



REGULAR MEETING AGENDA

December 13, 2024

**SUNSHINE
WATER CONTROL DISTRICT**

**AGENDA
LETTER**



December 6, 2024

Board of Supervisors
Sunshine Water Control District

Dear Board Members:

The Board of Supervisors of the Sunshine Water Control District will hold a Regular Meeting on December 13, 2024, at 9:30 a.m. at Cypress Hall, Cypress Hammock Park, 1300 Coral Springs Drive, Coral Springs, Florida 33065. The agenda is as follows:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments **[3-Minute Time Limit]** *(Comments should be made from the microphone to ensure recording. Please state your name prior to speaking.)*
5. Discussion: Trash Bonds
6. Consideration of AvMed Renewal
7. Acceptance of Unaudited Financial Statements as of October 31, 2024
8. Approval of November 19, 2024 Regular Meeting Minutes
9. Supervisors' Communications
10. Staff Reports
 - A. District Counsel: *Lewis, Longman & Walker, P.A.*
 - Engagement Letter for 2025 Legislative Representation
 - Discussion: DEP Permit Application for Monitoring Well
 - B. District Engineer: *Craig A. Smith & Associates*
 - I. Presentation: Monthly Engineer's Report
 - II. Permit Application(s)
 - C. District Field Supervisor: *Cory Selchan*

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

NOTE: Meeting Location

D. District Manager: *Wrathell, Hunt & Associates, LLC*

- Consideration of Obstructions Removal Agreement - Option 2 [Stephanie Balsh and Asif Balsh, 3507 NW 82 Avenue]
- NEXT MEETING: January 8, 2025 at 6:30 PM

○ QUORUM CHECK

SEAT 1	FRANKIE ROMANO	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 2	PETER PALMER	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 3	LAURENCE KALDOR	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 4		<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 5		<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

11. Public Comments

12. Adjournment

Should you have any questions, please contact me directly at (561) 512-9027.

Sincerely,



Jamie Sanchez
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

CALL-IN NUMBER: 1-888-354-0094

PARTICIPANT PASSCODE: 131 733 0895

**SUNSHINE
WATER CONTROL DISTRICT**

6

Renewal Summary At-A-Glance

We have reviewed your renewal and created the following summary which highlights the plan's key costs and changes that will take effect on January 1, 2025.

The Renewal Summary allows plan sponsors to make informed decisions about whether to continue with the existing plan and carrier or explore alternative options.

In addition to this summary, we've included a copy of the Carrier renewal package which typically contains more comprehensive details to assist with the renewal decision. The insurance carrier or third party administrator may also send a copy of the renewal.

Medical Plan(s)

Current		Renewal
Carrier Name	AvMed Health Plans	AvMed Health Plans
Medical Plan	HM-OA-5768	HM-OA-5768
In Network		
Deductible (Individual/Family)	\$0 / \$0	\$0 / \$0
Out of Pocket Maximum (Individual/ Family) <i>Includes deductible & copays</i>	\$1,500 / \$3,000	\$1,500 / \$3,000
Coinsurance	0%	0%
Office Visit Copay (PCP/Specialist/Virtual)	\$25 / \$45	\$25 / \$45
Prescription Drugs	Retail: \$5 / \$30 / \$60 Mail: \$12.50 / \$75 / \$150 Specialty: 25% Up to max: \$250	Retail: \$5 / \$30 / \$60 Mail: \$12.50 / \$75 / \$150 Specialty: 25% Up to max: \$250
Monthly Total Cost	\$17,981.36	\$18,062.97
% Increase / Decrease		0.5%

Dental Plan(s)

Ameritas - Dental

- Plan changes: None
- Rate change: 7.0%
- Premium change: \$63.12 / month
- Rate Guarantee: January 1, 2025 – December 31, 2025

Enrollment Tier	Current Rate	Renewal Rate
Employee Only	\$47.92	\$51.28
Employee & Spouse	\$95.00	\$101.64
Employee & Child(ren)	\$114.20	\$122.20
Employee & Family	\$161.28	\$172.56

Vision Plan(s)

Ameritas – VSP Choice Network

- Plan changes: None
- Rate change: 0.0%
- Premium change: \$0.00 / month
- Rate Guarantee: January 1, 2025 – December 31, 2025

Enrollment Tier	Current Rate	Renewal Rate
Employee Only	\$9.48	\$9.48
Employee & Spouse	\$20.52	\$20.52
Employee & Child(ren)	\$16.56	\$16.56
Employee & Family	\$27.60	\$27.60

Basic Life, AD&D and Disability

- Plan changes: None

	Carrier	Current Premium	Renewal Premium	% Change	Rate Guarantee
Life	Sun Life Financial Group	Step Rates	Step Rates		Jan 1, 2025 – Dec 31, 2025
AD&D	Sun Life Financial Group	Step Rates	Step Rates		Jan 1, 2025 – Dec 31, 2025
Life	Reliance Standard Life Insurance Company	Step Rates	Step Rates		Jan 1, 2025 – Dec 31, 2025
AD&D	Reliance Standard Life Insurance Company	Step Rates	Step Rates		Jan 1, 2025 – Dec 31, 2025
STD	Reliance Standard Life Insurance Company	\$161.00	\$161.00	0.0%	Jan 1, 2025 – Dec 31, 2025
LTD	Reliance Standard Life Insurance Company	\$235.00	\$235.00	0.0%	Jan 1, 2025 – Dec 31, 2025

Life AD&D

Please refer to the carrier renewal package for rates.

Disclosure

This Renewal Summary is for illustrative purposes only, and is not a proposal for coverage or a guarantee of future expenses, claims costs, managed care savings, etc. Further, it does not include all of the terms, coverages, exclusions, limitations, and conditions of the actual contract language. There are many variables that can affect future healthcare costs including utilization patterns, catastrophic claims, changes in plan design, healthcare trend increases, etc.

This Summary does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. The policies and contracts themselves must be read for those details. Policy forms for your reference will be made available upon request.

