

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held Public Hearings and a Regular Meeting on September 12, 2024 at 6:30 p.m., at Sartory Hall, 10150 NW 29th Street, Coral Springs, Florida 33065.

Present were:

Joe Morera
Carol Smith

President
Secretary

Also present:

Jamie Sanchez
Janice Rustin
Orlando Rubio
Cory Selchan
Peter Palmer
Lawrence N. Kaldor

District Manager
District Counsel
District Engineer
Field Superintendent
Member of the public
Member of the public

FIRST ORDER OF BUSINESS

Call to Order

Mr. Morera called the meeting to order at 6:43 p.m.

SECOND ORDER OF BUSINESS

Roll Call

Supervisors Morera and Smith were present. Supervisor Ortiz was absent.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS

**Public Comments [3-Minute Time Limit]
(Comments should be made from the
microphone to ensure recording. Please
state your name prior to speaking.)**

No members of the public spoke.

FIFTH ORDER OF BUSINESS

Public Hearing on Adoption of Fiscal Year
2024/2025 Budget**A. Proof/Affidavit of Publication**

The affidavit of publication was included for informational purposes.

B. Consideration of Resolution 2024-09, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025; Authorizing Budget Amendments; and Providing an Effective Date

Ms. Sanchez presented Resolution 2024-09. She reviewed the proposed Fiscal Year 2025 budget, highlighting increases, decreases and adjustments, compared to the Fiscal Year 2024 budget, and explained the reasons for any changes. She called attention to the following:

- On Page 2, Under “Field equipment” the Proposed budget FY 2025 amount will be changed from \$315,000 to \$35,000.
- Page 10: Because of the increase in the number of “Assessable units” from the prior fiscal year, the assessed amount was spread out across more lots.

Discussion ensued regarding a total adjusted expenditures amount of \$6,434,19 and the total adjusted “Field operations” amount of \$5,955,220.

Ms. Sanchez will send an updated file to the Board and Staff with a blind copy.

On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, the Public Hearing was opened.

No affected property owners or members of the public spoke.

On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, the Public Hearing was closed.

On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, Resolution 2024-09, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2024, and Ending September

30, 2025, as amended; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Public Hearing to Hear Comments and Objections on the Imposition of Maintenance and Operation Special Assessments to Fund the Budget for Fiscal Year 2024/2025, Pursuant to Florida Law

A. Proof/Affidavit of Publication

The affidavit of publication was included for informational purposes.

B. Consideration of Resolution 2024-10, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2024/2025; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date

Ms. Sanchez presented Resolution 2024-10 and read the title.

On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, the Public Hearing was opened.

No affected property owners or members of the public spoke.

On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, the Public Hearing was closed.

On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, Resolution 2024-10, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2024/2025; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS**Consideration of Revised Goals and Objectives Reporting [HB7013 - Special Districts Performance Measures and Standards Reporting]**

Ms. Sanchez presented the revised Goals and Objectives and Performance Measures/Standards & Annual Reporting Form. She recalled that this item was deferred at the previous meeting and Staff was directed to increase the least number of meetings per fiscal year from two to six. The remainder of the information is unchanged.

Mr. Morera explained the reasoning behind the Board's decision to hold six meetings instead of two.

In response to Mr. Lawrence Kaldor's question, Ms. Sanchez explained that Florida Statutes require Special Districts to hold a proposed budget meeting and a budget adoption meeting, which is why the original reporting Form had a minimum of two meetings.

On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, the Revised Goals and Objectives and the Performance Measures/Standards & Annual Reporting Form, were approved.

EIGHTH ORDER OF BUSINESS**Consideration of Resolution 2024-11, Directing the District Manager to Appoint Signors on the Local Bank Account; and Providing an Effective Date**

Ms. Sanchez presented Resolution 2024-11. This item was added because the Controller realized that the Resolution was not on file. The current signors on the account are as follows:

Joe Morera	District President
Craig Wrathell	Treasurer
Jeff Pinder	Secretary

Mr. Morera stated, even though, as Board President, he is a designated signor on the account, his duties have not included signing any financial documents whatsoever. Management's Staff is responsible for that role.

On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, Resolution 2024-11, Directing the District Manager to Appoint Signors on the Local Bank Account; and Providing an Effective Date, was adopted.

