

**MINUTES OF MEETING  
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on November 19, 2024 at 6:30 p.m., at La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065.

**Present were:**

Laurence Kaldor  
Peter Palmer  
Frankie Romano

President  
Vice President  
Secretary

**Also present:**

Jamie Sanchez  
Janice Rustin  
Orlando Rubio  
Cory Selchan  
Aiden Palmer  
Deborah Palmer  
Chris Marino  
Joe Morera

District Manager  
District Counsel  
District Engineer  
Field Superintendent  
Resident  
Resident  
Member of the public  
Resident

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Sanchez called the meeting to order at 6:30 p.m.

**SECOND ORDER OF BUSINESS**

**Roll Call**

All newly-elected Board Members were present.

**THIRD ORDER OF BUSINESS**

**Pledge of Allegiance**

All present recited the Pledge of Allegiance.

**FOURTH ORDER OF BUSINESS**

**Public Comments [3-Minute Time Limit]  
(Comments should be made from the  
microphone to ensure recording. Please  
state your name prior to speaking.)**

Ms. Sanchez communicated the protocols for public comments.

Resident Joe Morera stated that he was not elected to the City Commission. As he previously served on the Sunshine Water Control District (SWCD) Board, he asked if the Board Members are amenable to appointing him to one of the vacant Board seats until the seats are filled. No one qualified to run in the General Election for two of the five Board Seats.

Ms. Sanchez stated that she conferred with District Counsel regarding appointments to the Board, since the seats are now elected via the General Election and the number of Board Members increased from three to five. Ms. Rustin stated, now, the only way the Board can make an appointment is if someone is elected by the voters, via the General Election, and then steps down, creating an official vacancy. Unfortunately, in this case, no one ran or was elected to the vacant seats so the Governor is the only person who has the authority to appoint a Board Member to the currently vacant seats.

Mr. Kaldor asked where the by-laws for that Statute can be found. Ms. Rustin stated it is in the Florida Statutes, under Election Laws. Asked if the law can be amended, for quorum purposes, until the appointments are made by the Governor, Ms. Rustin stated that the District was created by a Special Act of the Legislature, which outlines the process by which the Board can transition from three members to five members. Any changes to the Special Act must be approved by the Legislature.

Mr. Kaldor directed Ms. Rustin to email the Special Act to the Board.

Mr. Morera asked what the Board can do to recommend an Appointee to the Board. He believes that having someone that is willing to serve and help the residents of the District is a fact that should be taken into consideration. Ms. Rustin will discuss this in her report later in the meeting.

**FIFTH ORDER OF BUSINESS**

**Administration of Oath of Office to Newly Elected Supervisors (Frankie Romano - Seat 1, Peter Palmer - Seat 2, Laurence Kaldor - Seat 3) (the following will also be provided in a separate package)**

Ms. Sanchez administered the of Oath of Office to Mr. Frankie Romano, Mr. Peter Palmer and Mr. Laurence Kaldor. She provided new Supervisor packets to the newly-elected Board Members and reviewed the following items:

**A. Required Ethics Training and Disclosure Filing**

- **Sample Form 1 2023/Instructions**
- B. Membership, Obligations and Responsibilities**
- C. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- D. Form 8B: Memorandum of Voting Conflict for County, Municipal and other Local Public Officers**

Ms. Rustin advised the Board Members to review the contents of the packets and contact her with any questions or concerns.

#### **SIXTH ORDER OF BUSINESS**

#### **Consideration of Resolution 2025-01, Electing and Removing Officers of the District and Providing for an Effective Date**

Ms. Sanchez presented Resolution 2025-01.

For the Board's information, Ms. Sanchez stated that the Board President would be the individual that she would call first if there is a need to confer with a Board Member outside of a meeting, and the President also executes documents that require a signature.

Discussion ensued regarding officer appointments and responsibilities, who can make motions and Roberts Rules of Order.

Mr. Romano nominated the following slate of officers:

Laurence Kaldor	President
Peter Palmer	Vice President
Frankie Romano	Secretary

The Resolution removes the following officers from the Board, as of November 19, 2024:

Jose (Joe) E. Morera	President
Ivan R. Ortiz	Vice President
Carol Smith	Secretary

The following prior appointments by the Board remain unaffected by this Resolution:

Craig Wrathell	Assistant Secretary
Jamie Sanchez	Assistant Secretary
Craig Wrathell	Treasurer

Jeff Pinder

Assistant Treasurer

No other nominations were made.

**On MOTION by Mr. Romano and seconded by Mr. Palmer, with all in favor, Resolution 2025-01, Electing, as nominated, and Removing Officers of the District and Providing for an Effective Date, was adopted.**

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2025-02, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Remainder of Fiscal Year 2024/2025 and Providing for an Effective Date**

Ms. Sanchez presented Resolution 2025-02. She stated, although District meetings are generally held the second Wednesday of every month at 6:30 p.m., at Sartory Hall, the dates and times can be changed to accommodate Board Members and Staff.

Discussion ensued regarding whether to change the meeting schedule, meeting cancellations and meeting costs.

The consensus was to keep the current meeting schedule.