Consulting and insurance brokerage services to be provided by Gallagher Benefit Services, Inc. and/or Gallagher Benefit Services (Canada) Group Inc. Gallagher Benefit Services, Inc. is a licensed insurance agency that does business in California as "Gallagher Benefit Services of California Insurance Services" and in Massachusetts as "Gallagher Benefit Insurance Services." Neither Arthur J. Gallagher & Co. nor its subsidiaries provide accounting, legal or tax advice.

**SUNSHINE
WATER CONTROL DISTRICT**

**UNAUDITED
FINANCIAL
STATEMENTS**

**SUNSHINE
WATER CONTROL DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
OCTOBER 31, 2024**

**SUNSHINE
WATER CONTROL DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
OCTOBER 31, 2024**

	General Fund	Debt Service Fund Series 2021	Total Governmental Funds
ASSETS			
Centennial Bank	\$ 164,250	\$ -	\$ 164,250
Centennial Bank - escrow	104	-	104
DS - Series 2021	-	626,186	626,186
Investments			
State Board of Administration			
A Investment account	5,756	-	5,756
A Bank maintenance reserve account	3,015	-	3,015
A Renewal & replacement reserve account	2,244	-	2,244
A Equipment replacement reserve account	237	-	237
Centennial Bank - MMA	262,936	-	262,936
FineMark Bank - MMA	41,549	-	41,549
Bank United - MMA	250,000	-	250,000
Bank United - ICS	15,060,156	-	15,060,156
Iberia Bank - MMA	5,562	-	5,562
Undeposited funds	350	-	350
Due from general fund	-	247	247
Due from other sources	1,576	-	1,576
Total assets	<u>\$15,797,735</u>	<u>\$ 626,433</u>	<u>\$ 16,424,168</u>
LIABILITIES			
Liabilities:			
Accounts payable	\$ 1,816	\$ -	\$ 1,816
Due to debt service	247	-	247
Deposits payable/trash bonds	249,500	-	249,500
Cost recovery deposits	52,878	-	52,878
Total liabilities	<u>304,441</u>	<u>-</u>	<u>304,441</u>
FUND BALANCES			
Assigned:			
3 months working capital	575,077	-	575,077
Disaster recovery	3,500,000	-	3,500,000
Truck replacement	180,000	-	180,000
Restricted for			
Debt service	-	626,433	626,433
Unassigned	11,238,217	-	11,238,217
Total fund balances	<u>15,493,294</u>	<u>626,433</u>	<u>16,119,727</u>
Total liabilities and fund balances	<u>\$15,797,735</u>	<u>\$ 626,433</u>	<u>\$ 16,424,168</u>

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED OCTOBER 31, 2024**

	Current Month	Year to Date	Adopted Budget	% of Budget
REVENUES				
Assessments	\$ -	\$ -	\$ 3,860,947	0%
Interest and miscellaneous	56,301	56,301	9,000	626%
Permit review fees	700	700	2,450	29%
Cost recovery	-	-	17,500	0%
Total revenues	57,001	57,001	3,889,897	1%
EXPENDITURES				
Administrative				
Supervisors	150	150	3,230	5%
Supervisor health care benefits	-	-	30,000	0%
Supervisors reimbursement	-	-	7,500	0%
Management/accounting/recording	5,812	5,812	69,737	8%
DSF & CPF accounting	1,358	1,358	16,290	8%
Dissemination fee	83	83	1,000	8%
Arbitrage rebate calculation	-	-	750	0%
Trustee	3,000	3,000	5,000	60%
Audit	-	-	11,500	0%
Legal	-	-	95,000	0%
Legal - legislative representation	-	-	24,000	0%
Retirement plan consulting	-	-	10,000	0%
Human resource services	668	668	8,018	8%
Communication	-	-	7,500	0%
Dues/subscriptions	4,175	4,175	4,500	93%
Rent - operations facility	4,302	4,302	51,630	8%
Insurance	27,817	27,817	37,476	74%
Legal advertising	-	-	2,500	0%
Office supplies and expenses	-	-	1,500	0%
Postage	233	233	1,200	19%
Postage-ROW clearing	-	-	500	0%
Printing and binding	117	117	1,400	8%
Website	-	-	3,000	0%
ADA website compliance	-	-	210	0%
Contingencies	670	670	5,000	13%
Total administrative expenses	48,385	48,385	398,441	12%
Field operations				
Salaries and wages	34,211	34,211	444,409	8%
FICA taxes	2,625	2,625	33,997	8%
Special pay	-	-	2,000	0%
Bonus program	-	-	2,500	0%
401a retirement plan	3,415	3,415	44,441	8%
Health insurance	21,891	21,891	241,416	9%
Workers' compensation insurance	10,505	10,505	16,500	64%
Engineering	-	-	100,000	0%
Engineering - capital outlay University drive	-	-	100,000	0%
Engineering - telemetry	-	-	75,500	0%
Engineering - wofo phase 3	-	-	236,000	0%
Engineering - PS 3	-	-	80,000	0%
Consulting engineer services	-	-	25,000	0%
Cost recovery	-	-	17,500	0%
Water quality testing	-	-	5,224	0%
Telephone	-	-	1,800	0%

