCUS</b>	<b>TIME</b>
<b>October 11, 2023</b>	<b>Regular Meeting</b>	<b>6:30 PM</b>
<b>November 8, 2023</b>	<b>Regular Meeting</b>	<b>6:30 PM</b>
<b>December 6, 2023</b>	<b>Regular Meeting</b>	<b>6:30 PM</b>
<b>December 13, 2023</b> <i>Rescheduled to December 6, 2023</i>	<b>Regular Meeting</b>	<b>6:30 PM</b>
<b>January 10, 2024</b>	<b>Regular Meeting</b>	<b>6:30 PM</b>
<b>February 14, 2024</b> <i>Rescheduled to February 15, 2024</i>	<b>Regular Meeting</b>	<b>6:30 PM</b>
<b>February 15, 2024</b>	<b>Regular Meeting</b>	<b>6:30 PM</b>
<b>March 13, 2024</b>	<b>Landowners' Meeting &amp; Regular Meeting</b>	<b>6:30 PM</b>
<b>April 10, 2023</b>	<b>401(a) Committee Meeting</b>	<b>6:00 PM</b>
<b>April 10, 2024</b>	<b>Regular Meeting</b>	<b>6:30 PM</b>
<b>May 8, 2024</b>	<b>Regular Meeting</b>	<b>6:30 PM</b>
<b>June 12, 2024</b>	<b>Regular Meeting</b>	<b>6:30 PM</b>
<b>July 10, 2024</b>	<b>Regular Meeting</b>	<b>6:30 PM</b>
<b>August 14, 2024</b>	<b>Regular Meeting</b>	<b>6:30 PM</b>
<b>September 11, 2024</b>	<b>Regular Meeting</b>	<b>6:30 PM</b>