NINTH ORDER OF BUSINESS

**Acceptance of Unaudited Financial
Statements as of July 31, 2024**

On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, the Unaudited Financial Statements as of July 31, 2024, were accepted.

TENTH ORDER OF BUSINESS

**Approval of August 14, 2024 Regular
Meeting Minutes**

The following changes were made:

Line 119: Delete "Staff did not report on them because they are not specific to Special Districts."

Line 164: Remove "displaced birds"

Line 166: Change "and upgraded motor" to "an upgraded motor"

On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, the August 14, 2024 Regular Meeting Minutes, as amended, were approved.

ELEVENTH ORDER OF BUSINESS

Supervisors' Communications

Ms. Smith stated that the canals seem to be operating properly despite the recent increased rainfall.

Mr. Morera concurred that the past month has been rainy. He stated that Oktoberfest is an upcoming event at City Hall.

Mr. Morera announced that this is his next to last meeting with the District.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Lewis, Longman & Walker, P.A.

Ms. Rustin reported that a resident recently complained about an alligator in one of the canals. Staff referred this to the Nuisance Alligator Removal Program; authorization is needed

to access the District right-of-way (ROW). Ms. Rustin drafted and presented an Alligator Removal Permit Form, which will be for 90 days or until the alligator is caught. She recommended approval.

Discussion ensued regarding the increase in the alligator population, the permit removal form, the definition of a nuisance and the investigation by a Florida Fish and Wildlife (FFW) representative.

On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, the Alligator Removal Permit Form and authorizing the District Manager to execute the Alligator Removal Permit Form, were approved.

B. District Engineer: Craig A. Smith & Associates

I. Presentation: Monthly Engineer's Report

Mr. Rubio presented the Monthly Engineer's Report and provided updates about the Pump Station 3 replacement and the West Outfall Canal (WOFC) Phase 3 Project.

II. Permit Application(s)

- **Comcast Directional Bore Installation 70-LF of 1-2" HDPE conduit at 6 SWCD Canal locations (420 LF total), SWCD Canals MMA, KK (2), LL, 19-1, 19-2, Located within Westchester**

Mr. Rubio presented the permit application and recommended approval.

On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, the CAS Project No. 15-1826, Right-of-Way Permit Application, submitted by Comcast for the installation of 70-LF of 1-2" HDPE conduit at 6 SWCD Canal locations (420 LF total), SWCD Canals MMA, KK (2), LL, 19-1, 19-2, Located within Westchester, subject to the Special Conditions set forth in the September 4, 2024 recommendation letter, was approved.

C. District Engineering Consultant: John McKune

There was no report.

D. District Field Supervisor: Cory Selchan

Mr. Selchan reported the following:

- It is the peak of Hurricane Season.
- Over 11" of rain fell in the past month. Water levels were up and the pump stations were activated.
- The ground is saturated with water and weed growth is elevated.
- Everything is operating smoothly and the water levels are back to normal. The canals look good for this time of year.

Mr. Selchan stated that the District is in good shape.

E. District Manager: Wrathell, Hunt & Associates, LLC

I. Consideration of Obstruction Removal Agreement [12188 NW 32 Ct.]

Ms. Sanchez stated that the resident asked Staff to take the obstruction removal request off the agenda. The resident withdrew the request for now.

II. NEXT MEETING: October 9, 2024 at 6:30 PM

○ QUORUM CHECK

Ms. Sanchez reviewed the updated Fiscal Year 2024/2025 Meeting Schedule, with the re-scheduled December meeting.

The next meeting will be held on October 9, 2024.

THIRTEENTH ORDER OF BUSINESS

Public Comments

Mr. Kaldor asked about teleconference options if he cannot attend a meeting. Ms. Sanchez stated the Board will soon have five members and, in order to establish a quorum, there must be at least three Board Members present in person. Supervisors can call in.

Asked when the December meeting will be held, Mr. Morera stated December 4, 2024.

Discussion ensued regarding cancellations when there is not a quorum.

FOURTEENTH ORDER OF BUSINESS

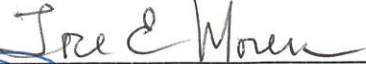
Adjournment

On MOTION by Ms. Smith and seconded by Mr. Morera, with all in favor, the meeting adjourned at 7:35 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE



Secretary/Assistant Secretary



President/Vice President