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED OCTOBER 31, 2024**

	Current Month	Year to Date	Adopted Budget	% of Budget
Electric	17,431	17,431	85,000	21%
Insurance	68,579	68,579	73,961	93%
Repairs and maintenance				
Canal banks	-	-	75,000	0%
Canal dredging	-	-	50,000	0%
Culvert inspection & cleaning	-	-	100,000	0%
Dumpster service	-	-	13,000	0%
Truck, tractor and generator	207	207	50,000	0%
Other	409	409	10,000	4%
Operating supplies				
Chemicals	-	-	100,000	0%
Fuel	-	-	20,000	0%
Fuel-pump station generator	-	-	50,000	0%
Triploid carp	-	-	19,755	0%
Uniforms	124	124	3,217	4%
Other	15	15	4,000	0%
Permit fees, licenses, schools	-	-	5,000	0%
Capital outlay - University drive	-	-	150,000	0%
Capital outlay - telemetry	-	-	340,000	0%
Capital outlay - wofc phase 3	-	-	3,100,000	0%
Capital outlay - PS 3	-	-	200,000	0%
Field equipment	-	-	35,000	0%
Pump station telemetry	-	-	40,000	0%
Contingencies	-	-	5,000	0%
Total field operations	<u>159,412</u>	<u>159,412</u>	<u>5,955,220</u>	3%
Other fees and charges				
Tax collector	-	-	40,218	0%
Property appraiser	-	-	40,218	0%
Property tax bills - fire & EMS assessment	-	-	100	0%
Total other fees & charges	<u>-</u>	<u>-</u>	<u>80,536</u>	0%
Total expenditures	<u>207,797</u>	<u>207,797</u>	<u>6,434,197</u>	3%
 Excess/(deficiency) of revenues over/(under) expenditures	 (150,796)	 (150,796)	 (2,544,300)	
Fund balance - beginning	15,644,090	15,644,090	11,105,759	
Fund balance - ending				
Assigned:				
3 months working capital	1,760,312	1,760,312	1,760,312	
Disaster recovery	3,500,000	3,500,000	3,500,000	
Truck replacement	180,000	180,000	180,000	
Unassigned	10,052,982	10,052,982	5,155,520	
Total fund balance - ending	<u>\$ 15,493,294</u>	<u>\$ 15,493,294</u>	<u>\$ 8,561,459</u>	

**SUNSHINE
WATER CONTROL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2021
FOR THE PERIOD ENDED OCTOBER 31, 2024**

	Current Month	Year To Date	Adopted Budget	% of Budget
REVENUES				
Assessment levy: on-roll	\$ -	\$ -	\$ 848,359	0%
Interest	2,501	2,501	-	N/A
Total revenues	2,501	2,501	848,359	0%
EXPENDITURES				
Debt service				
Principal	-	-	500,000	0%
Interest	-	-	333,213	0%
Total debt service	-	-	833,213	0%
Other fees and charges				
Tax collector	-	-	8,837	0%
Property appraiser	-	-	8,837	0%
Total other fees and charges	-	-	17,674	0%
Total expenditures	-	-	850,887	0%
Excess/(deficiency) of revenues over/(under) expenditures	2,501	2,501	(2,528)	
Fund balances - beginning	623,932	623,932	596,026	
Fund balances - ending	\$ 626,433	\$ 626,433	\$ 593,498	

SUNSHINE

Water Control District

Special Assessment Revenue Refunding Bonds, Series 2021

\$12,010,000

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
11/01/2022		-	181,246.25	181,246.25
05/01/2023	470,000.00	3.050%	181,246.25	651,246.25
11/01/2023	-	-	174,078.75	174,078.75
05/01/2024	490,000.00	3.050%	174,078.75	664,078.75
11/01/2024	-	-	166,606.25	166,606.25
05/01/2025	500,000.00	3.050%	166,606.25	666,606.25
11/01/2025	-	-	158,981.25	158,981.25
05/01/2026	515,000.00	3.050%	158,981.25	673,981.25
11/01/2026	-	-	151,127.50	151,127.50
05/01/2027	530,000.00	3.050%	151,127.50	681,127.50
11/01/2027	-	-	143,045.00	143,045.00
05/01/2028	550,000.00	3.050%	143,045.00	693,045.00
11/01/2028	-	-	134,657.50	134,657.50
05/01/2029	565,000.00	3.050%	134,657.50	699,657.50
11/01/2029	-	-	126,041.25	126,041.25
05/01/2030	585,000.00	3.050%	126,041.25	711,041.25
11/01/2030	-	-	117,120.00	117,120.00
05/01/2031	600,000.00	3.050%	117,120.00	717,120.00
11/01/2031	-	-	107,970.00	107,970.00
05/01/2032	615,000.00	3.050%	107,970.00	722,970.00
11/01/2032	-	-	98,591.25	98,591.25
05/01/2033	635,000.00	3.050%	98,591.25	733,591.25
11/01/2033	-	-	88,907.50	88,907.50
05/01/2034	655,000.00	3.050%	88,907.50	743,907.50
11/01/2034	-	-	78,918.75	78,918.75
05/01/2035	675,000.00	3.050%	78,918.75	753,918.75
11/01/2035	-	-	68,625.00	68,625.00
05/01/2036	690,000.00	3.050%	68,625.00	758,625.00
11/01/2036	-	-	58,102.50	58,102.50
05/01/2037	720,000.00	3.050%	58,102.50	778,102.50
11/01/2037	-	-	47,122.50	47,122.50
05/01/2038	735,000.00	3.050%	47,122.50	782,122.50
11/01/2038	-	-	35,913.75	35,913.75
05/01/2039	760,000.00	3.050%	35,913.75	795,913.75
11/01/2039	-	-	24,323.75	24,323.75
05/01/2040	785,000.00	3.050%	24,323.75	809,323.75
11/01/2040	-	-	12,352.50	12,352.50
05/01/2041	810,000.00	3.050%	12,352.50	822,352.50
Total	\$11,885,000.00	-	\$3,947,462.50	\$15,832,462.50

**SUNSHINE
WATER CONTROL DISTRICT**

MINUTES

DRAFT

**MINUTES OF MEETING
SUNSHINE WATER CONTROL DISTRICT**

The Board of Supervisors of the Sunshine Water Control District held a Regular Meeting on November 19, 2024 at 6:30 p.m., at La Quinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065.

Present were:

Laurence Kaldor	President
Peter Palmer	Vice President
Frankie Romano	Secretary

Also present:

Jamie Sanchez	District Manager
Janice Rustin	District Counsel
Orlando Rubio	District Engineer
Cory Selchan	Field Superintendent
Aiden Palmer	Member of the public
Deborah Palmer	Member of the public
Chris Marino	Member of the public
Joe Morera	Resident

FIRST ORDER OF BUSINESS

Call to Order

Ms. Sanchez called the meeting to order at 6:30 p.m.

SECOND ORDER OF BUSINESS

Roll Call

All newly-elected Board Members were present.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS

**Public Comments [3-Minute Time Limit]
(Comments should be made from the
microphone to ensure recording. Please
state your name prior to speaking.)**

Ms. Sanchez communicated the protocols for public comments.