**On MOTION by Mr. Kaldor and seconded by Mr. Romano, with all in favor, Resolution 2025-02, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Remainder of Fiscal Year 2024/2025 and Providing for an Effective Date, was adopted.**

**EIGHTH ORDER OF BUSINESS**

**Discussion: Health Insurance**

Ms. Sanchez stated, at the September 14, 2022 meeting, the Board approved a resolution that allowed Board Members and their spouses to have the District pay for their health, dental and vision insurance benefits as long as the premiums do not exceed the amount of the premiums for current SWCD employee. Ms. Sanchez stated this is an option that is available to the Board Members. A decision is not required today; the Board Members can advise Management of their decision later. To accept this benefit and receive reimbursement,

the Board Member must provide proof of payment of their insurance premium to Management and it can be processed by Management's office.

**NINTH ORDER OF BUSINESS****Acceptance of Unaudited Financial Statements as of September 30, 2024**

Ms. Sanchez presented the Unaudited Financial Statements as of September 30, 2024, and responded to questions regarding an itemization of interest and miscellaneous entries and about the current retail value of properties being assessed by the District.

Ms. Sanchez will email detailed interest and miscellaneous data to the Board Members and ask the Controller about the current retail value of assessed properties

Discussion ensued regarding the interest generated from a funds transfer from FineMark to BankUnited and fund allocation.

**On MOTION by Mr. Kaldor and seconded by Mr. Palmer, with all in favor, the Unaudited Financial Statements as of September 30, 2024, were accepted.**

**TENTH ORDER OF BUSINESS****Approval of October 22, 2024 Regular Meeting Minutes**

The following change was made:

Line 21: Change "Lawrence" to "Laurence"

**On MOTION by Mr. Kaldor and seconded by Mr. Palmer, with all in favor, the October 22, 2024 Regular Meeting Minutes, as amended, were approved.**

**ELEVENTH ORDER OF BUSINESS****Supervisors' Communications**

Ms. Sanchez stated this agenda item is typically where Board Members speak and provide any updates.

Mr. Laurence asked if he is allowed to vote on a motion that he makes. Ms. Sanchez replied affirmatively.

**TWELFTH ORDER OF BUSINESS****Staff Reports**

**A. District Counsel: Lewis, Longman & Walker, P.A.**

Ms. Rustin stated the District previously hired Mr. Chris Lyons, a Lobbyist at her firm, to monitor legislative activities on the District's behalf. She discussed how Mr. Lyons would lobby the Governor to make the appointments, the Board's options and the proposal costs.

Ms. Rustin and Mr. Selchan responded to questions regarding engaging Mr. Lyons, why the District needed legislative representation, why the Board increased from three to five Board Members, the current Lobbyist contract and the budgeted amount for legislative work.

Ms. Rustin will email the current lobbying contract to the Board and attempt to facilitate Mr. Lyons' attendance at the next meeting.

Staff will include an Engagement Letter from Mr. Lyons for legislative representation, on the next agenda.

**B. District Engineer: Craig A. Smith & Associates****I. Presentation: Monthly Engineer's Report**

Mr. Rubio presented the Monthly Engineer's Report and provided updates about the Pump Station 3 Replacement and the West Outfall Canal (WOFC) Phase 3 Improvements.

**II. Permit Application(s)**

Mr. Rubio presented the following permit application and recommended approval:

- **Comcast JB0001685398**

Discussion ensued regarding a right-of-way (ROW) permit application from Comcast, trash bonds, canal debris removal costs, commercial projects, the City and directional bores.

Staff will include trash bonds as a discussion item on the next agenda.

**On MOTION by Mr. Kaldor and seconded by Mr. Palmer, with all in favor, the CAS Project No. 15-1826 Right-of-Way Permit Application, submitted by Comcast – S20/T48S/R41E for the Directional bore installation of 2-2" HDPE conduits at four SWCD Canal locations (448 LF total) at SWCD Canals AA, BB, 20-1A, & CC, subject to the Special Conditions set forth in the November 11, 2024 recommendation letter, was approved.**

**C. District Engineering Consultant: John McKune**

There was no report.

This item will be removed from future agendas.

**D. District Field Supervisor: Cory Selchan**

Mr. Selchan reported the following:

- The District received 12” of rain in September, 4” of rain in October and slightly over 1” of rain thus far in November.
- The District has an obligation to maintain a certain water level through its permit with the South Florida Water Management District (SFWMD). Staff tries to maintain a mean water level of 7.5 throughout the year, which is impossible in the dry season.
- The projects referenced by Mr. Rubio are not yet underway. Mr. Selchan will report back once residents are notified that work will commence in their neighborhoods.
- Resident complaints are few.
- Mr. Selchan invited the Board Members to tour the pump stations to see how funds are being spent and better understand the District’s projects.

**E. District Manager: Wrathell, Hunt & Associates, LLC**

Ms. Sanchez presented the Obstructions Removal Agreement – Option 2 and provided background information about the District’s Obstruction Removal Agreements and described the Option 2 process.

This item was deferred to the next meeting.

The Annual Holiday Luncheon will be on December 13, 2024 at 11:00 a.m.

- **NEXT MEETING: December 4, 2024 at 6:30 PM**

- **QUORUM CHECK**

The December 4, 2024 will be cancelled.

**THIRTEENTH ORDER OF BUSINESS****Public Comments**

Mr. Morera urged the newly-elected Board Members to tour the District with the Field Supervisor.

**FOURTEENTH ORDER OF BUSINESS****Adjournment**

**On MOTION by Mr. Palmer and seconded by Mr. Kaldor, with all in favor, the meeting adjourned at 7:55 p.m.**



Secretary/Assistant Secretary



President/Vice President