Resident Joe Morera stated that he was not elected to the City Commission. As he previously served on the Sunshine Water Control District (SWCD) Board, he asked if the Board Members are amenable to appointing him to one of the vacant Board seats until the seats are filled. No one qualified to run in the General Election for two of the five Board Seats.

Ms. Sanchez stated that she conferred with District Counsel regarding appointments to the Board, since the seats are now elected via the General Election and the number of Board Members increased from three to five. Ms. Rustin stated, now, the only way the Board can make an appointment is if someone is elected by the voters, via the General Election, and then steps down, creating an official vacancy. Unfortunately, in this case, no one ran or was elected to the vacant seats so the Governor is the only person who has the authority to appoint a Board Member to the currently vacant seats.

Mr. Kaldor asked where the by-laws for that Statute can be found. Ms. Rustin stated it is in the Florida Statutes, under Election Laws. Asked if the law can be amended, for quorum purposes, until the appointments are made by the Governor, Ms. Rustin stated that the District was created by a Special Act of the Legislature, which outlines the process by which the Board can transition from three members to five members. Any changes to the Special Act must be approved by the Legislature.

Mr. Kaldor directed Ms. Rustin to email the Special Act to the Board.

Mr. Morera asked what the Board can do to recommend an Appointee to the Board. He believes that having someone that is willing to serve and help the residents of the District is a fact that should be taken into consideration. Ms. Rustin will discuss this in her report later in the meeting.

FIFTH ORDER OF BUSINESS

Administration of Oath of Office to Newly Elected Supervisors (Frankie Romano - Seat 1, Peter Palmer - Seat 2, Laurence Kaldor - Seat 3) (the following will also be provided in a separate package)

Ms. Sanchez administered the of Oath of Office to Mr. Frankie Romano, Mr. Peter Palmer and Mr. Laurence Kaldor. She provided new Supervisor packets to the newly-elected Board Members and reviewed the following items:

A. Required Ethics Training and Disclosure Filing

- **Sample Form 1 2023/Instructions**

B. Membership, Obligations and Responsibilities**C. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees****D. Form 8B: Memorandum of Voting Conflict for County, Municipal and other Local Public Officers**

Ms. Rustin advised the Board Members to review the contents of the packets and contact her with any questions or concerns.

SIXTH ORDER OF BUSINESS**Consideration of Resolution 2025-01,
Electing and Removing Officers of the
District and Providing for an Effective Date**

Ms. Sanchez presented Resolution 2025-01.

For the Board's information, Ms. Sanchez stated that the Board President would be the individual that she would call first if there is a need to confer with a Board Member outside of a meeting, and the President also executes documents that require a signature.

Discussion ensued regarding officer appointments and responsibilities, who can make motions and Roberts Rules of Order.

Mr. Romano nominated the following slate of officers:

Laurence Kaldor	President
Peter Palmer	Vice President
Frankie Romano	Secretary

The Resolution removes the following officers from the Board, as of November 19, 2024:

Jose (Joe) E. Morera	President
Ivan R. Ortiz	Vice President
Carol Smith	Secretary

The following prior appointments by the Board remain unaffected by this Resolution:

Craig Wrathell	Assistant Secretary
Jamie Sanchez	Assistant Secretary
Craig Wrathell	Treasurer

107 Jeff Pinder Assistant Treasurer

108 No other nominations were made.

109

110 **On MOTION by Mr. Romano and seconded by Mr. Palmer, with all in favor,**
111 **Resolution 2025-01, Electing, as nominated, and Removing Officers of the**
112 **District and Providing for an Effective Date, was adopted.**

113

114

115 **SEVENTH ORDER OF BUSINESS**

Consideration of Resolution 2025-02,
Designating Dates, Times and Locations for
Regular Meetings of the Board of
Supervisors of the District for Remainder
of Fiscal Year 2024/2025 and Providing for
an Effective Date

121

122 Ms. Sanchez presented Resolution 2025-02. She stated, although District meetings are
123 generally held the second Wednesday of every month at 6:30 p.m., at Sartory Hall, the dates
124 and times can be changed to accommodate Board Members and Staff.

125 Discussion ensued regarding whether to change the meeting schedule, meeting
126 cancellations and meeting costs.

127 The consensus was to keep the current meeting schedule.

128

129 **On MOTION by Mr. Kaldor and seconded by Mr. Romano, with all in favor,**
130 **Resolution 2025-02, Designating Dates, Times and Locations for Regular**
131 **Meetings of the Board of Supervisors of the District for Remainder of Fiscal**
132 **Year 2024/2025 and Providing for an Effective Date, was adopted.**

133

134

135 **EIGHTH ORDER OF BUSINESS**

Discussion: Health Insurance

136

137 Ms. Sanchez stated, at the September 14, 2022 meeting, the Board approved a
138 resolution that allowed Board Members and their spouses to have the District pay for their
139 health, dental and vision insurance benefits as long as the premiums do not exceed the amount
140 of the premiums for current SWCD employee. Ms. Sanchez stated this is an option that is
141 available to the Board Members. A decision is not required today; the Board Members can
142 advise Management of their decision later. To accept this benefit and receive reimbursement,

the Board Member must provide proof of payment of their insurance premium to Management and it can be processed by Management's office.

NINTH ORDER OF BUSINESS**Acceptance of Unaudited Financial Statements as of September 30, 2024**

Ms. Sanchez presented the Unaudited Financial Statements as of September 30, 2024, and responded to questions regarding an itemization of interest and miscellaneous entries and about the current retail value of properties being assessed by the District.

Ms. Sanchez will email detailed interest and miscellaneous data to the Board Members and ask the Controller about the current retail value of assessed properties

Discussion ensued regarding the interest generated from a funds transfer from FineMark to BankUnited and fund allocation.

On MOTION by Mr. Kaldor and seconded by Mr. Palmer, with all in favor, the Unaudited Financial Statements as of September 30, 2024, were accepted.

TENTH ORDER OF BUSINESS**Approval of October 22, 2024 Regular Meeting Minutes**

The following change was made:

Line 21: Change "Lawrence" to "Laurence"

On MOTION by Mr. Kaldor and seconded by Mr. Palmer, with all in favor, the October 22, 2024 Regular Meeting Minutes, as amended, were approved.

ELEVENTH ORDER OF BUSINESS**Supervisors' Communications**

Ms. Sanchez stated this agenda item is typically where Board Members speak and provide any updates.

Mr. Laurence asked if he is allowed to vote on a motion that he makes. Ms. Sanchez replied affirmatively.

TWELFTH ORDER OF BUSINESS**Staff Reports**

A. District Counsel: Lewis, Longman & Walker, P.A.

Ms. Rustin stated the District previously hired Mr. Chris Lyons, a Lobbyist at her firm, to monitor legislative activities on the District's behalf. She discussed how Mr. Lyons would lobby the Governor to make the appointments, the Board's options and the proposal costs.

Ms. Rustin and Mr. Selchan responded to questions regarding engaging Mr. Lyons, why the District needed legislative representation, why the Board increased from three to five Board Members, the current Lobbyist contract and the budgeted amount for legislative work.

Ms. Rustin will email the current lobbying contract to the Board and attempt to facilitate Mr. Lyons' attendance at the next meeting.

Staff will include an Engagement Letter from Mr. Lyons for legislative representation, on the next agenda.

B. District Engineer: Craig A. Smith & Associates

I. Presentation: Monthly Engineer's Report

Mr. Rubio presented the Monthly Engineer's Report and provided updates about the Pump Station 3 Replacement and the West Outfall Canal (WOFC) Phase 3 Improvements.

II. Permit Application(s)

Mr. Rubio presented the following permit application and recommended approval:

- **Comcast JB0001685398**

Discussion ensued regarding a right-of-way (ROW) permit application from Comcast, trash bonds, canal debris removal costs, commercial projects, the City and directional bores.

Staff will include trash bonds as a discussion item on the next agenda.

On MOTION by Mr. Kaldor and seconded by Mr. Palmer, with all in favor, the CAS Project No. 15-1826 Right-of-Way Permit Application, submitted by Comcast – S20/T48S/R41E for the Directional bore installation of 2-2" HDPE conduits at four SWCD Canal locations (448 LF total) at SWCD Canals AA, BB, 20-1A, & CC, subject to the Special Conditions set forth in the November 11, 2024 recommendation letter, was approved.

C. District Engineering Consultant: John McKune

There was no report.

This item will be removed from future agendas.

D. District Field Supervisor: Cory Selchan

Mr. Selchan reported the following:

- The District received 12” of rain in September, 4” of rain in October and slightly over 1” of rain thus far in November.
- The District has an obligation to maintain a certain water level through its permit with the South Florida Water Management District (SFWMD). Staff tries to maintain a mean water level of 7.5 throughout the year, which is impossible in the dry season.
- The projects referenced by Mr. Rubio are not yet underway. Mr. Selchan will report back once residents are notified that work will commence in their neighborhoods.
- Resident complaints are few.
- Mr. Selchan invited the Board Members to tour the pump stations to see how funds are being spent and better understand the District’s projects.

E. District Manager: Wrathell, Hunt & Associates, LLC

Ms. Sanchez presented the Obstructions Removal Agreement – Option 2 and provided background information about the District’s Obstruction Removal Agreements and described the Option 2 process.

This item was deferred to the next meeting.

The Annual Holiday Luncheon will be on December 13, 2024 at 11:00 a.m.

- **NEXT MEETING: December 4, 2024 at 6:30 PM**

- **QUORUM CHECK**

The December 4, 2024 will be cancelled.

THIRTEENTH ORDER OF BUSINESS**Public Comments**

Mr. Morera urged the newly-elected Board Members to tour the District with the Field Supervisor.

FOURTEENTH ORDER OF BUSINESS**Adjournment**

<p>On MOTION by Mr. Palmer and seconded by Mr. Kaldor, with all in favor, the meeting adjourned at 7:55 p.m.</p>

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Secretary/Assistant Secretary

President/Vice President

**SUNSHINE
WATER CONTROL DISTRICT**

**STAFF
REPORTS
A**

Reply to: Tallahassee

December 5, 2024

Sunshine Water Control District
Attn: Jamie Sanchez
2300 Glades Road, Suite 410W
Boca Raton, FL 33431

CONFIDENTIAL
ATTORNEY/CLIENT
PRIVILEGED

RE: 2025 Legislative Representation

Dear Ms. Sanchez:

On behalf of the law firm of Lewis, Longman & Walker, P.A. ("LLW"), I sincerely thank you for the opportunity to represent you on the above-referenced matter that is further defined in Section 2 of this Engagement Agreement ("Agreement"). The purpose of this Agreement is to document the terms of our professional relationship. A solid attorney-client relationship is built on a clear understanding of the terms of the relationship. Therefore, I ask that you review this letter with care and then either confirm your agreement to these terms or state any different or additional terms that you would like me to consider.

1. Client. Unless and until agreed by all parties in writing, LLW's only client in this matter is the Sunshine Water Control District (SWCD).
2. Services. On behalf of SWCD, LLW engage with the Governor's Office of Appointments to encourage the timely appointment of members to the vacant seats on the SWCD Board of Supervisors. LLW will also monitor legislative activities during interim committee weeks (7 scheduled weeks), during the 2025 Legislative Session (March 4 – May 2, 2025) and during the Governor's action on bills (May 3 – June 30, 2025). LLW will provide SWCD with regular written reports summarizing relevant legislative activities. Upon request, LLW will provide oral updates to SWCD, schedule permitting. If SWCD desires for LLW to actively engage on legislative issues, such services will be the subject of a separate agreement. I will be the attorney in charge of this matter and will be responsible for providing and supervising the legislative services required. The legislative team will also include Lori Killinger and Jason Winn. I will ensure that this matter is staffed in a

JACKSONVILLE
245 Riverside Ave.
Suite 510
Jacksonville, Florida 32202
T: 904.353.6410
F: 904.353.7619

ST. PETERSBURG
100 Second Ave. South
Suite 501-S
St. Petersburg, Florida 33701
T: 727.245.0820
F: 727.290.4057

TALLAHASSEE
106 East College Avenue
Suite 1500
Tallahassee, Florida 32301
T: 850.222.5702
F: 850.224.9242

TAMPA
301 West Platt St.
Suite A364
Tampa, Florida 33606
T: 813.775.2331

WEST PALM BEACH
360 South Rosemary Ave.
Suite 1100
West Palm Beach, Florida 33401
T: 561.640.0820
F: 561.640.8202

manner adequate and appropriate to the requirements of the representation, including accessing the expertise of other LLW attorneys as needed.

Any additional matters that you may ask us to undertake must be covered by separate Engagement Agreements and will require additional conflict checks.

3. Term and Professional Fees. The term of this agreement shall be from January 1, 2025, to December 31, 2025. The fee for these services shall be \$24,000.00, payable in twelve (12) monthly payments of \$2,000.00. This agreement can be terminated by either party with thirty (30) days written notice.

4. Communication and Cooperation. In order for us to serve as your counsel, it is essential that we are able to contact you, and that you respond to our requests for information or documents as expeditiously and completely as possible. We may also require client personnel be made available to meet with us in relation to representing you in this matter. Please bear in mind that if we do not obtain such cooperation, the quality of our representation may suffer and we may feel constrained to withdraw from any further work.

5. Costs. LLW will charge you for direct costs incurred on your behalf for this representation. We may advance these costs and seek reimbursement in our billings or we may, at our discretion, require you to deposit these costs with us before the costs are incurred.

6. Billing and Payment. We will bill you on a monthly basis for professional services rendered and expenses incurred in connection with this matter. You agree to pay the amount of each invoice in full within twenty (20) days of the billing date. For the convenience of our clients, LLW accepts credit card payments for invoices. Payments received will be applied to the outstanding invoices specified by the payment. If a specific invoice is not specified, the payment will be applied to the oldest outstanding invoice. If you have any questions about the invoice or if you dispute any items or any invoice, you agree to notify me in writing within fifteen (15) days of the billing date of your question or concern. If no issues are raised within this time period, the firm will assume you do not have any dispute with the invoice. Any amount of fees and costs due remaining unpaid for more than thirty (30) days from the date of billing shall bear interest at the rate of twelve (12%) percent per annum, compounded daily, until paid.

7. Default. If you fail to abide by the terms of this Agreement, you will be considered in default of this Agreement and we may terminate our representation. In the event any suit or action is brought to enforce the provisions of this Agreement in any arbitration, or administrative or judicial proceeding, the prevailing party shall be entitled to an award of reasonable attorneys' fees and costs incurred in such proceedings, including appeals.

8. Client Documents. During the course of your matter, you may provide us with original or sensitive documents such as tax records, expense records, bank records, deeds, etc. We will hold these records, in our office, during the pendency of your action. At the conclusion of your matter

and after all outstanding legal fees, costs and expenses, have been paid in full, you may arrange for the return of the original documents to you. It is your responsibility to secure the return of your original or sensitive documents. If you want a copy of all the matter files you will need to pay for the organization, copying/scanning and provision of same. We will retain all documents related to your matter for seven (7) years following the closure of your matter. At the conclusion of which the documents will be destroyed.

9. Public Records. LLW will keep and maintain public records required by you to perform the service. However, the parties agree that the nature of the retention contemplated herein does not render LLW a "public agency" within the meaning of the term in Chapter 119, Florida Statutes.

Upon request by your custodian of public records, as identified in the next section, LLW will provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

For public records requests that require significant administrative time or the use of technology to fulfill, LLW will prepare an estimate of the cost of fulfilling the public records request and provide same to you in writing. If you have a policy regarding the manner of calculating charges for significant administrative time or the use of technology, LLW will follow the policy in developing the cost estimate. The policy will be attached hereto upon execution by you. If you do not have a specific policy for calculating charges for significant administrative time or the use of technology, LLW shall develop the estimate based on LLW's actual cost. Significant administrative time will be considered time in excess of 30 minutes. Labor costs shall be estimated based on 1.25 x the hourly rate of the lowest paid LLW member capable of performing the work. The cost of technology shall be estimated based on actual cost, with no mark-up.

LLW will ensure that public records maintained or created in connection with this representation that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Agreement term and following completion of the representation if LLW does not transfer the records to you.

Upon completion of the representation, LLW shall transfer, at no cost to you, all public records in possession of LLW related to the representation, in the format in which those records were ordinarily kept, provided that all electronic records shall be produced to you in a format that is compatible with your information technology systems. If you desire the records to be transferred in a format that is different than the above-referenced format, LLW shall prepare a cost estimate for the records conversion upon request, and provide the converted records to you upon approval of the cost estimate.

LLW shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. LLW may retain duplicate copies of non-exempt and non-confidential public records after the record copies are transferred to you.

Sunshine Water Control District
Attn: Jamie Sanchez, District Manager
December 5, 2024
Page -4-

If you receive a public records request for materials the record copies of which are maintained by LLW, you shall immediately notify LLW of the request in writing. LLW will provide the records to you, or allow the records to be inspected or copied within a reasonable time, as directed by you. If you desire for LLW to review the records for responsiveness and/or exemption/privilege, you shall advise LLW of its desire in writing and LLW shall provide the service at the rates provided herein. If you seek for LLW to "certify" a public record, you should provide LLW with direction on the desired format of such certification along with the records request.

IF LLW HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO LLW'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, LLW WILL CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: Please fill in contact information for the Custodian of Public Records:

Telephone Number

E-mail Address

Mailing Address

10. Binding and Entire Agreement. This Agreement and any concurrent attachments represent the entire Agreement between the parties, and no party is relying or is entitled to rely on any representations not expressly contained herein. In addition, no changes may be made to this Agreement without the written consent of all the parties hereto.

We sincerely thank you for choosing LLW to assist you in this most important matter. If you agree with the foregoing terms and conditions, please sign in the space provided at the bottom of this Agreement and return to me. On behalf of LLW, I look forward to assisting you in this matter.

Sincerely,



M. Christopher Lyon

Sunshine Water Control District
Attn: Jamie Sanchez, District Manager
December 5, 2024
Page -5-

ACCEPTED BY:

SUNSHINE WATER CONTROL DISTRICT

By:_____

Title:_____

Date:_____

**SUNSHINE
WATER CONTROL DISTRICT**

**STAFF
REPORTS
BI**



December 9, 2024

Board of Supervisors
Sunshine Water Control District (via e-mail)
2300 Glades Road, Suite 410W
Boca Raton, Florida 33073

RE: SUNSHINE WATER CONTROL DISTRICT – DECEMBER MONTHLY ENGINEER’S REPORT (MER)
November 12, 2024 – December 9, 2024
CAS PROJECT NO. 15-1826

Dear Board of Supervisors:

Craig A. Smith & Associates, Inc. (CAS) is pleased to welcome the new board to the district and hereby provides the board with the MER summarizing activity performed by our team on behalf of SWCD during the referenced period including future work. Anything of significance or modifications occurring after this writing will be brought up at the December 13, 2024 BOS meeting.

Pump Station 3 Replacement

No new information to report at this time.

West Outfall Canal Phase 3 Improvements (WOFC)

Broward County Environmental Permitting Division has issued the Environmental Resource License and the SFWMD has issued the construction dewatering permit for the project. The removal of canal encroachments involves the removal of the existing trees for which a tree removal permit has been applied for by CAS subconsultant and we are waiting to hear back from the City on the tree mitigation fee. We will be moving forward with the project bid advertisement.

As always, we continue to look forward to working with the SWCD staff on current and future important projects. Should there be any questions, I can be reached at the letterhead numbers shown or by electronic mail at orubio@craigasmith.com.

Sincerely,
CRAIG A. SMITH & ASSOCIATES

Orlando A. Rubio, PE
VP - Stormwater Engineering

cc via e-mail: **SWCD** - Cory Selchan, District Superintendent
WHA - Jamie Sanchez, Daphne Gillyard, Gianna Denofrio, Caryn Kupiec
CAS - Stephen C. Smith, PE, File

\\\\192.168.44.12\\projects\\districts\\sunshine_water_control\\monthly engineers reports\\2024mer\\2024-12\\swcd-monthlyrpt-2024-12-09.docx



561.314.4445



1425 E. Newport Drive
Deerfield Beach, FL 33442



**SUNSHINE
WATER CONTROL DISTRICT**

**STAFF
REPORTS
D**

RETURN TO:
Sunshine Water Control District
2300 Glades Road, Suite 410W
Boca Raton FL 33431

OBSTRUCTIONS REMOVAL AGREEMENT – OPTION 2

THIS AGREEMENT made and entered into this 14th day of November 2024, by and between **Stephanie Baksh and Asif Baksh** (hereinafter referred to as “Owner”) whose address is **3507 NW 82 Avenue, Coral Springs, FL 33065** and the SUNSHINE WATER CONTROL DISTRICT (hereinafter referred to as “District”) whose address is 2300 GLADES ROAD, SUITE 410W, BOCA RATON FL 33431

WITNESSETH:

WHEREAS, Owner holds title to a certain parcel of real estate more particularly described as:

CORAL SPRINGS II 59-49 B LOT 8 BLK I

(hereinafter referred to as the “Property”), and

WHEREAS, the Property is encumbered by a certain right-of-way/easement (hereinafter referred to as the “ROW/Easement”), such Easement being for the benefit of the District and its drainage system, and

WHEREAS, the ROW/Easement has been obstructed by the unauthorized growth of vegetation and/or construction of structures within said ROW/Easement; and

WHEREAS, Owner, pursuant to Option 2 of the District’s Right-of-Way/Easement Clearing Policy, elects to have the District remove said obstructions at the District’s expense,

NOW THEREFORE, for and in consideration of the covenants set forth herein, Owner hereby agrees as follows:

1. The foregoing recitals are true and correct and are incorporated herein by reference.
2. The District will remove all obstructions located in the ROW/Easement at the District’s expense subject to the terms herein. For purposes of this Agreement, “obstructions” shall be defined as all vegetation and all structures located on District property that prevent required maintenance and present a threat to human life, property, public health and safety, as depicted on Attachment A hereto. The District shall have sole discretion to determine what constitutes an obstruction pursuant to this Agreement.

3. The District's obligations pursuant to this Agreement are limited to a single, one-time-only removal of obstructions existing within the ROW/Easement at the time of this Agreement. The District shall not be obligated to remove, at its expense, obstructions placed within the ROW/Easement by Owner subsequent to the execution of this Agreement.
4. Subsequent to District's removal of existing obstructions from the ROW/Easement, Owner shall be required to maintain and mow the grassy areas within the ROW/Easement that remain adjacent to his/her property and keep the same free from all structures and growth of vegetation which may become obstructions of the ROW/Easement. Failure of Owner to comply with this requirement shall constitute a material breach of this Agreement and Owner shall be liable to the District for all costs associated with District's having to remove any subsequent obstructions or perform required maintenance.
5. If the District notifies Owner that he/she is in material breach of this Agreement and Owner fails to remedy the identified breach by removing the obstruction or performing the required maintenance within 30 days of receipt of notice, the District shall take all necessary steps to resolve the obstruction and Owner shall be invoiced and/or assessed on the Broward County tax roll the cost for the removal of all obstructions and/or performance of required maintenance, as well as any related administrative or legal fees that may be incurred by the District.
6. This Agreement shall be binding upon the Owner, its heirs, successors, legal representatives and assigns. This Agreement shall run with the title to the Property and shall forever benefit the District and bind the Owner and all future owners of the Property, including without limitation, their heirs, successors, legal representatives and assigns. This Agreement shall be recorded in the property records of Broward County, Florida and will become a legal obligation of the Property in perpetuity.
7. Owner for itself and on behalf of all future owners of the Property, hereby agrees to indemnify and hold the District harmless from and against any and all liabilities, damages, claims, costs and expenses, including attorney's fees, which may be imposed upon or asserted against the District arising from or in any way connected with the District's removal of obstructions within the ROW/Easement and/or related to Owner's subsequent maintenance of the ROW/Easement.
8. To the extent the terms of this Agreement vary from the District's Right-of-Way/Easement Policy, the terms of this Agreement shall prevail.
9. This Agreement may only be amended by written mutual consent of the District and Owner.
10. This Agreement shall be governed by the laws of the State of Florida. Venue for enforcement of this Agreement shall be in Broward County, Florida.

IN WITNESS WHEREOF, the Owner has executed this Agreement as of the date first above written.

OWNER:

[Signature]
Owner Signature

[Signature]
Owner Signature

Stephanie Baksh
Owner Name (Printed)

Asif Baksh
Owner Name (Printed)

WITNESS:

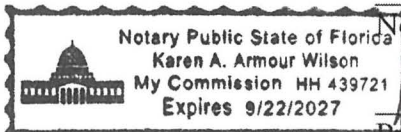
[Signature]
Witness Signature

[Signature]
Witness Name (Printed)

STATE OF FLORIDA
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this 14 day of November, 2024, by Stephanie and ASIF BAKSH of who is/are personally known to me and who did not take an oath.

produe Florida Driver's License.

 [Signature]
Notary Signature
Karen Armour Wilson
Print Name
Notary Public - State of Florida
Commission No.

My Commission Expires:

9/22/2027

SUNSHINE WATER CONTROL DISTRICT:

District Manager Signature

District Manager Name (Printed)

WITNESS:

Witness Signature

Witness Name (Printed)

Witness Signature

Witness Name (Printed)

STATE OF FLORIDA
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this ____ day of _____,
20____, by _____, _____ of the Sunshine
Water Control District who is personally known to me and who did not take an oath.

Notary Signature

Print Name
Notary Public - State of Florida
Commission No.

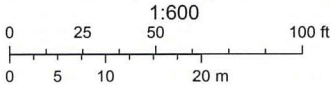
My Commission Expires:

Property Id: 484115021500

**Please see map disclaimer



November 15, 2024



Just Call James, Inc.

2546 NW 120th Ter
Coral Springs, FL 33065-3371
USA
+17542452069
justcalljamesclm@gmail.com



Estimate

ADDRESS	ESTIMATE	1381
Sunshine Water Way District	DATE	12/02/2024

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Services			
	Job Location: 3507 NW 82nd Ave. Job Description: Remove all invasive trees and shrubs along the entire canal bank belonging to the address mentioned above. We will grind down the stumps that can be reached safely with stump grinder. All debris will be removed and disposed by the contractor.	1	17,500.00	17,500.00
SUBTOTAL				17,500.00
TAX				0.00
TOTAL				\$17,500.00

Accepted By

Accepted Date



We Appreciate Your Business! **Work Order/Invoice**

Name: Sunshine Water District Date: 12/7/24

Address: 3507 NW 82 Way, Coral Springs

Phone: _____

Email: _____

[illegible]

Terms: Homeowner responsible for all permits if required. Stump Grinding: Castle Tree Art will call for location of underground utilities to be marked. Castle Tree Art will not be responsible for sprinkler damage. A 1.5% monthly (18% annum) finance charge will be applied monthly on any unpaid balance. If this account is overdue, and placed with an attorney for collection, the customer shall be responsible for additional collection fees, attorney fees and/or court costs. 3% fee on all card payments.

We Follow All Broward County Rules & Regulations.

Authorizing Signature_____

Grateful Tree and Hedge

5580 Pine Tree Road
Parkland, Florida 33067
954-200-9359 / 954-444-5144
Gratultreeandhedge@gmail.com | Gratultreeandhedge.com



RECIPIENT:

Sunshine Water Control District

3507 Northwest 82nd Avenue
Coral Springs, Florida 33065

Quote #1963	
Sent on	Dec 03, 2024
Total	\$38,000.00

Product/Service	Description	Qty.	Unit Price	Total
Tree Removal	Removal of all Black Olive, Melaleuca and tall Australian Pine Trees on the bank of the canal at 3507 NW 82nd Ave, Coral Springs.	1	\$38,000.00	\$38,000.00
Haul Debris	Haul all debris from site.	1	\$0.00	\$0.00

We are Grateful for the Business!!
This quote is valid for the next 30 days, after which values may be subject to change.

Total	\$38,000.00
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SUNSHINE WATER CONTROL DISTRICT		
BOARD OF SUPERVISORS FISCAL YEAR 2024/2025 MEETING SCHEDULE		
LOCATION Sartory Hall, 10150 NW 29th St., Coral Springs, Florida 33065 ¹ Mullins Hall, 10170 NW 29th St, Coral Springs, Florida 33065 ² LaQuinta Inn Coral Springs, 3701 N. University Drive, Coral Springs, Florida 33065 ³ Cypress Hall, Cypress Hammock Park, 1300 Coral Springs Drive, Coral Springs, Florida, 33065		
DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 9, 2024 <i>rescheduled to October 22, 2024</i>	Regular Meeting	6:30 PM
October 22, 2024¹	Regular Meeting	6:30 PM
November 13, 2024 <i>rescheduled to November 19, 2024</i>	Regular Meeting	6:30 PM
November 19, 2024²	Regular Meeting	6:30 PM
December 4, 2024	Regular Meeting	6:30 PM
December 11, 2024 <i>rescheduled to December 4, 2024</i>	Regular Meeting	6:30 PM
December 13, 2024³	Regular Meeting	9:30 AM
January 8, 2025	Regular Meeting	6:30 PM
February 12, 2025	Regular Meeting	6:30 PM
March 12, 2025	Regular Meeting	6:30 PM
April 9, 2025	Regular Meeting	6:30 PM
May 14, 2025	Regular Meeting	6:30 PM
June 11, 2025	Regular Meeting	6:30 PM
July 9, 2025	Regular Meeting	6:30 PM

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
August 13, 2025	Regular Meeting	6:30 PM
September 10, 2025	Regular Meeting	6:30 PM